**~~\*~~ LETTER FOR NONRENEWAL NOTICE TO NONTENURED TENURE TRACK FACULTY IN FIRST OR SECOND YEAR**

Name and Address: Date:

Salutation:

In accordance with the provisions of Subsection 6.7, Chapter III, Part One of the *Rules and Regulations* of the Board of Regents of The University of Texas System you are notified that you will not be reappointed to the faculty after the end of your current appointment on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, President \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date

\*Notice is to be given by March 1st of the first academic year of full-time faculty service and by December 15th of the second academic year of full-time faculty service. The notice is to be sent by certified mail, return receipt requested, to the last address given by the faculty member.

Last Updated: May 1, 2013

(Academic Affairs Form 8)