UTMB SCHOOL OF NURSING FACULTY COMPENSATION PLAN APPOINTMENT

COMBINED FACULTY AND ADMINISTRATIVE APPOINTMENT TENURED AND TENURE TRACK FACULTY ONLY AS PROFESSOR, ASSOCIATE PROFESSOR, ASSISTANT PROFESSOR

Name and Address: Date:

MEMORANDUM OF APPOINTMENT, 20\_\_ - 20\_\_ Fiscal Year

The Board of Regents of The University of Texas System has authorized your appointment to the following position(s) at The University of Texas Medical Branch:

|  |  |  |
| --- | --- | --- |
| Administrative Title | Percent Time | Budget Period |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| Academic Title | Department | Tenure Status |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| Period of Academic Appointment | Percent Time | Budget Period |
|  |  |  |

**COMPENSATION**:

Core Salary Component $\_\_\_\_\_\_\_\_\_\_\_\_\_

Specialty/Discipline-Specific Component $\_\_\_\_\_\_\_\_\_\_\_\_\_

Institutional Base Annual Salary $\_\_\_\_\_\_\_\_\_\_\_\_\_

**Estimated** Incentive Payment (Not Guaranteed) $\_\_\_\_\_\_\_\_\_\_\_\_\_

**Estimated** Total Compensation for this Period $\_\_\_\_\_\_\_\_\_\_\_\_\_

This appointment is subject to the provisions of the *Rules and Regulations* of the Board of Regents of The University of Texas System, Regental and U.T. System policies, the rules and regulations of the University, and applicable state and federal laws and regulations.

Total Compensation includes Institutional Base Annual Salary and Incentive Compensation. Total Compensation will be the gross amount for the indicated budget period only and is subject to deductions required by state and federal law and, if permitted by law, other deductions that you may authorize. The Institutional Base Annual Salary consists of a Core Salary Component, a Specialty/Discipline-Specific Component, and an Administrative Compensation Component. The Core Salary Component and a Specialty/Discipline-Specific Component have been determined in accordance with the Faculty Compensation Plan of the School of Nursing.  **The Institutional Base Annual Salary does not include any incentive plan payments for which you may be eligible**. The estimated Incentive Compensation is not a guaranteed amount. The actual amount of Incentive Compensation will be determined through application of the Faculty Compensation Plan. Total Compensation may be increased or decreased in subsequent budget periods.

The obligation for payment of any portion of your compensation as determined by the Faculty Compensation Plan that is payable from contracts, grants, gifts, bequests, endowments, or other funding sources is dependent upon receipt of those funds.

Your administrative appointment is without term and is subject to termination at the pleasure of the President. Compensation for administrative duties will terminate with the termination of the administrative appointment.

Please indicate acceptance of this appointment by signing and dating this Memorandum in the space indicated below and return it to the Office of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_, in order that your name may be placed on the payroll for the next fiscal year.

A revised Memorandum will be sent if there is a change in your status during the indicated budget period.

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Dean of the School of Nursing

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President

I accept this appointment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last updated: May 1, 2013

(Health Affairs Form UTMBSON 22)