

The Material Supporting the Agenda includes all documentation sent to the Regents for their study ten days prior to the meeting. It does not necessarily include items that are on the Supplementary Agenda as it would be an impossibility to keep the record accurate as some material does not reach the Secretary's Office until weeks thereafter.

CONTENTS TO THIS VOLUME
1957-58

<u>Meetings Nos.</u>	<u>Dates</u>
564	October 10-11, 1957
565	November 21-22, 1957
566	January 10-11, 1958
567	March 14-15, 1958
568 There was no supporting material.	April 9, 1958
569	April 26, 1958
570	May 29-30, 1958
571 There was no supporting material.	June 21, 1958
572 There was no supporting material.	July 23, 1958
573 There was no supporting material.	August 17, 1958

Material Supporting Agenda

March 14-15, 1958

THE BOARD OF REGENTS
of
THE UNIVERSITY OF TEXAS



Name:

Official Copy

CALENDAR

MEETING OF THE BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS
AUSTIN, TEXAS
March 14 and 15, 1958
President's Office, Main Building 101
Telephone: GREENWOOD 6-8371

Friday, March 14Page No.

- 8:00 a. m. - Meeting of the Board for Lease of University Lands -
State Land Commissioner Allcorn and Regents
Johnson and Thompson
Land Office Building, 4th Floor
- 10:00 a. m. - Meeting of the Buildings and Grounds Committee - 32-39
Regents Lockwood, (Mrs.) Devall, Johnson and
Hardie
Main Building 104
- Meeting of the Medical Affairs Committee - Regents 17
Minter, Sorrell, Bryan and Thompson**
- 12:00 a. m. - Lunch
- 1:00 p. m. - Meeting of the Land and Investment Committee - 40-68
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Thompson
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- Meeting of the Academic and Developmental Affairs 12
Committee - Regents (Mrs.) Devall, Lockwood,
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- 3:00 p. m. - Meeting of the Committee of the Whole with 2
Administrative Heads of Units Individually*

Saturday, March 15

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- 11:00 a. m. - Meeting of the Board* 5

* President's Office, Main Building 101

** President's Office, Conference Room, Main Building 101M

AGENDA
BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS
COMMITTEE OF THE WHOLE

President's Office, Main Building 101
Main University
Austin, Texas
March 14, 1958
3:00 p. m.

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Faculty Representative

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AGENDA

BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS
President's Office - Main Building 101
Austin, Texas
March 15, 1958
11:00 a.m.

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MEMORANDUM RE COMMITTEE OF THE WHOLE

Page No.

I. Reports of Standing Committees

A. Executive Committee

Professorship of Medicine, Medical Branch. -- A joint report of the Executive Committee and the Medical Affairs Committee will be presented at the meeting.

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B. Academic and Developmental Affairs Committee

1. Progress Reports, Main University. -- The following reports will be presented at the meeting:

a. Educational Television (Joint Operation with San Antonio Council)

b. License for FM Radio Station

c. Faculty Travel

2. Student Housing, Main University. -- Documentation for the housing of negro women students is on the following pages.

**JOINT REPORT OF EXECUTIVE COMMITTEE AND MEDICAL
AFFAIRS COMMITTEE**

By mail President Wilson submitted January 13, 1958, with his approval to the members of the Medical Affairs Committee and the members of the Executive Committee Doctor Truslow's request for authorization to offer up to \$25,000 for the Chairmanship of the Department of Medicine if it should be necessary to get a top-flight individual. This salary would be for full-time work and would not be subject to any supplementation.

Doctor Truslow reported to Doctor Wilson that an offer of \$20,000 plus \$1,000 payable to TIAA had been rejected. He also told President Wilson the Faculty Committee to nominate the Professor of Medicine was unanimous in statement and opinion "that the Department of Internal Medicine represents so clearly the department of leadership and pre-eminence among the clinical disciplines" that the inequality with their salaries was acceptable and defensible.

This report will be included only in the Deliberations of the Board since it is a "go ahead" signal to offer \$25,000 in case it is absolutely necessary.

MEMORANDUM *Administrative*
FROM
OFFICE OF THE BUSINESS MANAGER *Confidential*
MAIN UNIVERSITY

TO: Dr. Logan Wilson, President

DATE: February 19, 1958

VIA: Dr. H. H. Ransom, Vice-President and Provost

SUBJECT: HOUSING OF NEGRO WOMEN STUDENTS

Pursuant to action of the Administrative Council on January 13, we were asked to explore the possibilities of providing facilities to house Negro women students. We wish to submit our report and suggestions as follows:

Possible Locations

- A. Little Campus Dormitory A
- B. 2506 Whitis
- C. 2512 Whitis
- D. University property on Red River Street presently leased to the Delta Upsilon Fraternity

Possible Methods of Operation

- A. Little Campus -- as women's modified cooperative house, and rooms only.
- B. 2506 Whitis -- women's modified cooperative house, and room and board for those who do not desire the cooperative program.
- C. 2512 Whitis -- modified cooperative in conjunction with 2506 Whitis, or continued operation as a part of Women's Residence Halls under present policy.
- D. University property on Red River Street -- not adequate.

Advantages

- A. Little Campus
 - 1. Can accommodate approximately fifty girls after remodeling.
 - 2. Is permanent type building.
- B. 2506 Whitis
 - 1. Location is desirable because of proximity to other women's residence halls and the center of campus activity.
 - 2. Would be more acceptable to the Negro students, based on information obtained by the Student Life staff.
- C. 2512 Whitis

Is already a part of Women's Residence Halls under established Regents' policy and should continue in operation under that policy.

building or operating a dormitory to house these Negro students. Unless The University of Texas makes available some facilities to these Negro women students, we might possibly be encouraging a suit against the University.

Therefore, after consultations with members of the staff of the Division of Housing and Food Service and the staff of the Dean of Student Life, we are of the opinion that the following proposals should be approved and adopted by the Board of Regents:

- A. 2506 Whitis should be remodeled and repaired, and an additional structure which would accommodate sixteen girls should be constructed at the immediate rear of 2506 Whitis so that the facility would accommodate some 25 to 30 girls. This facility would be under the supervision of the Dean of Women and would operate on a modified co-op basis. Some students would pay full room and board; other students would work under the cooperative plan and would pay a reduced amount for room and board. Miss Gebauer estimates that seven students would want to pay room and board at \$70 per month, and that at least eighteen students would want to be a part of the co-op program and would pay approximately \$45 to \$50 per month for room and board.
- b. 2512 Whitis should be remodeled and repaired and should continue operating as a part of the Women's Residence Halls under the presently established procedures.
- C. It will be necessary to buy furniture to furnish the co-op. Miss Gebauer is inquiring of the organization which operates Eliza Dee Dormitory to ascertain the possibility of purchasing the furniture now being used there. Normally the co-ops buy their own furniture, but Miss Gebauer believes the organization that would occupy 2506 Whitis would not be stable enough at the beginning to finance this phase of the program. It is possible that we would make an additional charge of some two or three dollars per girl per month for the rental of the furniture. This money could be turned over to the University as a rental to offset the initial purchase of the furniture.
- D. This project can not be recognized as self-amortizing; and certainly the original repair, rehabilitation, construction, and furnishing would be in the nature of a subsidy. The Business Manager of the Main University is recommending that an allotment of \$20,000 be made from Account No. 4350, "Division of Housing and Food Service - Major Repairs, Remodeling and Replacement, and Operating Reserve Fund," to provide funds for this project. Any funds in excess of \$20,000 should be provided from other sources. We feel that this sum should be sufficient to provide the facilities necessary, except possibly for furnishings. We believe

Dr. Wilson


-4-

February 19, 1958

this would be a wise investment of University funds, provided the 2506 Whitis location can be assured for this use for a minimum period of five years.

RECOMMENDED BY:


RECOMMENDED BY:



 H. Y. McCown, Dean of Student Services


 G. W. Landrum, Business Manager

APPROVAL RECOMMENDED:

APPROVED:


 H. H. Ransom, Vice-President and Provost


 Logan Wilson, President

Distribution of Approved Copies to:

Dr. H. H. Ransom
 Dean H. Y. McCown
 Mr. F. C. McConnell
 Dean D. Gebauer
 G. W. Landrum

GWL/mfb

C. Buildings and Grounds Committee

There are no items listed on the Committee of the Whole for this Committee.

D. Medical Affairs Committee

1. Medical Branch Reports. -- These will be presented orally unless it is item "c". Mr. James Hamilton plans to attend the meeting.
 - a. Negotiations with Moody Foundation
(Institute of Gerontology)
 - b. Conversion of Dormitory No. 6
(League Hall)
 - c. James A. Hamilton and Associates Survey
(Separate Volume - Parts I and II)
2. Dental Branch. --
Establishment, Department of General Practice -
See the following pages for recommendation of
President Wilson.

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

21

Special Item

For consideration by
the Board of Regents
at their March 14, 15
1958 meeting

February 27, 1958

Recommendation Concerning the Establishment
of a Department of General Practice
at The University of Texas Dental Branch

The following request has been received from Dr. J. V. Olson, Dean of the
Dental Branch:

Since our move into the new Dental Branch building in June of 1955, we have followed two different methods of clinical teaching. In the junior year we teach by departments--that is, each department is responsible for its own clinical teaching, which includes the assignment of patients and the actual instruction of the students and the checking of their work in the clinic. In the senior year we teach by having an instructor assigned to a given number of students and this instructor in turn is responsible for the various types of dental treatment being carried out by those students. This we refer to as a "general practice" instruction. This general practice type of instruction is something of an innovation in dental teaching (there are one or two other dental schools that follow a similar method); so in the beginning no attempt was made to set up a department for this purpose, but rather instructors were assigned to departments and then given as their primary responsibility the duty of instructing in the general practice area. This type of instruction has proved to be of value, but since the individual instructors were assigned to other departments, they at times would seem to lack a sense of belonging to a group and would feel that they were, to an extent, "outcasts."

In order to correct this situation, I should like to take the positions that we have been using for this purpose and assemble them in a department which we will call the Department of General Practice. This will not create any new positions, and in the budget for 1958-1959 will consist of one professor who will be paid from Outpatient Division, one associate professor who will be transferred from Diagnosis in the Department of Medicine, and eight full-time instructors who will be transferred from the various departments, and with three part-time positions transferred from other departments.

Since this is not actually creating a new department, but rather reorganizing that which already exists, I am requesting that if you approve of this request, it be presented to the Board of Regents, and, in turn if it has their approval, to the Texas Commission on Higher Education.

I recommend approval of this request.

Logan Wilson

LW:bh

3. M. D. Anderson Hospital and Tumor Institute. --

Progress Report re Application for Tax-Exempt Status - The application in the name of M. D. Anderson Hospital and Tumor Institute for this tax ruling was forwarded January 23, 1958, and acknowledgment from the Internal Revenue Service in Austin indicates it has been forwarded to Washington.

4. Southwestern Medical School. --

Proposed Exchange of Property with Southwestern Medical Foundation - The documentation for this item is on the following pages. President Wilson will have available at the meeting the map referred to in Doctor Gill's letter.

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

Miss Thedford

Rec'd Jan. 30, 1958²⁴

January 22, 1958

Dean A. J. Gill
The University of Texas
Southwestern Medical School
5323 Harry Hines Boulevard
Dallas 19, Texas

Dear Dr. Gill:

In further reply to your letter concerning a proposed exchange of properties between The University of Texas and the Southwestern Medical Foundation, it would seem that a consolidation of land owned by the University would be advantageous to the development of a medical center.

At present, the unknown factor in arriving at a decision relates to the amount of reduction of the exchange area secondary to highway construction and improvement. This specific information should be available in Dallas and would influence a decision in this matter.

Should you need assistance in the more detailed evaluation of technical information the University will be glad to comply.

This matter is being placed on the agenda of the March meeting of the Board of Regents.

Sincerely yours,

Melvin A. Casberg, M.D.
Vice-President
for Medical Affairs

MAC:hw

cc: Dr. Wilson
Dr. Dolley
Mr. Sparenberg
Miss Tabb *hw*

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

Rec'd Jan 25
30, 1958

January 20, 1958

Dr. A. J. Gill, Dean
The University of Texas
Southwestern Medical School
5323 Harry Hines Boulevard
Dallas 19, Texas

Dear Dr. Gill:

The proposal in your letter of January 17 regarding the exchange of properties between The University of Texas and the Southwestern Medical Foundation seems reasonable to me, but I am referring it to Dr. Casberg and Dr. Dolley for further study, with the request that they inquire into the matter and get it placed on the agenda of the March meeting for consideration by the Board of Regents.

Sincerely yours,

Logan Wilson

LW k

cc: Dr. M. A. Casberg
Dr. J. C. Dolley

THE UNIVERSITY OF TEXAS
SOUTHWESTERN MEDICAL SCHOOL
5323 HARRY HINES BOULEVARD
DALLAS 19, TEXAS

January 17, 1958

OFFICE OF THE DEAN

Dr. Logan Wilson, President
The University of Texas
Austin 12, Texas

Dear Dr. Wilson:

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED	_____
REC'D	JAN 20 1958
REFER TO	107-4*
PLEASE ANSWER	_____
PLEASE READ AND RETURN	_____

As you know, there has been preliminary discussion for the past year or two concerning a possible exchange of properties between The University of Texas and Southwestern Medical Foundation.

Very briefly, the present situation is this: Southwestern Medical Foundation owns approximately 17 acres of property adjoining the largest segment of the land of The University of Texas, upon which our present physical facilities are located. Directly across Hampton Road, The University of Texas owns approximately an equal amount of land in a block which adjoins a small tract presently owned by the Catholic Church.

I have been informed by Mr. Joe C. Thompson that we may soon anticipate a proposal from Southwestern Medical Foundation that an exchange of properties be consummated which would have the effect of consolidating all of the land owned by The University of Texas in one block. It is probable, furthermore, that Southwestern Medical Foundation may then wish to offer space on the land detached from the main campus for possible construction of a new Catholic hospital which is almost sure to be built within the very near future in Dallas. It also seems likely that an effort will be made by the Foundation to acquire additional adjacent land on the north side of Hampton Road which might make it possible at some future time to make space available for other voluntary hospitals.

In my opinion, an exchange such as this would be highly desirable in that all of the University's holdings would be brought together, and there is no doubt in my own mind that in future years this would be greatly to the advantage of the University.

It must be mentioned that, whereas the area of the two pieces of land in question is very similar, that part which now belongs to the Foundation and which would be involved in any transfer will soon be reduced somewhat in area as a consequence of construction by the City of Dallas of a traffic interchange at the corner of Hampton Road and Hines Boulevard. While I do not know precisely the amount of property which will be lost on this corner, I think it will probably be between 2 and 3 acres. Even with this reduced area, I am definitely of the opinion that

Dr. Logan Wilson, 1-17-1958

-2-

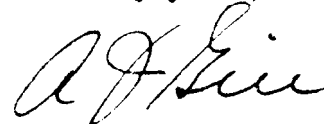
an exchange would still be greatly to the advantage of the University even though the land presently owned by the University across the street may in the end be somewhat larger in area.

I have been requested by Regent Joe C. Thompson to ask that this matter be placed on the agenda for full discussion by the Board of Regents at its next meeting in March. As you know, I have long felt that such an exchange should be arranged and I strongly recommend that we make all possible effort to bring it about.

Enclosed herewith is a map showing the two parcels of land - marked, respectively, A and B. A is the portion now held by Southwestern Medical Foundation and B the part owned by the University. I have indicated in pencil the corners which will be lost in some measure as the traffic interchange is constructed.

With best good wishes and kindest personal regards, I am

Sincerely yours,



A. J. Gill, M.D.
Dean

AJG/cs
Encl.

5. Council on Medical Affairs. --

Proposed School of Nursing, Texas Medical Center - Vice-President Casberg said that there would be no action stemming from the discussion of the Council on Medical Affairs except on the Proposed School of Nursing. Documentation for this item was sent to you by President Wilson on February 19, 1958.

30-42

6. Surveys for Medical Schools. --

- a. San Antonio - President Wilson by letter dated February 19, 1958, furnished you with a copy of the survey made of San Antonio by the Association of American Medical Colleges and the Council on Medical Education and Hospitals of the American Medical Association re a possible site for a medical school.
- b. Austin - This is listed as a reminder since a group of Austin doctors is requesting that a similar survey of Austin be made as a possible site for a medical school.

43

E. Board for Lease of University Lands

F. Land and Investment Committee

1. Brackenridge Tract. -- A confidential memorandum dated January 3, 1958, was furnished to each regent by the administration. (This was not discussed so documentation is not in this volume.)
2. Proposed Mortgage Loan Program. -- Vice-President Dolley furnished each member of the Board with a copy of the proposed program at the meeting January 11, 1958. (This was not discussed so documentation is not in this volume.)

II. Special Committee on Developmental Affairs

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

February 19, 1958

Memorandum

To: Mr. Leroy Jeffers
Mr. J. P. Bryan
Mrs. Charles Devall
Mr. Thornton Hardie
Mr. J. Lee Johnson, III
Mr. Lee Lockwood
Dr. Merton M. Minter
Mr. J. R. Sorrell
Mr. Joe C. Thompson

For your information I am attaching a reproduced copy of the survey which the visiting medical group made of San Antonio. A group of Austin doctors, as you perhaps know, is requesting that a similar survey be made of Austin as a possible site.

Also, I am enclosing a memorandum from Dr. Casberg regarding the Houston Conference on the Proposed University of Texas Affiliation with a Nursing Education Program in the Texas Medical Center.*

Logan Wilson

LW k
Enclosures

cc: Dr. Casberg
→ Miss Thedford

* Plus a still later memorandum from Mr. Cox.

March 13, 1958

MEMORANDUM

To : Dr. Wilson

From : Melvin A. Casberg, M.D.

Subject : Construction and Maintenance Costs of the Proposed Nursing School Facilities in the Texas Medical Center.

The following estimate of square footage requirements for the proposed nursing school facilities in the Texas Medical Center were made by Mr. Purvis, Director of the Physical Plant at the Medical Branch and submitted through the offices of the Dean of the School of Nursing and the Executive Director. These figures have been compiled on the assumption that the total student body would be approximately 500 and that one half of this number would be in Houston at any one time.

A summary of the space requirements for a Dormitory and Classroom Building for a School of Nursing for 250 students is:

Dormitory	75,216 Sq. Ft.
Classrooms and Offices	<u>31,000 Sq. Ft.</u>
Total	106,216 Sq. Ft.

It must be remembered that these figures were hastily compiled without knowing the curriculum, total available or desirable facilities, and without the aid of basic preliminary plans. Space for a heating and/or refrigeration for cooling plant have not been included.

The total figures were derived from the following information and assumptions:

A. Dormitory	<u>Sq. Ft.</u>
250 Single rooms with half bath each	40,000
5 lounges	3,000
5 kitchenettes	300
5 laundries	300
Trunk storage	1,500
Linen Rooms and maids closets	260
Dressing room and toilets for maids	210
3 Housemother suites including Living Room, Bedroom, Bath and Kitchenette	1,386
Two offices	600
Reception Hall	600
Living room and Lounge	1,500
T-V Room	900
Playroom	1,200
6 spare rooms	960
Cafeteria and Kitchen	6,000
Mechanical equipment space	2,000
Halls, stairways, etc.	<u>14,500</u>
Total	75,216

B. Classrooms and Offices	<u>Sq. Ft.</u>	31
Dean's Office	145	
Assistant Dean's Office	235	
2 Secretary's offices	500	
Conference room	280	
3 offices for Department Chairmen	450	
3 offices for Department Secretaries	450	
24 offices for Faculty	3,600	
3 Conference rooms	840	
Library	3,500	
Workroom (Mimeograph etc.)	300	
Classrooms (to seat 175 students)	3,500	
Auditorium for 300 seats and preparation rooms for nutrition and demonstration classes	4,500	
Nursing Arts Laboratory and classroom	3,500	
Mechanical space	2,000	
Toilets and Closets	1,000	
Halls, stairways, etc.	<u>6,200</u>	
Total	31,000	Sq. Ft.

A conference was held with Comptroller Sparenberg and Architect Moore of the University regarding the construction costs of the proposed school of nursing facilities. The advice of Page, Southerland and Page also was incorporated in the cost analysis. The following is the consensus of the conferees:

- A. 1. The tare (nonusable but necessary) square footage which is usually figured to be from 35% to 40% of the total, had been estimated at too conservative a rate.
2. That 20,700 additional square footage should be added to the figures submitted, making the new total 126,916 square feet. (This addition is tare).
- B. That \$20.00 per square foot would cover the construction costs of the contemplated types of buildings, making a total cost of \$2,538,320.
- C. That these estimates are approximate in the light of the preliminary nature of the plans submitted.

A further conference was held with Mr. Landrum, Business Manager of the Main University, including Mr. Sparenberg and Mr. Moore, in relation to annual maintenance costs of the proposed school of nursing facilities. The conferees were in agreement that 10% of the building costs would, over the long range of years, approximate the annual cost of maintaining this type of facility. This calculation yields an annual expenditure of approximately \$250,000.

February 19, 1958

Memorandum

To: Dr. Logan Wilson, President
From: Lanier Cox, Assistant to the President
Subject: Certain Legal Questions Affecting the Establishment
of a Nursing School in Houston under the Auspices
of The University of Texas

Recently you referred to me Mr. Leroy Jeffer's letter of February 5 concerning the proposed school of nursing in Houston and requested that Mr. Waldrep and I submit a memorandum covering the legal questions raised by Mr. Jeffers. Mr. Waldrep and I have discussed the matter at length on several occasions and have reached the conclusions outlined below. You will note that the question of the physical facilities is treated separately from the question of the establishment of a new institution or a new program.

1. Establishment of a new branch institution for nursing instruction.

All of the existing branches of The University of Texas except the two constitutional branches, and all of the existing State-supported institutions of higher education in Texas have been established by legislative action. Such legislative authorization was held necessary in *Givens v. Woodward* 207 SW 2d 234 (Tex. Civ. App. 1947); Error ref. 208 SW 2d 363. The Texas Commission on Higher Education is required to recommend to the Legislature on the establishment of all new institutions.

2. Establishment of a new program in nursing or an extension of the existing program at the Medical Branch.

On January 29, 1957, the Attorney General in Opinion No. WW-10 advised the Texas Commission on Higher Education as follows:

The specific prior approval of the Texas Commission on Higher Education is required for the Agricultural and Mechanical College of Texas to establish and operate on the campus of Arlington State College a graduate engineering division of A. & M. College, since same constitutes a new degree program within the meaning of Section 11, S. B. No. 145, Acts, 54th Legislature, Regular Session, 1955, P. 1217, Chapter 487.

We are unable to distinguish the extension of the nursing program to Houston from the extension of the graduate engineering program of A. and M. College to Arlington; consequently, we believe that approval of the proposed nursing program by the Commission on Higher Education would be required prior to any binding commitments.

3. Contract to staff and operate a school of nursing in Houston.

Since any certificate or degree conferred under such an arrangement would be granted by and in the name of The University of Texas, the nursing program would be a program of The University of Texas and would require prior approval by the Texas Commission on Higher Education as discussed in "2" above.

4. Affiliation agreement between a component institution of The University of Texas and operators of the proposed nursing school.

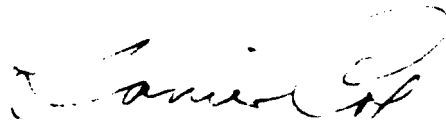
If such an agreement does not involve a certificate or degree granted by and in the name of The University of Texas, it would appear clearly within the authority of the Board of Regents. It is our understanding that the proposed nursing program contemplates a degree program in which case prior approval of the Texas Commission on Higher Education would be required.

5. Physical facilities.

Under the provisions of Article VI, Section 21 of the current Appropriations Bill, it would not be permissible for the University to accept physical facilities or a grant for the construction of physical

facilities without prior legislative approval. It would be permissible for the University to accept the use of physical facilities furnished by others, provided there was no obligation on the part of the University to pay any part of the cost of operation or maintenance of the building. It would be advisable also to state clearly in any such agreement that there is no express or implied obligation on the part of the University or the State to acquire such physical facilities or to assume the obligation for their operation or maintenance.

Although Mr. Waldrep had an equal voice in the opinions expressed above and contributed to the outline of this memorandum, he is out of the city at this time and will not have an opportunity to edit or sign this document.



Lanier Cox

LC:bh

February 17, 1958

MEMORANDUM

To : President Logan Wilson

From : Melvin A. Casberg, Vice-President for Medical Affairs

Subject : Houston Conference on the Proposed University of Texas Affiliation with a Nursing Education Program in the Texas Medical Center. (February 4, 1958).

In attendance at the conference were:

Miss Marjorie Bartholf, Dean, School of Nursing, Medical Branch, Galveston

Mr. Ted Bowen, Administrator, Methodist Hospital

Miss Frances Brush, Director of Nurses, Methodist Hospital

Dr. Kathryn T. Burke, Dean, School of Nursing, Texas Western College

Dr. Melvin A. Casberg, Vice-President for Medical Affairs, The University of Texas, Chairman

Dr. R. Lee Clark, Jr., Director, M. D. Anderson Hospital

Dr. Frederick C. Elliott, Executive Director, Texas Medical Center

Miss Renilda Hilkemeyer, Director of Nurses, M. D. Anderson Hospital

Dr. Grant Taylor, Dean, Postgraduate School of Medicine

Dr. John B. Truslow, Executive Director, Medical Branch, Galveston

I. Needs for Nursing Education.

In emphasizing the critical needs for an increase in nursing educational facilities in the State of Texas it was the consensus of those present that unless drastic actions were taken the present shortage of nurses would be compounded even further by the increasing nursing needs of a rapidly growing population. Statistics reveal that though at present the state has 5.3 per cent of the nation's total population, she has only 3.5 per cent of the nurses serving in the nation's hospitals and 2.7 per cent of the professional student nurse enrollment. Furthermore, with a national average ratio of approximately 260 nurses per 100,000 population, the comparative ratio in Texas is approximately 200 per 100,000. The goal for 1970 established by the National League for Nursing is 350 nurses per 100,000 population. Under these terms of reference even the maintenance of the present ratio will require a rapid increase in nursing educational opportunities.

II. Type of Educational Program.

In Texas there are currently eight schools of nursing offering the degree program and twenty seven diploma schools of nursing. Statistics for 1956 reveal that 27% of all professional student nurses in the state were enrolled in a degree program. This is a substantially higher degree type enrollment than the national average which is 16%. The National League for Nursing recommends that approximately one third of the professional nurses trained should be graduated with the baccalaureate degree.

The conference members were in agreement that a University affiliated nursing education program at the Texas Medical Center should be of the degree type.

Reasons for this opinion are epitomized as follows:

1. In the State of Texas, as elsewhere, there is a greater shortage of degree nurses than diploma nurses.
2. Opportunities for the establishment of a degree program are more seriously restricted than those for a diploma program by virtue of the additional academic requirements of the former. Simply stated, a degree program requires a combination of a hospital and a college or university, whereas a diploma program requires only that of the hospital.
3. A factor related to the lack of adequate diploma nursing schools is that of a critical shortage of nursing educators, who for the most part are the product of baccalaureate programs. Thus the diploma nursing education program throughout the state is dependent on additional degree graduates.
4. If the nursing education program at the Texas Medical Center should become affiliated with the Nursing School at the Medical Branch, a degree curriculum would be much easier to administrate than that for the diploma. Ideally, such an affiliation should have a complete mobility of student body and faculty with a free flow between the two centers. The establishment of a dual educational program would of necessity complicate this problem.

III. Consideration of Affiliation Possibilities.

The following possibilities of affiliation with universities in geographic proximity were considered:

1. Baylor University College of Medicine being an integral part of the Texas Medical Center was considered to be a logical affiliation for a Medical Center School of Nursing. However, due primarily to economic reasons, Baylor was unwilling to assume this responsibility. The opinion was expressed that Baylor might reconsider her stand in the event of a completely endowed nursing school.
2. The University of Houston, as in the case of Baylor, was not favorably disposed to the acceptance of this responsibility on the basis of an inadequate budget.
3. Rice Institute had been questioned as to her interest in a school of nursing but declined this responsibility in the light of certain restrictions in the school charter.

4. The University of Texas was selected by the representatives of the Texas Medical Center as the affiliating institution of their preference. Arguments in support of this choice related to the existence of branches of the University system at the Medical Center and the proximity of an established School of Nursing at the Medical Branch in Galveston.

The representatives of the Medical Branch, while admitting certain advantages of such an affiliation, presented difficulties inherent in a further geographic separation of the nursing educational operation. Administrative problems discussed related primarily to this dichotomy of responsibilities and the limitations it might impose on the maintenance of a cohesive unit. Though not impossible of accomplishment, the conference was reminded of the administrative difficulties related to affiliation agreements with a multiplicity of clinical facilities.

IV. Students.

All future references to the proposed student enrollment and faculty size will be in terms of a total school of nursing including both the Galveston and Houston facets. Whereas it was stated that an ideal matriculating class size would be 150 students, with approximately one half of this class at each of the locations, it was the consensus of the conference that this number might be increased gradually by some 50%.

In any consideration of recruitment it was emphasized that initial subscription to the quota of 75 additional students would be most difficult to attain and would much more likely be accomplished over a period of several years. Members of the conference agreed that the recruitment potential was more than adequate and results were dependent to a large extent on increased intelligent effort in recruiting.

V. Faculty.

In the discussion of the acquisition of faculty to support the additional size of the Nursing School it was agreed that indigenous sources, that is the professional staff of institutions of the Texas Medical Center, should not be considered as a major source of recruitment.

The difficulty of establishing a qualified faculty for the additional responsibilities in an expanded school of nursing was submitted by the nursing Deans and Directors as the major problem. It was the consensus of the conference members that a gradual growth in the size of the school would be dictated primarily by this real shortage of competent faculty. In other words, should the University accept this responsibility the commitments should be tempered by the realistic acceptance of the problems of faculty recruitment. An example of this difficulty is evident in the current status of the newly established School of Nursing at Texas Western College. Unrestricted competition within the University system for nursing faculty in the face of an acute national shortage would be unfortunate and detrimental to both schools.

VI. Physical Plant and Equipment.

An exact description of the needs in this area will require additional study but in any event relate to dormitory, classroom and office space. Existing facilities of this type at the Texas Medical Center are not available, hence it would be necessary to construct new buildings to meet such an expansion.

Library facilities are available in the Texas Medical Center; however, nursing and social science reference books and journals would have to be added.

VII. Tentative Plans for the Proposed Expansion.

Inasmuch as the most logical affiliation of a Texas Medical Center nursing school program with The University of Texas would be through the school already established at Galveston, Dean Bartholf was requested to study plans and costs related to such an expansion. The following are the data submitted:

1. General Assumptions

- a. There will be one school of nursing under the direction of the Dean of the School of Nursing in the Medical Branch, with an Assistant Dean on each campus.
- b. Hospital and public health facilities in both Houston and Galveston may be used for all curricula in the School of Nursing.
- c. Medical Sciences (Anatomy and Physiology, Microbiology, Environmental Sanitation) will be taught by Faculty of the Medical School of The University of Texas.
- d. Dormitory and classroom facilities will be provided on each campus; also rooms for faculty (like Faculty Housing Building).
- e. Transportation provision will be made for both faculty and students.
- f. Library facilities will be provided on each campus.
- g. The expansion into the Medical Center facilities will be phased out, but will be done as rapidly as possible depending on size of student body and availability of faculty.
- h. Students to be under control of the School of Nursing of The University of Texas.

2. Administration.

- a. The Dean of the School of Nursing is responsible to the Executive Director of the Medical Branch.
- b. The relationship between the Dean of the School of Nursing and the Administrator of the Medical Branch Hospitals, and the Administrator of the M.D. Anderson Hospital shall be one of cooperation to facilitate the teaching program under the direction of the Dean of the School of Nursing.

- c. The relationship of the other private hospitals of the Medical Center will be defined by contract or agreement between the University and the individual hospitals. The same to be true of the public health agencies in both cities.
- d. The curricula are the responsibility of the Faculty of the School of Nursing under the Dean of the school.
- e. Selection and appointment of faculty are the responsibility of the Dean of the School of Nursing.

3. Budget.

<u>Students</u> (based on 150 admissions):	Basic Program	425
	Registered Nurse Baccalaureate Program	60
	Graduate Nurse Programs	40
	Total	525

Administration.

Dean and Professor	\$12,000
Administrative Assistant	5,088
Secretary	2,760

Houston

Assistant Dean	\$9,000
Administrative Assistant	4,620
Secretary	2,500

Galveston

Assistant Dean	\$9,000
Secretary	2,500

Total \$47,468

Department of Medical-Surgical Nursing (Number of faculty - 24)

1 Chairman and Professor	\$10,000	\$10,000	10,000
1 Professor	9,000	9,000	9,000
4-6 Associate Professors (each)	7,500	30,000	45,000
6-8 Assistant Professors (each)	6,000	36,000	48,000
8-12 Instructors (each)	5,000	40,000	60,000
2 Secretaries (each)	2,400	4,800	4,800
	Total \$129,800		Total \$176,800

Budget (cont'd)

Department of Maternal and Child Care

1 Chairman and Professor	\$10,000	\$10,000	\$10,000
1 Professor	9,000	9,000	9,000
1-2 Associate Professors (each)	7,500	7,500	15,000
2-4 Assistant Professors (each)	6,000	12,000	24,000
4-6 Instructors (each)	5,000	20,000	30,000
2 Secretaries (each)	2,400	4,800	4,800
		<u> </u>	<u> </u>
	Total	\$63,300	Total \$92,800

Department of Psychiatric Nursing

1 Chairman and Professor	\$10,000	\$10,000	\$10,000
1-2 Associate Professors (each)	7,500	7,500	15,000
2-4 Assistant Professors (each)	6,000	12,000	24,000
4-6 Instructors (each)	5,000	20,000	30,000
2 Secretaries (each)	2,400	4,800	4,800
		<u> </u>	<u> </u>
	Total	\$54,300	Total \$83,800

Department of Curriculum and Administration

1 Chairman and Professor and Director of Graduate Nurse Programs	\$10,000		\$10,000
1 Professor	9,000		9,000
1 Associate Professor	7,500		7,500
1 Assistant Professor	6,000		6,000
2 Secretaries (each)	2,400		4,800
			<u> </u>
			Total \$37,300

Department of Public Health Nursing

1 Chairman and Professor	\$10,000	\$10,000
2 Associate Professors (each)	7,500	15,000
2 Assistant Professors (each)	6,000	12,000
2 Instructors (each)	5,000	10,000
1 Secretary	2,400	2,400
		<u> </u>
		Total \$39,000

Other Faculty Salaries

Associate Professor of Nutrition	\$7,500	\$7,500
Instructor of Nutrition	5,000	5,000
Associate Professor of Psychology	7,500	7,500
Associate Professor of Sociology	7,500	7,500
Basic Science Instruction	25,000	25,000
		<u> </u>
		Total \$52,500

Travel between campuses for faculty	\$28,800	\$28,800
Other travel	20,000	20,000
Library - books and services	?	
Student travel	?	
Maintenance, equipment, supplies	20,000	<u>20,000</u>
	Total	\$68,800
 <u>Director of Dormitory Life</u>		
Director (salary plus room)	\$5,000	\$5,000
5 House Mothers (plus room) (each)	3,000	15,000
1 Secretary	2,400	<u>2,400</u>
	Total	\$ 22,400
Maintenance for 425 students (room and board) @ \$92.50 per month for one year	\$471,750	471,750
Maintenance for 40 affiliating students @ \$92.50 per month for one year	\$44,400	<u>\$44,400</u>
	Total	\$516,150
	Grand Total	<u>\$1,031,018</u>
	Grand Total	<u>\$1,136,218</u>

VIII. Summary

1. In the event of the establishment of a University affiliated nursing school at the Texas Medical Center this should be degree (baccalaureate) rather than diploma orientated.
2. The logical affiliation of a degree nursing school in the Texas Medical Center would be with the Baylor University College of Medicine. However, due to economic factors, the School of Medicine has declined this responsibility. For reasons similar and otherwise the University of Houston and Rice Institute have preferred not to affiliate with a nursing education program.
3. Should The University of Texas accept such a responsibility this would best be accomplished through an affiliation with the School of Nursing already established at the Medical Branch in Galveston. It should be emphasized that such an affiliation poses certain serious problems related to a geographic separation of facilities and educational resources, as well as the multiplicity of independent affiliating institutions.
4. A major problem, both in the expansion of established schools of nursing and the creation of new schools, lies in the area of faculty recruitment in the face of an acute national shortage. This factor is currently in focus at Texas Western College. The lack of qualified teachers dictates the acceptance of the philosophy of a gradual growth rather than the concept of a full quota in the initial effort.

5. The ideal size of the total matriculating class, combining both the Galveston and Houston campuses, should be 150 students, though it is agreed that this class could be quantitatively increased over the years as facilities and recruitment improve. The question of the source and availability of qualified students, though in long range considered to be adequate, should temper the planning of the initial few years.
6. If developed under the auspices of The University of Texas the nursing educational program at the Texas Medical Center should not be organized as a satellite or self-sustaining unit but rather as a freely flowing and integral part of the Galveston campus, responsible administratively to the Dean of the School of Nursing and the Executive Director of the Medical Branch.
7. The annual operational budget for such an expanded program, including the presently functioning School of Nursing at the Medical Branch (but excluding the cost and maintenance of new facilities at the Texas Medical Center) have been estimated at \$1,136,218. While it is agreed that this total might be reduced somewhat, it is felt that any reduction below \$1,000,000 would definitely compromise the quality of the school.

MAC:hw

Report of a Survey
of
San Antonio, Texas
relative to the establishment of
a new medical school in that city

by

Joseph C. Hinsey, Ph.D.
Representing the
Association of American Medical Colleges

J. Murray Kinsman, M.D.
Representing the
Association of American Medical Colleges

James M. Faulkner, M.D.
Representing the
Council on Medical Education and Hospitals
American Medical Association

W. Clarke Wescoe, M.D.
Representing the
Council on Medical Education and Hospitals
American Medical Association

October 27-29, 1957

INTRODUCTION

A survey team consisting of Drs. Joseph C. Hinsey and J. Murray Kinsman representing the Association of American Medical Colleges and Drs. W. Clarke Wescoe and James M. Faulkner representing the Council on Medical Education and Hospitals of the American Medical Association visited San Antonio on October 27-29, 1957. The survey was made at the request of the Texas Commission on Higher Education following testimony favorable to the establishment of a medical school in San Antonio presented to them by leading physicians in the San Antonio area and the President of the Texas Medical Association.

OBJECTIVE

The purpose of the survey was to determine if possible whether or not San Antonio appeared to offer a favorable location for the establishment of a new medical school. It was not considered to be within the province of the survey team to attempt to assess the medical care needs of the people of Texas as they might relate to this particular problem.

GENERAL BACKGROUND

Texas with a population of 8.5 million has three medical schools: The University of Texas Medical Branch in Galveston, Southwestern in Dallas, and Baylor in Houston. Between them they admit about 340 students a year. By far the largest school is in Galveston, with a capacity of 162 students to a class. At the present time it is not finding enough qualified Texas residents to fill its quota. The acceptance to applicant ratio for Texas in 1955 was 1 to 1.73 as compared to the national average of 1 to 1.91. There is evidence to indicate that the pool of well qualified applicants from Texas is now fully taken care of. It may be anticipated, however, that this pool will enlarge considerably with the expected increase in college enrollments over the next decade.

San Antonio is a city of 344,700 within a county of 610,000 and a "retail trade territory" of 2,000,000. The population is 53.5% non-Spanish white, 39.3 Spanish white, 7.0 Negro and 0.2% other. One fourth of the population over 14 years of age have incomes of \$1,500 a year or less.

MEDICAL FACILITIES

It is significant that the local medical profession both individually and collectively have been working energetically for the establishment of a medical school in San Antonio. The team was impressed by the high caliber of the profession in San Antonio and feels that it could play an indispensable role in a clinical teaching program.

CIVILIAN HOSPITALS

There are three existing general hospitals in San Antonio which offer potential for clinical teaching: The Baptist Memorial (300 beds), the Santa Rosa (400 beds), and the Robert B. Green Hospital (280 beds). The first two are chiefly private;

the Robert B. Green, a county hospital completely devoted to charity patients, offers the most promise as a teaching hospital. It is well organized and well staffed and there is a wide variety of clinical material going through both the wards and the out-patient departments. A campaign is planned to raise money for the erection of a Methodist hospital on land adjacent to the proposed site of the medical school on the outskirts of the city.

A 1,000 bed state tuberculosis hospital and a 2,700 bed state mental hospital are located within the city limits.

MILITARY HOSPITALS

Brooke Army Hospital has 1,000 active beds and Lackland Air Force Base Hospital has 500 beds active and 500 more about to be constructed. The extent to which such facilities would lend themselves to undergraduate medical teaching is problematical. However, the mere proximity of such activities as well as the School of Aviation Medicine, the Army Medical Service School, and the Surgical Research Unit at the Brooke Army Hospital cannot fail to have a favorable influence on the environment for a medical school. The same might be said for the Southwest Research Institute in so far as its activities extend into the fields of biology and medicine.

A group of leading citizens of San Antonio including a number of physicians has organized The San Antonio Medical Foundation for the purpose of furthering the establishment of a medical school in San Antonio. The Foundation has acquired title to a tract of 160 acres of land on the outskirts of the city which would appear to be a suitable location for a school.

CONCLUSION

San Antonio offers a favorable milieu for the location of a medical school from several aspects including size and character of population, good civilian and military hospitals with high standards of medical practice and several active medical research centers. Furthermore, it appears that the establishment of a medical school in San Antonio would have strong support from the local medical profession and all of the significant health agencies in the area.

The recognition of the potential for a medical school in San Antonio does not constitute a recommendation for its establishment. Whether the time is ripe or not must depend in part on the number of qualified applicants who may be expected to seek admission to Texas Medical Schools in the next few years. The decision will necessarily be determined by overall needs of the citizens of the State of Texas for an additional medical school and their ability to provide the funds in sufficient amount to support an outstanding institution.

This report is submitted by the Liaison Committee of Medical Education representing the Council on Medical Education and Hospitals of the American Medical Association and the Association of American Medical Colleges.

/s/

Joseph C. Hinsey, Ph.D.
Representing the Association
of American Medical Colleges

/s/

J. Murray Kinsman, M.D.
Representing the Association
of American Medical Colleges

/s/

James M. Faulkner, M.D.
Representing the Council on
Medical Education and Hospitals
American Medical Association

/s/

W. Clarke Wescoe, M.D.
Representing the Council on
Medical Education and Hospitals
American Medical Association

III. Special Items

A. Central Administration

1. Land and Trust Attorney Vacancy. --

No documentation

2. Accounting Oil and Gas Production, Transfer of Responsibility. --

48-52

No documentation

3. Assistant to the Comptroller. --

48-52

No documentation

4. Individual Merit Rating. --

53-72

President Wilson will report on this item at the meeting.

5. Travel Reimbursement, Out-of-State (Pending Attorney General's Opinion). --

This is to be discussed at the meeting in light of the Attorney General's Opinion.

6. Texas Commission on Higher Education. --

The following will be oral reports and discussions:

- a. Report on Meeting in Denton
- b. Discussion re Home Economics Program
- c. Proposal for Development of Library
(Vice-President Ransom)

73-75

7. Establishment of Students Memorial Scholarship Fund - The Governor and Mrs. James Stephen Hogg Memorial Scholarship Fund. --

76

Documentation is on ~~the following pages~~ page 76.

**JOINT REPORT OF EXECUTIVE COMMITTEE
AND LANDS AND INVESTMENT COMMITTEE**

In accordance with a letter, dated February 19, 1958, from President Wilson, the Executive Committee and the Land and Investment Committee approved by mail ballot the recommendations as listed below.

Effective February 1, 1958, the responsibility for Accounting for Oil and Gas Production on University Lands was transferred from the office of Auditing Oil and Gas Production of the University to the General Land Office. This means that the General Land Office will handle the pre-audit and accounting work on oil and gas produced January 1, 1958, and thereafter. The Auditing Office of the University will complete the pre-audit and accounting work for oil and gas produced during the year 1957. After the year 1957, the University Audit Office will become a post-audit agency.

Recommendations

1. In accordance with the transfer of the responsibility for accounting for oil and gas production on University Lands from the Auditing Oil and Gas Production

Division of the University to the General Land Office, it is recommended that the administrative responsibility for the University Office for Auditing Oil and Gas Production be transferred from the Endowment Office to the Comptroller's Office, effective immediately.

2. With the approval of the transfer of this administrative responsibility, it is recommended that a new position of Assistant to the Comptroller be established in the Office of the Comptroller at an annual salary rate of \$7,800, payable from the Available Fund Unappropriated Balance, effective April 1, 1958.

These recommendations were approved by mail ballot and are presented to the full Board for ratification.

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

February 19, 1958

Memorandum

To: Regents' Executive Committee
Regents' Land and Investment Committee

As you will doubtless recall, some of our Regents have expressed concern about the handling of our pre-audit and accounting work on oil and gas and I was requested to look into this matter with Dr. Dolley and others immediately concerned and develop some improved procedures. For your information and approval, I am enclosing a copy of a statement from Dr. Dolley regarding this matter. I am in accord with the recommendation set forth and should appreciate it if you would indicate your reaction and let me hear from you as promptly as possible.

Logan Wilson

LM k
Enclosure

cc: Mr. Johnson
✓ Mr. Lockwood
✓ Dr. Minter
Mr. Sorrell
Mr. Bryan
Mr. Thompson
✓ Mr. Jeffers
Dr. Dolley
→ Miss Theiford

APPROVED: _____

DISAPPROVED: _____

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

51

February 14, 1958

Dr. Logan Wilson
President
The University of Texas
Main Building 101

Dear Dr. Wilson:

As you know, the responsibility for accounting for oil and gas production on University Lands has been transferred from our auditing office to the General Land Office effective February 1, 1958. This means that the General Land Office will handle the pre-audit and accounting work on oil and gas produced January 1, 1958, and thereafter, and, after our auditing office has completed pre-audit and accounting work for oil and gas produced during the year 1957, our audit office will become a post-audit agency.

Because of this prospective change in responsibility, and with the object of assisting our audit office to catch up on the backlog of accounting work for 1957 production, I believe it desirable that our audit office report administratively to the Comptroller's Office rather than to the Endowment Office as heretofore. From a functional viewpoint, this transfer is logical because the Comptroller's Office is responsible for System audit work. This move will have the further advantage of bringing our Office for Auditing Oil and Gas Production under the periodic examination of our Branch College Auditor, Mr. Halbert St. Clair. It is, of course, desirable that all agencies responsible for administering University Lands should report through a single administrative office to the President. However, that administrative coordination will continue to be provided through the office of the Vice-President for Fiscal Affairs.

Accordingly, I recommend, effective with Board of Regents approval, that the administrative responsibility for the University Office for Auditing Oil and Gas Production be transferred from the Endowment Office to the Comptroller's Office. This would mean, after that date, that Mr. Cavett would report administratively to Mr. Sparenberg rather than to Mr. Stewart.

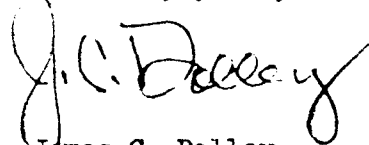
This transfer will increase significantly the work load in the Comptroller's Office. That office already is short-handed, with the result that neither Mr. Sparenberg nor Mr. St. Clair has been able to devote proper attention to the affairs of the component units outside of Austin. Even so, undesirable delays in processing papers through the Comptroller's Office have inevitably occurred.

February 18, 1958

To relieve this situation, I recommend, effective April 1, 1958, that a new position of Assistant to the Comptroller be established in the Office of the Comptroller at an annual salary rate of \$7,800, the funds needed to be transferred from Available Fund Unappropriated Balance. The job description and the salary range for this new classification will be developed by Dr. C. T. Clark after consultation with Mr. Sparenberg and myself.

If you are in accord with these recommendations, please distribute approved copies as is indicated below.

Sincerely yours,



James C. Dolley
Vice-President
for Fiscal Affairs

JCD:js

cc: J. C. Dolley
C. H. Sparenberg
W. W. Stewart
W. R. Cavett
G. C. Starnes
C. T. Clark

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

53

January 24, 1958

Memorandum

To: Dr. R. Lee Clark, Jr.
Dr. A. J. Gill
Dr. Dysart E. Holcomb
Dr. J. V. Olson
Dr. H. H. Ransom
Dr. John B. Truslow

I should appreciate it if each of you would let me have a statement from you about the actual operation of the merit principle at your particular institution. I shall then combine these statements in the form of an over-all statement to be brought to the attention of the Regents at their next meeting.

Logan Wilson

LW k

cc: Mr. Leroy Jeffers
Mr. J. Lee Johnson, III
→ Miss Betty Anne Theford

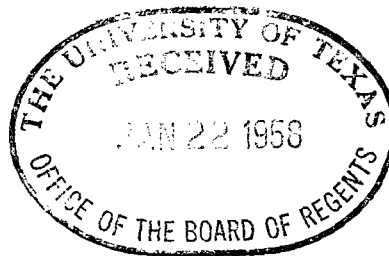
Handwritten:
→ G. W. Y. & A. J. O.
S. L.

THE UNIVERSITY OF TEXAS
THE BOARD OF REGENTS

Copy

January 21, 1958

LEROY JEFFERS, CHAIRMAN
ESPERSON BUILDING
HOUSTON 2, TEXAS



AIR MAIL

Dr. Logan Wilson
Office of the President
The University of Texas
Austin 12, Texas

Dear Logan:

Lee Johnson has just sent me a reprint of a very excellent recent article on the merit rating of teachers. As you know, he has had considerable interest in this subject and has done considerable reading and research with reference to it. He believes that we should have a better system of individual merit rating and of individual merit increases for our faculty members. I would appreciate your placing this item on the agenda for our next meeting and having a full report prepared detailing what the system now is and containing any recommendations which you may care to make.

With sincere best regards, I am

Cordially yours,

A handwritten signature in dark ink, appearing to be "LJ", written over a faint circular stamp.

LJ:m

cc: Mr. J. Lee Johnson, III
Miss Betty Anne Theford

THE UNIVERSITY OF TEXAS
OFFICE OF THE VICE-PRESIDENT
MAIN UNIVERSITY
AUSTIN 12

55

February 11, 1958

Dr. Logan Wilson
President
The University

Dear Dr. Wilson:

This is in reply to your inquiry, following Mr. Jeffers' request, concerning the Main University's methods for judging merit in the faculties. I have delayed our report in order to consider as systematically as possible the actual state of affairs in the University at Austin. Some of the comments which follow are manifestly opinionated. I think to give a completely factual statement would require a very long report, mainly because method varies from circumstance to circumstance, from college to college, from department to department, and from case to case.

This variant method is, I believe, the only one completely suitable to an academic institution. Universities would have the greatest difficulty writing "academic job descriptions"; hence it would hardly be possible to arrive at a fair mechanical means of estimating merit.

With these limitations, it is the general understanding of committees and administrative officers judging the University faculty that the three most nearly definable bases of judgment are effective teaching, research, and service within the University or outside the campus.

Teaching. So far as I know, there is no means of scale-estimating teaching. Numerous institutions use one or a combination of evaluations by students, by colleagues on the staff, and by experts outside the institution. It has been traditional at Texas, as you know, to rely upon the joint opinions of the budget council of the department, composed of full professors. More recently, the separate judgment of the departmental chairman has been invited. After the estimates are conveyed by these men, the dean prepares and submits a separate judgment. I should say in general that despite the merely descriptive and admittedly subjective judgments compiled in this fashion, most of us have very little doubt that we know who the excellent teachers on this faculty are; we have absolutely no doubt about who the notable

Dr. Logan Wilson

-2-

February 11, 1958

failures are--including those who by mischance have obtained tenure at the University. The areas in which we need to improve in judging classroom work, I think, are principally those which include "good" or average teachers who are otherwise distinguished in research or service, and those which include certain teachers of all groups whose quality of teaching changes, either for the better or the worse. I should add emphatically, I think, that younger teachers now receive very much closer supervision by the senior staff in most departments than was the case when I came here many years ago. I should also add that recent attempts at student evaluation have in general been miscellaneous and not very impressive. The times when we have invited outside experts to judge either our methods or individuals have produced results obviously dependent on the interest and expertness of the visitor. In sum, I think that you can assure Mr. Jeffers that in the past few years there has been redoubled consideration of effectiveness of teaching at all levels and by all agencies in the University.

Research. There was a time, not very long ago, when the University followed--too literally, I happen to think--the procedure of certain Eastern universities who judge men almost exclusively on the basis of research and judge research either quantitatively or on the not very reliable results of current reviews. I know men on this faculty who have got by such judgment great credit for interminable and second-rate research. I know others who have written short epoch-making articles who have got very little if any credit. In general, I think that budget committees and all administrative officers have made a genuine effort to improve our methods of assessing independent study. I must point out emphatically, however, that in many fields the significance of research work is not immediately apparent. On the whole I think that we should use the judgment of outside critics more than we do, that we should encourage more highly experimental work, that we should be somewhat more patient in waiting for published results (and conversely be somewhat suspicious of publication which bears the earmarks of being generated primarily for the purpose of impressing the right people). We cannot expect to be severe in our judgments of the research of people to whom we give very little opportunity to do it. I mean especially the younger staff. Many universities, recognizing this problem, either refuse to assess the research potential of the junior staff until about ten years have passed or, desiring an earlier judgment, deliberately give junior men more time off in order to push research projects to completion. Offhand, I should say that in the fields with which I am well acquainted, we have a fair if not an exhaustive examination and estimate of the individual research of the faculty.

Dr. Logan Wilson

-3-

February 11, 1958

Service. Of the three categories, this is obviously the most difficult to judge. For many years, American institutions have driven able people out of administration by systematically failing to estimate its value or to award the value once it was recognized. Typically, the departmental committee bases its opinions merely upon "committee work." So far as I know, there is almost no effort either in this University or in any other to cultivate educational administrative talent. Perhaps this is wise. I believe, however, that the theory of the spontaneous generation of deans has left many colleges with deans who would be more effective in some other work. It has certainly left many departments without any sort of administrative personnel. In general, and ranking significant types of "service," there is an inclination--on the whole sensible--to leave such activities up to the individual, and by and large not to reward it.

I am aware that these are very general observations. Having had some experience with rating systems in the armed forces, in civil service, and in many committees on academic awards, I must say that I do not believe any "system" is so effective as the persistent, energetic, and highly critical faculties of the chairman, the dean, and other individuals responsible. We know these individuals make mistakes, but mere "system" tends to breed, nourish, and perpetuate mediocrity.

I am delighted that the Board is interested in this problem. I hope that we may be given the opportunity of pursuing this essential inquiry further.

Sincerely yours,

H. H. Ransom

HHR:bg



Office of the President

Texas Western College

OF THE UNIVERSITY OF TEXAS

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED _____	FILE _____
REC'D FEB 5 - 1958	
REFER TO <i>HJ</i>	
PLEASE ANSWER _____	
PLEASE READ AND RETURN _____	

at El Paso

February 3, 1958

58

Dr. Logan Wilson
President
The University of Texas
Austin 12, Texas

Dear Doctor Wilson:

In response to your request of January 24 the following information is submitted relative to the operation of the merit principle at Texas Western College.

Recommendations for salary increases and promotions are made through normal channels with the recommendations originating at the level of the department chairmen. The competence and effectiveness of the individual as a classroom teacher is normally considered by the departmental chairman to be the most important factor in recommending individuals for merit increases. In addition, the individual's performance in terms of research and publications as well as his service to the College through various committee assignments are also deemed important in considering merit increases. Since we do not have any departments with large numbers of faculty, as is the case of some departments of the Main University, it is not difficult for the departmental chairmen to know how each individual on their faculty is performing as a teacher. The largest department on our campus in terms of numbers is the English Department and it has a faculty of only twenty-six members.

I feel that recommendations for merit increases should originate at the level of the departmental chairmen since they are in a much better position to keep abreast of the accomplishments of their faculty than are any other individuals on the campus. In the final analysis I believe that any recommendation for a merit increase boils down to a considerable degree to a matter of personal opinion, particularly if considerable emphasis is given to the effectiveness of the individual as a classroom teacher. There has been a great deal of work

Dr. Wilson

Page Two

February 4, 1958

done in attempting to determine means of measuring the effectiveness of classroom teaching; however, no one seems to have the real answer to the problem. In the field of research and publications it is perhaps somewhat easier to evaluate an individual's performance since the quantitative results can be measured over a relatively short period of time. The number of publications which a faculty member has may not be a true index of his scholarly attainments since I suspect there is a considerable amount of material published in this country which figuratively is not worth the paper it is printed on.

Sincerely yours,



Dysart E. Holcomb
President

DEH:sjn

THE UNIVERSITY OF TEXAS — MEDICAL BRANCH
GALVESTON

THE SCHOOL OF MEDICINE
THE SCHOOL OF NURSING
THE TECHNICAL CURRICULA
THE POST-GRADUATE PROGRAM

February 3, 1958

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED _____	FILE _____
REC'D FEB 5 - 1958	
REFER TO _____	
PLEASE ANSWER _____	
PLEASE READ AND RETURN _____	
THE JOHNS HOPKINS HOSPITAL	
THE CARROLL HOSPITAL	
THE PSYCHOPATHIC HOSPITAL	
THE ROBA AND HENRY ZIEGLER HOSPITAL	

Dr. Logan Wilson, President
University of Texas
Austin 12, Texas

60

Dear Dr. Wilson:

In response to your memorandum of January 24, requesting a statement of the actual operation of the merit principle at the Medical Branch, there is very little to report. Operation of the merit principle presumes establishment of at least minimal salary scales and we have several steps to achieve in many categories before merit becomes distinct from bread-and-butter.

I would certainly hope, however, that in both faculty and classified personnel policies relating to salary and income, a merit principle be build-in, anticipating periodic steps on a time schedule, and, thus budgeted in advance.

The merit aspect would be achieved by forcing the appropriate chairman, director or division head to recommend application of this budget increase or failure to activate it.

It would seem to me appropriate that the unit of increase be graded upward roughly in proportion to the total salary; but that at the lower grades the periodicity be in the order of six or nine months and at the upper-salary levels, say, every two years. I would further recommend that a trial period be recognized in the establishment of a three-month introductory period at the base salary followed by an increase at that time to the first step.

Thus in the clerical and technical scales beginning, say, at \$3,000 a year, I would suggest a \$10 raise at the end of three months and a \$10 raise every nine months thereafter. At a higher level, say \$300 a month, I would suggest a \$10 raise at the end of the first three months and a \$15 raise each twelve months thereafter. In the case of faculty salaries, I would suggest gradations upward by rank from \$300 to \$500 a year every two years.

Incidentally this principle was incorporated in the scheme of things in the State of Virginia and the second year of the biennial budget reflected anticipated merit increases based on projected merit steps.

Sincerely yours,


John B. Truslow, M. D.
Executive Director

JBT:30

THE UNIVERSITY OF TEXAS DENTAL BRANCH
6516 JOHN FREEMAN AVENUE
TEXAS MEDICAL CENTER

January 29, 1958

OFFICE OF THE DEAN

P. O. BOX 20066
HOUSTON 25, TEXAS

Dr. Logan Wilson
President
The University of Texas
Austin 12, Texas

Dear Dr. Wilson:

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED	FILE
REC'D	JAN 30 1958
REFER TO	H-1-32-487
PLEASE ANSWER	
PLEASE READ AND RETURN	

This is in answer to your memorandum of January 24 concerning the actual operation of the merit principle at our institution.

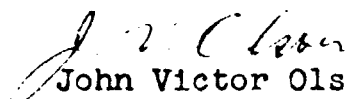
In our classified system the merit system works well in some instances, particularly where there are a number of people in a group. In other areas where there may be a small number of people concerned, it is sometimes extremely difficult to give one person an increase and not to give another an increase where both people are, for all practical purposes, of equal value -- that is, they are both doing their job and doing it well. In other instances where there may be several people employed in one group, but where each person has individual responsibilities within that group and each person's responsibilities are different than the others, it again becomes very difficult to say that 50% are better than the other 50%.

In regard to faculty, up until the present time anyway, it has been much a matter of either a faculty member meriting an increase or not being retained. We are now beginning to have instances where a faculty member who is of value will reach or has reached a plateau because of limitations of his own capabilities. Such faculty members will not receive any regular increase even though they have not reached the top salary position. There have been other instances where we have kept a young instructor who, while not meriting an increase, did sufficiently well to justify his retention since replacements were not available.

1/29/58

In general, then, I would feel that the merit system has worked quite well for classified personnel where groups were fairly large; that it has been troublesome where two or three people comprise the group and these two or three people are of equal value. With regard to the faculty, it is difficult to evaluate the merit system because of the expansion that we have undergone during the last several years with increasing need for personnel and with inadequate numbers to fill the available positions. Certainly in the case of faculty, they should be employed, retained, promoted and given salary increases on a basis of their merit. Whether or not this can be done on a basis of 50% deserving an increase and 50% not deserving an increase, I am not sure.

Sincerely yours,


John Victor Olson
Dean

JVO:erw

THE UNIVERSITY OF TEXAS
M. D. ANDERSON HOSPITAL
AND TUMOR INSTITUTE



R. LEE CLARK, JR. M.D.
DIRECTOR

TEXAS MEDICAL CENTER
HOUSTON 25

February 4, 1958

Dr. Logan Wilson
Office of the President
The University of Texas
Austin 12, Texas

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED _____	FILE _____
REC'D FEB 5 - 1958	
REFER TO _____	
PLEASE ANSWER _____	
PLEASE READ AND RETURN _____	

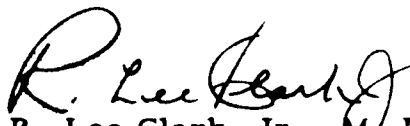
Dear Doctor Wilson:

I believe that the nearest thing we have to a merit system in our institution is the recommendation from our staff regarding Faculty Classifications and Qualifications for Appointment or Promotion of Professional Personnel. A copy of this is enclosed for your consideration.

In addition to this, fifty percent (50%) of our Augmentation is determined on a formula based on the performance record in six categories. These are:

(1) time in service	20%
(2) earnings	30%
(3) research	10%
(4) education	10%
(5) administration	20%
(6) general value to institution	10%

Sincerely yours,


R. Lee Clark, Jr., M. D.
Director and Surgeon-in-Chief

RLC:lmw
Enc.

M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE

FACULTY CLASSIFICATION
and
QUALIFICATIONS FOR APPOINTMENT OR PROMOTION

A. The Basic Science Departments:

I. Junior Assistant.

The rank of Junior Assistant in a basic science department of the University of Texas M. D. Anderson Hospital and Tumor Institute is construed to be equivalent to the academic rank of Instructor in other branches of the University of Texas.

Candidates for appointment or promotion to Junior Assistant in any of the basic science departments of the University of Texas M. D. Anderson Hospital and Tumor Institute must have acquired at an accredited American institution the Ph. D. degree in the field of the department concerned or in a branch thereof.

Candidates educated abroad who may not hold the Ph. D. degree must have completed an educational program at least equal in content to that required for the degree of Doctor of Philosophy.

II. Assistant.

The rank of Assistant in a basic science department at the University of Texas M. D. Anderson Hospital and Tumor Institute is construed to be equivalent to the academic rank of Assistant Professor at other branches of the University of Texas.

Candidates for appointment or promotion to the rank of Assistant must have attained the educational level required for appointment as Junior Assistant in the department concerned and additionally must have:

1. Served one to three (1-3) years as Junior Assistant in the department concerned at the University of Texas M. D. Anderson Hospital and Tumor Institute or for the same period in a comparable post at another institution or at another branch of the University of Texas or in a government service.

2. Demonstrated ability to carry out research under supervision and give promise of ability to conduct independent investigations.
3. Given evidence of originality, initiative, and growth in his field of endeavor.
4. Shown promise of ability to instruct graduate students.
5. Published in addition to his doctoral thesis, one or more articles in national or international journals.

III. Associate.

The rank of Associate in a basic science department at the University of Texas M. D. Anderson Hospital and Tumor Institute is construed to be equivalent to the academic rank of Associate Professor at other branches of the University of Texas.

Candidates for appointment or promotion to the rank of Associate must have attained the qualifications necessary for appointment to the rank of Assistant in the department concerned and additionally must have:

1. Served three to five (3-5) years as Assistant in the department concerned at the University of Texas M. D. Anderson Hospital and Tumor Institute or for the same period in a comparable post at another institution or at another branch of the University of Texas or in a government service.
2. Demonstrated the ability to conduct independently substantial research projects.
3. Given evidence of continued growth in his field of endeavor.
4. Reached the level of scientific development and maturity requisite for successful teaching of graduate students and for service on the Supervising Committee of candidates for advanced degrees.
5. Published in national or international journals several substantial articles based upon his research efforts.

IV. Full member of the basic science faculty.

Full membership in the basic science faculty at the University of Texas M. D. Anderson Hospital and Tumor Institute is construed to be equivalent to the academic rank of Professor at other branches of the University of Texas.

Candidates for appointment or promotion to full membership in the basic science faculty must have served three to five (3-5) years as Associate in the department concerned at the University of Texas M. D. Anderson Hospital and Tumor Institute or for the same period in a comparable post at another institution or at another branch of the University of Texas or in a government service. Additionally, the candidate must be a regular member of the Graduate Faculty of the University of Texas or must be eligible for election to regular membership in the Graduate Faculty.*

*Nominations for regular membership in the Graduate Faculty originate in the Graduate Committee of the department concerned.

In making their nominations of candidates from the University of Texas M. D. Anderson Hospital and Tumor Institute these committees will consider the following items:

1. a. Publication of several articles in a national or international scholarly journal.
- b. The writing of a scholarly book or a substantial article.
- c. Invitations to participate in symposia sponsored by national scholarly organizations.
- d. Invitations to present scholarly lectures at first-class institutions outside of the state.
2. The successful teaching of graduate courses in a first-class institution for several years.
3. The successful direction of master's theses and/or doctoral dissertations which are recognized as being of good quality by the experts in the field. It is expected that several of these will have been published.

B. The Medical Departments:**I. Junior Assistant.**

The rank of Junior Assistant in a medical department of the University of Texas M. D. Anderson Hospital and Tumor Institute is construed to be equivalent to the academic rank of Instructor at the other medical branches of the University of Texas.

Candidates for appointment or promotion to Junior Assistant in any of the medical departments of the University of Texas M. D. Anderson Hospital and Tumor Institute must have acquired the M. D. degree at an accredited school of medicine or, in the case of physicians educated abroad, its equivalent.

Additionally, the candidate must be qualified for the appropriate board or college or have received equivalent training.

He must further be licensed to practice medicine and must become a member of the Harris County Medical Society as soon as eligible to do so.

II. Assistant.

The rank of Assistant in a medical department of the University of Texas M. D. Anderson Hospital and Tumor Institute is construed to be equivalent to the academic rank of Assistant Professor at the other medical branches of the University of Texas.

Candidates for appointment or promotion to the rank of Assistant must have fulfilled all requirements for appointment as Junior Assistant in the department concerned and additionally must have:

1. Served one to three (1-3) years as Junior Assistant in the department concerned at the University of Texas M. D. Anderson Hospital and Tumor Institute or for the same period in a comparable post at another institution or at another branch of the University of Texas or in a government service.

2. Demonstrated the ability to practice medicine in his field in a competent manner.

3. Given evidence of interest in and understanding co-operation with respect to problems of research.

4. Shown promise as a teacher in the training program for resident fellows at this or a comparable institution.

5. Published one or more articles in a national or international journal.

III. Associate.

The rank of Associate in a medical department of the University of Texas M. D. Anderson Hospital and Tumor Institute is construed to be equivalent to the academic rank of Associate Professor at the other medical branches of the University of Texas.

Candidates for appointment or promotion to the rank of Associate must have attained the qualifications necessary for appointment to the rank of Assistant in the department concerned and additionally must have:

1. Served for two to four (2-4) years as Assistant in the department concerned at the University of Texas M. D. Anderson Hospital and Tumor Institute or for the same period in a comparable post at another institution or at another branch of the University of Texas or in a government service.

2. Actively participated in a research program leading to the publication of one or more substantial articles or shown unusual clinical and teaching ability.

3. Given promise of the ability to administer a medical section or service in a competent fashion.

IV. Full member of the medical department faculty.

Full membership in a medical department of the University of Texas M. D. Anderson Hospital and Tumor Institute is construed to be of equivalent academic rank to a Professor in the medical branches of the University of Texas.

Candidates for appointment or promotion to full membership in a medical department of the University of Texas M. D. Anderson Hospital and Tumor Institute, i. e. internist, pathologist, radiologist, surgeon, etc., must have attained the qualifications required for appointment to the rank of Associate in the department concerned and additionally must have:

1. Served for three to five (3-5) years as Associate in the department concerned or in a comparable post in another institution or in another branch of the University of Texas or in a government service.

2. Conducted independent research projects or actively participated in collaborative research efforts leading to publication

of several substantial articles in national or international journals *and* or have shown unusual skill in the clinical practice of the medical art and in the teaching of resident fellows.

3. Demonstrated the ability to administer a medical section or service.

C. Other Professional Appointments.

On occasion it is functionally or administratively desirable to appoint a physician with specialized research interests to a basic science department.

It is likewise desirable at times to appoint non-medical scientists whose primary responsibility is a hospital service function to the medical departments.

In such cases the standards for appointment shall not be less high than those established for staff members in the basic sciences or the medical departments.

In general, appointments or promotions should not be made to ranks for which the candidate is not qualified by education or experience in the field of his doctorate.

D. Exemptions.

The qualifications for appointment to various ranks on the professional staff of the University of Texas M. D. Anderson Hospital and Tumor Institute outlined above are intended as guides rather than inflexible rules to be followed without regard to the functional needs of the institution.

Exceptions to any of the above qualifications beyond those set forth for appointment to the rank of Junior Assistant may be waived when necessary to permit the appointment of persons possessed of unusual educational background or highly specialized training.

THE UNIVERSITY OF TEXAS
SOUTHWESTERN MEDICAL SCHOOL
5323 HARRY HINES BOULEVARD
DALLAS 19, TEXAS

January 27, 1958

Dr. Logan Wilson, President
The University of Texas
Austin 12, Texas

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED _____	FILE _____
REC'D JAN 30 1958	
REFER TO _____	
PLEASE ANSWER _____	
PLEASE READ AND RETURN _____	

Dear Dr. Wilson:

In reply to your letter concerning operation of the merit principle in our institution, I should like to submit the following comments:

I believe that all of us would subscribe to the fundamental principle that merit should be the basis upon which advancement and monetary compensation should be decided. It seems to me, however, that in most discussions of this general subject a good deal of confusion and difficulty arise from the fact that one should have established a minimum level of income for a given category of personnel before he can apply a true and meaningful merit system. A merit system of promotions and salaries can not become fully effective until certain minimum standards have been attained which take into account competition with other institutions for certain types of scarce personnel.

Another aspect of merit has to do with recognition of various degrees of merit in the same individual. Thus there are persons whose contributions in one area of endeavor may be quite significant while their functioning in another area may be something less than satisfactory or even detrimental to the institution. I rather think that it is in this matter of degrees of merit in different categories of work that most difficulties arise and place a heavy burden of decision on all of us attempting to operate a merit plan. In maintaining a proper sense of balance and perspective as between teaching contributions, scientific research, service obligations, and administrative function, there would probably be little agreement even among those of us in similar positions. I am inclined to think that this is more true in educational institutions than in almost any other type of enterprise in which large numbers of people participate. I think, for example, that many businesses are able to reduce this type of decision on merit to a pretty reliable figure for large categories of employees. Even in these industrial organizations, however, I am assured by experienced executives that judgments become extremely difficult in the professional and managerial group where talent in one area may be balanced by ineptitude in another.

In summary, I think we must do our best to operate a merit plan, but most of the things which I have read on this subject turn out to be platitudes with very little real substance to them. Whatever our decision is, it seems to me that the same criteria can not be applied to all faculty members and can not even be transposed from one department to another. Furthermore, there is no way to equate all of the important areas (such as

Dr. Logan Wilson, 1-27-1958

-2-

teaching ability, research contribution, service and administrative activities) which are so significant in university type work. In short, I doubt if there is any measuring device which could be applied with even reasonable precision to faculty personnel of universities.

My concluding opinion is that our present methods, while lacking any semblance of mathematical accuracy, are perhaps more satisfactory than is generally admitted. Furthermore, gross inequities are actually not too numerous and most of these probably come about as individuals change with age and motivation. It would be as important to be prepared to downgrade as well as upgrade in any truly total merit system application.

Sincerely yours,

A. J. Gill, M.D.
Dean

AJG/es

COMPARATIVE LIBRARY COSTS OF THE SIXTEEN STATE UNIVERSITY MEMBERS OF A.A.U., 1956/57^a

	Enroll- ment	Volumes in Library	Volumes Added	EXPENDITURES			Size of Staff	Oper. Cost per Student
				Bks. Ser. & Binding	Staff Salaries	Student Wages		
1. Minnesota	25,307	1,868,566 (4)	49,543 (7)	\$339,830 (5)	\$ 508,055 (6)	\$ 120,503 (4)	158 (5)*	\$ 40.54 (14)
2. Illinois	25,047	3,049,741 (1)	88,601 (3)	493,438 (3)	974,183 (3)	106,309 (5)	255 (2)	64.91 (7)
3. Ohio State	22,470	1,198,757 (8)	52,268 (6)	209,317 (11)	507,650 (7)	62,276 (9)	158 (5)*	36.18 (15)
4. Michigan	22,113	2,532,849 (2)	105,384 (1)	523,305 (1)	984,297 (2)	204,266 (3)	238 (3)	82.65 (4)
5. Wisconsin	20,580	1,227,335 (6)	48,931 (8)	252,267 (8)	538,803 (5)	78,985 (8)	126 (8)	44.29 (12)
6. Texas	18,245	1,208,265 (7)	44,653 (9)	197,626 (12)	299,737 (10)	86,080 (7)	92.66 (10)	33.51 (16)
7. Calif., B.	17,910	2,226,359 (3)	89,334 (2)	503,459 (2)	1,407,605 (1)	313,561 (1)	313.75 (1)	131.45 (1)
8. Calif., L.A.	16,030	1,229,572 (5)	68,612 (5)	434,800 (4)	824,492 (4)	227,908 (2)	183 (4)	98.24 (3)
9. Wash., Seat.	14,947	928,700 (11)	34,517 (13)	299,408 (7)	473,514 (8)	88,552 (6)	126.25 (7)	61.49 (8)
10. Indiana	14,072	1,106,299 (9)		310,800 (6)	387,250 (9)	61,350 (10)	107 (9)	55.78 (10)
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12. Missouri	9,538	764,848 (14)	24,842 (14)	190,264 (13)	164,207 (16)	36,938 (14)	59 (16)	43.44 (13)
13. Kansas	8,864	734,966 (15)	44,418 (10)	242,136 (9)	261,362 (14)	59,669 (11)	79.5 (12)	69.28 (6)
14. Nebraska	8,425	596,013 (16)	21,781 (15)	131,746 (16)	250,406 (15)	34,548 (16)	79 (13)	51.71 (11)
15. N. Carolina	6,971	898,417 (12)	69,043 (4)	139,350 (15)	289,797 (11)	49,550 (12)	86.5 (11)	72.83 (5)
16. Virginia	4,642	850,896 (13)	40,069 (11)	154,234 (14)	267,420 (13)	35,380 (15)	72.5 (15)	104.85 (2)
High	25,307	3,049,741	105,384	\$ 523,305	\$ 1,407,605	\$ 313,561	313.75	\$ 131.45
Median	15,488	1,152,528	46,792	247,201	430,382	70,630	116	60.23
Low	4,642	596,013	21,781	131,746	164,207	34,548	59	33.51

Numbers in parentheses indicate rank.

a. "College and University Library Statistics, 1956/57," College and Research Libraries, Jan. 1958.

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COMPARATIVE LIBRARY COSTS OF THE SIXTEEN STATE UNIVERSITY MEMBERS OF A.A.U., 1956/57^a

75

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7. Establishment of Students Memorial Scholarship Fund - The
Governor and Mrs. James Stephen Hogg Memorial Scholarship Fund

Special Item

For consideration by
the Board of Regents
at their March 14, 15
1958 meeting

February 27, 1958

Recommendation Concerning the Establishment
of a Special Account in the
Students' Memorial Scholarship Fund

The Board of Directors of the Students' Memorial Loan Fund of The University of Texas has unanimously recommended the transfer of \$151,114 from Account No. 7311, Students' Memorial Scholarship Fund, to a new account entitled Students' Memorial Scholarship Fund--The Governor and Mrs. James Stephen Hogg Memorial Scholarship Fund. This recommendation of the Board of Directors to the Board of Regents will carry out the intent of Will C. Hogg in making his original gift to the Students' Memorial Loan Fund. This action, when approved by the Board of Regents, is within the authority granted in the amended charter of the Students' Memorial Loan Fund as filed with and approved by the Secretary of State on May 4, 1953. I recommend approval by the Board of Regents of this action.

Logan Wilson

LW:bh

8. Littlefield Home, Proposed Use of

Below is a request from Herman Jones, President of The Ex-Students' Association, followed by an opinion from Mr. Burnell Waldrep re utilization of Littlefield Home:

Dr. Logan Wilson
President
The University of Texas
Main Building 101A

Dear Dr. Wilson:

Pursuant to our conversation on January 17, and after approval by the Executive Committee of The Ex-Students' Association, I am authorized to request formally that the Board of Regents of The University consider assigning the property located at 24th and Whitis and known as The Littlefield Home to this Association for use as an Alumni House.

In exchange for the assignment of this property, probably on the basis of a long-term lease at a nominal figure, The Ex-Students' Association proposes:

1. To make it the show place of The University main campus by having it completely refurnished with the guidance of the best interior decorators available, and completely re-landscaped by competent landscape architects;
2. To make it available to the Board of Regents, the Administration, faculty and other University groups for meetings, small luncheons and dinners, teas, etc.;
3. To make available two or three guest rooms on the second floor for the use of important persons visiting the campus and desiring overnight accommodations; and
4. To make the property available for such other uses which the Board of Regents and the Administration deem advisable and desirable.

In view of the expanded program of the Association and its foreseeable need for additional staff and quarters as we continue to expand our

program of service to The University, we feel a growing need for an Alumni House. Our Executive Council has considered the possibility of going off campus and building an Alumni House, but we now are of the opinion that we could best serve The University by remaining on campus and converting this existing building into the kind of center that will be useful to the institution as well as to the alumni.

We shall be glad, of course, to present formal plans or provide any other information that may be required by you and the Board of Regents in considering this request.

With kindest personal regards, I am

Sincerely,

/s/ Herman Jones

Herman Jones
President.

* * *

To: Mr. Lanier Cox, Assistant to the President

From: Burnell Waldrep

Subject: Utilization of Littlefield Home

In keeping with our discussion relative to the use to be made of the Littlefield Home, I have examined the Will of George W. Littlefield, deceased, which was probated in the County Court of Travis County in cause No. 5220 at the January Term, 1921. In the last codicil to the Will, Mr. Littlefield bequeathed to The University of Texas the east 1/2 of Block No. 1 in the Whitis Addition to the City of Austin. At one time it was the home of George W. Littlefield. The bequest to The University of Texas did not include the furniture and household goods, and it was subject to a life estate in favor of Mrs. Alice P. Littlefield, the wife of George W. Littlefield.

On January 18, 1931, the widow of George W. Littlefield, Mrs. Alice P. Littlefield, joined by H. A. Wroe, J. P. White and

Whitfield Harral, as Executors of the Last Will and Testament of George W. Littlefield, conveyed to The University of Texas the east 1/2 of Block No. 1 in the Raymond and Whitis Subdivision of Outlot 16, Division "D" in the City of Austin, Travis County, Texas, together with the improvements but not including furniture and household goods or personal property, and still subject to the life estate of Mrs. Alice P. Littlefield.

Our files reflect that a belief existed, and it was the general understanding for sometime, that the Littlefield residence was restricted to use as a home for the President of The University of Texas. However, there are no restrictions on this property other than those enumerated above, and of course, Mrs. Alice P. Littlefield is now deceased.

/s/ Burnell Waldrep

B. Main University

1. Texas Student Union Activity Fee, Proposed Increase. --

On the following page is the documentation for this item.

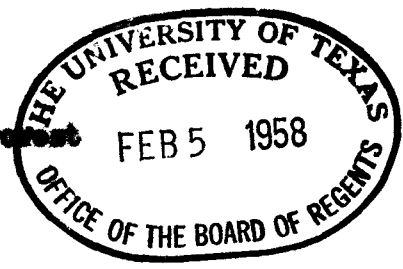
President Wilson recommends that the Board authorize the Texas Student Union Activity Fee increased for each and every student to \$5.00 per semester and to \$2.50 per summer term, effective September 1, 1958, conditioned on receipt of final commitment of funds from Housing and Home Finance Agency at that time.

Dr. Dickey:
"Dr. Wilson: I recommend
that the Board authorize the
increase fee, effective next
Sept, conditional on receipt
of the final commitment from
H.N.F.A.

Miss Thelma

De Ransom note
"VT Can we get away
Original Signed by
LOGAN WILSON
January 17, 1958

Dr. H.H. Ransom
Vice President and Professor
Main Building 101



PRESIDENT'S OFFICE, U OF T
ACKNOWLEDGED _____ FILE _____
REC'D JAN 20 1958
REFER TO _____
PLEASE ANSWER _____
PLEASE READ AND RETURN _____

Dear Dr. Ransom,

As you know, the Board of Regents on January 11 approved the preliminary plans for the expanded Texas Union and designated an associate architect for the project. The final application to the Housing and Home Finance Agency will be submitted before January 22 and the final commitment of funds is expected from Washington is expected some time before April 1. Allowing six months for the preparation of working drawings and another three months for receiving bids and awarding contracts, we anticipate that we may begin construction by about January 1, 1959.

The original action of the Board of Regents provided that the increased union activity fee be imposed in the fall semester of the year in which construction begins. There would seem now to be no doubt that construction will begin well before the end of the academic (fiscal) year 1958-59. This Committee therefore recommends that the union activity fee be increased to \$5.00 per semester and \$2.50 per summer term, for each and every student, beginning with the fall semester of 1958-59, that is, at the registration period in September 1958.

We consider it important that no students be exempted from this fee and that, in order to make this clear, some phrase such as "each and every student" be included in the action of the Board of Regents.

It is important also that all administrative officers concerned in the matter be apprised as soon as possible of the fee increase and that the Board take action at the first possible time, if possible at its next meeting on March 14. Since final approval from H.N.F.A. may not have arrived at that time, however, we suggest that the Board make the fee increase conditional upon receiving that approval before September 1, 1958.

I may add that the time schedule described in the first paragraph above, and the need for prompt action with respect to increasing the Union fee, were discussed and agreed upon at a meeting on January 15, 1958 of a group consisting of, among others, Vice President Dolley, Comptroller Sparenberg, Endowment Officer Stewart, Business Manager Landrum, and myself.

Dr. H.H. Ransom

(2)

January 17, 1958

I write therefore to recommend and urge that the matter be placed on the agenda for the March 14 meeting of the Board of Regents and that the fee increase recommended to the Board by the appropriate administrative officers, subject to the conditions mentioned above.

Very truly yours,

William S. Livingston, Chairman
Union Building Committee

cc: Vice President Dolley
Comptroller Sparenburg
Business Manager Landrum
Dean McGowan
Registrar Shipp
Union Director Nolen

2. Progress Reports (Oral). --

- a. Parsons' Library
- b. Welch Foundation Chair

C. Texas Western College

Stadium Expansion - No documentation

MEMORANDA RE ITEMS FOR OPEN MEETING

I. Reports of Standing Committees

A. Executive Committee - Interim Actions

During the period December 20, 1957 - February 27, 1958, the Executive Committee of the Board of Regents by individual vote, upon the recommendation of President Wilson, unanimously approved by mail ballot the following:

Budgetary Items. -- One each for the Main University and the Southwestern Medical School, and six for the Medical Branch. (These are reported in the docket as approved by the Executive Committee.)

Visitation Trips, High Schools of Texas; Appropriation from Annual Fund Giving, The Ex-Students' Association. -- At the suggestion of Jack Maguire, Executive Secretary of The Ex-Students' Association, the Executive Committee approved by mail ballot the recommendation of Dean of Student Services McCown and Vice-President Ransom, concurred in by President Wilson, that \$1,000 of the Annual Giving Fund from The Ex-Students' Association be set aside for University officials to visit high schools in Texas for the purpose of explaining to interested students admission requirements, program of study, housing and other matters relating to the University and that the fund be administered through The Ex-Students' Association under the supervision of the University Administration.

B. Academic and Developmental Affairs Committee

There are no items for action of the Board; progress reports on pending items are listed on the Agenda for the Committee of the Whole.

C. Buildings and Grounds Committee

Recommendations prepared by the Comptroller are on the following pages.

THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
AUSTIN 12

RECOMMENDATIONS TO REGENTS'
BUILDINGS AND GROUNDS COMMITTEE

March 4, 1958

1. MAIN UNIVERSITY - APPROVAL OF FINAL PLANS AND SPECIFICATIONS FOR NEW ENGINEERING BUILDING.--The final plans and specifications for the New Engineering Building at the Main University, as prepared by the Associate Architect, Jessen, Jessen, Millhouse, and Greeven, under the general supervision of Page, Southerland, and Page, Consulting Architect, have been submitted for consideration and have been approved by the Main University Faculty Building Committee, the Dean of the College of Engineering, Vice President Ransom, Comptroller Sparenberg, and President Wilson. It is recommended that the Board of Regents approve these plans and specifications and authorize Comptroller Sparenberg to advertise for bids to be considered by the Board at a later meeting.

2. MAIN UNIVERSITY - APPROVAL OF FINAL PLANS AND SPECIFICATIONS FOR ADDITION TO POWER PLANT BUILDING.--In accordance with authorization by the Board of Regents at the meeting held October 11, 1957, the final plans and specifications for the Addition to the Power Plant Building at the Main University have been prepared by the Associate Architect, Fehr and Granger, under the general supervision of Page, Southerland, and Page, Consulting Architect, and submitted for consideration. They have now been approved by the Main University Faculty Building Committee, Mr. Eckhardt, Director of Physical Plant of Main University, Vice President Ransom, Comptroller Sparenberg, and President Wilson, and it is recommended that the Board of Regents approve these plans and specifications and authorize Comptroller Sparenberg to advertise for bids to be considered by the Board at a later meeting.

3. MAIN UNIVERSITY - FINAL ACCEPTANCE AND FINAL PAYMENT ON KINSOLVING DORMITORY.--Reports from the Associate Architect and members of the Comptroller's staff indicate that the construction of Kinsolving Dormitory is nearing completion, and that the building will be ready for final inspection and acceptance in the near future. It is, therefore, recommended that the Board appoint a Committee, consisting of President Wilson, Vice President Dolley, Vice President Ransom, and Comptroller Sparenberg, to approve final acceptance of this building and final payment therefor.

4. MAIN UNIVERSITY - TRANSFER OF PORTION OF APPROPRIATION FOR NEW ENGINEERING BUILDING FROM AVAILABLE UNIVERSITY FUND TO PROCEEDS OF PERMANENT UNIVERSITY FUND BONDS.--In the Texas National Bank of Houston there still remains a balance in the Construction Funds bank account, which was set up at the time the Permanent University Fund Bonds were sold in 1949. This balance is too small to cover the cost of a major building by itself, and it is felt that it would be desirable to use it as quickly as possible so that this bank account may be closed out, if possible, particularly since it is probable that a new bond issue may be approved in the near future. All of the appropriation for the New Engineering Building, final plans and specifications for which are being presented for approval at this meeting of the Board, came from the Available University Fund. It is, therefore, recommended by Comptroller Sparenberg, with the concurrence of Vice President Dolley and President Wilson, that appropriations be made from accounts as set out below for the New Engineering Building, the total of these amounts to be returned to the Unappropriated Balance of the Available University Fund.

Account No. 92070 - Interest on Construction Funds Time Deposits	\$ 9,948.52
Account No. 92090 - Reserve for Lapsed Balances - New Construction	68,894.51
Account No. 94340 - English Classroom Building	<u>1,795.88</u>
Total	<u>\$80,638.91</u>

These amounts represent all of the balances in these accounts which are on deposit in the Texas National Bank of Houston.

5. MAIN UNIVERSITY - RATIFICATION AND APPROVAL OF REQUISITIONS FOR CERTAIN MATERIALS AND EQUIPMENT IN CONNECTION WITH PHYSICAL PLANT CONSTRUCTION PROJECTS.-- In connection with several of the Physical Plant construction projects at the Main University purchases of certain materials and equipment have been made through purchase order rather than through contracts, all, of course, within the appropriation made by the Board for the particular project. Some of the purchases are for small items of equipment, etc., while others are for large pieces of equipment, machinery, etc., involving purchase orders of \$5,000.00 or more. Several of these larger purchase orders have been issued recently on the basis of requisitions signed by Comptroller Sparenberg, and it is recommended that the Board ratify the Comptroller's action in signing requisitions on the basis of which the following purchase orders were issued:

Purchase Order to Westinghouse Electric Supply Company, San Antonio, Texas, in the amount of \$25,211.92, payable out of the appropriation for Replacement of Deficient Lighting and Waste Lines in Chemistry Building.

Purchase Order to Fisher Meek Company, Inc., Houston, Texas, in the amount of \$8,450.12, payable out of the appropriation for Three Expansion Chambers to Replace Expansion Devices in Underground Steam System.

Purchase Order to Milstead Company, Austin, Texas, in the amount of \$8,384.88, payable out of the appropriation for Expansion of Power Plant.

6. MAIN UNIVERSITY - APPROPRIATION FOR UTILITY TUNNEL ON TWENTY-FOURTH STREET AND APPOINTMENT OF JESSEN, JESSEN, MILLHOUSE, AND GREEVEN AS ASSOCIATE ARCHITECT FOR THE PROJECT.--In order to provide utility services for the proposed New Engineering Building on the north side of Twenty-fourth Street and for future buildings to be erected in this same general area, particularly north of Twenty-fourth Street and east of Speedway, it is necessary to build a new utilities tunnel at the present time, extending from the east end of the Experimental Science Building to the east end of the New Engineering Building, as a minimum, and preferably all the way to the northeast corner of the Main Power Plant. If the new tunnel is extended all the way to the north side of the Main Power Plant, it would not only furnish future service to the areas indicated, but would also help a great deal to insure uninterrupted and more economical operation of steam for heating and steam energy for air conditioning equipment between the Power Plant and the main distribution tunnel adjacent to Speedway. It is urgent that the proposed utilities tunnel, most of which will be on the north side of Twenty-fourth Street, be constructed at the earliest possible date, not only because of the construction of the proposed New Engineering Building and future construction in the same general area, but also in view of mechanical and distribution problems which will be arising when the new central water chilling station, already authorized, is constructed. It would be possible to build a new utilities tunnel at this time only from the east end of the Experimental Science Building to the east end of the New Engineering Building, but a more efficient and a more economical job will be done, in the long run, if it is extended at the same time all the way to the northeast corner of the Main Power Plant.

It is recommended by Mr. Eckhardt and the Physical Plant Staff of the Main University and the Comptroller's Office, with Vice President Dolley concurring, that the amount of \$130,000.00 be appropriated to this project from the Unappropriated Balance of the Available University Fund. It is further recommended that Jessen, Jessen, Millhouse, and Greeven, the Associate Architect on the New Engineering Building, be appointed as Associate Architect for this project. It is hoped that the plans and specifications for both projects can be drawn up in such a way that bids can be taken on both projects at the same time, and that, for obvious reasons, we may get the same General Contractor and the same Mechanical Contractor on both projects, even though each will be appropriated for and accounted for entirely separately. It is further recommended that the plans and specifications on this project be approved by the Board at this meeting, and that Comptroller Sparenberg be authorized to advertise for bids on this project, simultaneously with the advertising for bids on the New Engineering Building. In view of the way in which it is recommended that this project be handled, it is understood that the total appropriation recommended includes the usual fees on new construction for both the Associate Architect and the Consulting Architect.

The appropriation recommended covers an estimated 850 linear feet of concrete tunnel, with steel vertical supports and racks for all estimated future requirements for piping for both steam and chilled water lines and return lines. The estimated total of 850 linear feet includes approximately 500 feet from the east end of the Experimental Science Building to the east end of the Engineering Building and 350 feet from that point on to the northeast corner of the Main Power Plant. The appropriation recommended includes approximately 440 feet of twelve-inch steam line, approximately 440 feet of six-inch return lines, and four expansion chambers, but no chilled water lines.

7. M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE - FINAL ACCEPTANCE AND FINAL PAYMENT ON ADDITIONS AND ALTERATIONS TO M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE BUILDING.--Reports from the Architect, representatives of M. D. Anderson Hospital and Tumor Institute, and members of the Comptroller's staff indicate that the Additions and Alterations to the M. D. Anderson Hospital and Tumor Institute Building are nearing completion, and that the work will be ready for final inspection and acceptance in the near future. It is, therefore, recommended that the Board appoint a Committee, consisting of President Wilson, Vice President Dolley, Dr. Clark, and Comptroller Sparenberg, to approve final acceptance of this work and final payment therefor.

8. SOUTHWESTERN MEDICAL SCHOOL - FINAL ACCEPTANCE AND FINAL PAYMENT ON CLINICAL SCIENCE BUILDING.--It now appears that construction of the Clinical Science Building at Southwestern Medical School probably is nearing completion, and that the building may be ready for final inspection and acceptance in the near future. It is, therefore, recommended that the Board appoint a Committee, consisting of President Wilson, Vice President Dolley, Dr. Gill, and Comptroller Sparenberg, to approve final acceptance of this building and final payment therefor. It is understood that any final payments made will take into account the liquidated damages to be enforced against the General Contractor as reported to the Board at an earlier meeting.

9. TEXAS WESTERN COLLEGE - SPECIFICATIONS FOR MOVABLE FURNITURE AND EQUIPMENT FOR ADDITION AND ALTERATIONS TO STUDENT UNION BUILDING.--In order that furniture and equipment may be purchased for the Addition and Alterations to the Student Union Building at Texas Western College, it is necessary that specifications and some drawings be prepared for this furniture and equipment. It is estimated that the cost of the movable furniture and equipment will be approximately \$44,234.00. Part of this movable furniture and equipment, estimated to cost \$10,000.00, is to be installed in the Bookstore in the remodeled part of the building and is of such a specialized nature that it will require considerable time of "on the site" conferences in order to prepare the necessary drawings. Since it is very important to the College that furniture and equipment be installed as soon as the work is completed in the remodeled part of the building, it is desirable to employ the services of an Architectural firm in El Paso to prepare the necessary drawings and specifications on this special furniture and equipment for the Bookstore and to advertise for bids in between meetings of the Board.

It is, therefore, recommended: that the firm of Davis, Foster, Thorpe, and Associates, Architects and Engineers, El Paso, Texas, be authorized to prepare ~~these~~ drawings and specifications for the specialized furniture and equipment for the Bookstore at a fee of 5% of the cost of the equipment; that a Committee, consisting of President Holcomb and Comptroller Sparenberg be appointed to approve these drawings and specifications, that after this approval Comptroller Sparenberg be authorized to advertise for bids, and that this Committee be authorized to award a contract.

As previously decided by the Regents' Buildings and Grounds Committee, the Comptroller's Office is authorized to prepare the specifications for the balance of the Movable Furniture and Equipment for the Addition and Alterations to the Student Union Building at Texas Western College, to be presented to the Board for approval at a later meeting.

10. TEXAS WESTERN COLLEGE - TRANSFER OF CONSTITUTIONAL TAX FUNDS FROM STATE TREASURY TO CONSTRUCTION FUNDS BANK ACCOUNT IN EL PASO.--In accordance with Section 17 of Article VII of the Constitution of the State of Texas, originally adopted in 1947, the Board of Regents issued \$820,000.00 par value "Texas Western College of The University of Texas Constitutional Tax Bonds, Series 1949", dated as at June 15, 1949. These bonds were payable from the 5 cents tax levied by the constitutional amendment indicated. Funds to cover the final payment of principal, interest, and service charges on this bond issue, due December 15, 1957, were transferred to the Fort Worth National Bank in October, 1957. Section 17 of Article VII was completely amended by H. J. R. No. 15, 54th Legislature, Regular Session, adopted at the general election November 6, 1956, and does not apply to Texas Western College, effective January 1, 1958, except for taxes levied under the 1947 amendment during the ten-year period ended December 31, 1957.

According to the records of the State Comptroller, the amounts listed below were on deposit in the State Treasury, at the close of business February 28, 1958, to the credit of the funds indicated:

Fund No. 198: Texas Western College Building Fund	\$153,179.73
Fund No. 216: Texas Western College Interest and Sinking Fund	-0-

Attorney General's Opinion No. WW-311, dated December 13, 1957, stated: "The Comptroller of Public Accounts may authorize remittances to the colleges named in the 1947 Amendment to the Constitution of Texas Article VII, Section 17, in accordance with the allocation therein made, of money received by the State after December 31, 1957, from taxes theretofore levied by said 1947 Amendment, although such remittances are not to be applied on notes or bonds issued pursuant to such amendment." In accordance with this opinion, the State Comptroller has agreed to make present and future transfers of such funds no longer needed to make payments on bonds or notes on vouchers signed by the President of The University of Texas, which vouchers shall contain a certificate that the funds will be expended in accordance with the terms of the constitutional amendment.

It is recommended by Business Manager A. A. Smith and President Holcomb of Texas Western College, Comptroller Sparenberg, Vice President Dolley, and President Wilson that the present balance of funds accumulated under Section 17 of Article VII in Fund No. 198, Texas Western College Building Fund, be transferred to The El Paso National Bank for deposit in a new account to be entitled: "Texas Western College of The University of Texas - Constitutional Tax Construction Funds", and that future accumulations in the same fund be transferred in like manner.

It is further recommended by the same University officials that the Board authorize the investment of these funds, until such time as they are needed for new construction, in such securities as may be approved by Endowment Officer Stewart and Vice President Dolley, with the vouchers covering such investments to be signed by Comptroller Sparenberg in accordance with the usual practice on construction funds.

OTHER MATTERS TO BE CONSIDERED BY THE
REGENTS' BUILDINGS AND GROUNDS COMMITTEE

Main University - Increase in Appropriation for Business Administration - Economics Building	92
Main University - Award of Contracts for Addition to the Physics Building	91
Texas Western College - Approval of Final Plans and Specifications and Additional Appropriation for Remodeling and Enlarging Library Building	94

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SUPPLEMENT TO
RECOMMENDATIONS TO REGENTS'
BUILDINGS AND GROUNDS COMMITTEE

March 11, 1958

11. MAIN UNIVERSITY - AWARD OF CONTRACTS FOR ADDITION TO PHYSICS BUILDING.--
In accordance with authorization given by the Board at the meeting held January 11, 1958, bids for the Addition to the Physics Building at the Main University were called for and were opened and tabulated on March 6, 1958, as shown on the tabulation sheet. These bids have been considered by the Physics Department, Mark Lemmon, Consulting Architect, Fehr and Granger, Associate Architect, Comptroller Sparenberg, Vice President Dolley, and President Wilson, and it is the recommendation of all concerned that contract awards be made to the low bidders as listed below:

General Contract:

J. M. Odom, Austin, Texas

Base Bid	\$487,781.00	
Add Alternate No. 1	34,000.00	
Add Alternate No. 10	<u>1,700.00</u>	\$523,481.00

Plumbing Contract:

C. G. Puryear, Austin, Texas

Base Bid		86,700.00
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Heating, Ventilating, and Cooling

Water System Contract:

Way Engineering Company, Houston, Texas

Base Bid	\$113,400.00	
Add Alternate No. 1	1,100.00	
Add Alternate No. 3	<u>1,500.00</u>	116,000.00

Electrical Contract:

O. H. Cummins Electric Company,
Austin, Texas

Base Bid	\$ 83,371.00	
Add Alternate No. 3	4,600.00	
Add Alternate No. 4	<u>3,900.00</u>	91,871.00

Laboratory Equipment Contract:

American Desk Manufacturing Company,
Temple, Texas

Base Bid		<u>99,609.00</u>
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Total Recommended Contract Awards		<u>\$917,661.00</u>
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The total amount appropriated for this addition was \$1,050,000.00 and will be sufficient to cover the award of these contracts plus Architects' Fees and the estimated cost of Movable Furniture and Equipment.

12. MAIN UNIVERSITY - INCREASE IN APPROPRIATION FOR BUSINESS ADMINISTRATION - ECONOMICS BUILDING.--At the Regents' Meeting held June 29, 1957, an appropriation of \$1,500,000.00 was made out of the 1957-58 Unappropriated Balance of the Available University Fund for the Business Administration - Economics Building at the Main University. This recommendation was made with the expectation and further recommendation that the additional \$2,500,000.00 required to make up the \$4,000,000.00 for the main portion of this building, included in the Faculty Building Committee report of May 2, 1957, would be appropriated in the fiscal year 1958-59, either from the Unappropriated Balance of the Available University Fund or from the proceeds of the sale of Permanent University Fund Bonds.

After numerous conferences in recent months, including those with President Wilson, it is believed that it will be of advantage to the University in the use and operation of this building if an additional appropriation is made to this project. It is, therefore, recommended by the Consulting Architect, Main University Faculty Building Committee, the Special Building Committee of the College of Business Administration, the Comptroller's Office, and the President that an additional amount of \$795,500.00 be appropriated for the Business Administration - Economics Building. It is further recommended that the additional amount needed of \$3,295,500.00 over and above the amount of \$1,500,000.00 previously appropriated from the Available University Fund Unappropriated Balance for 1957-58, be appropriated as follows:

\$2,295,500.00 from the Available University Fund Unappropriated
Balance for 1958-59

1,000,000.00 from the proceeds of the new Permanent University
Fund Bonds, to be issued on or about September 1, 1959.

This recommendation is being made on the basis of preliminary drawings prepared by the Consulting Architect and is to cover the following additions to the facilities contemplated by the original estimate: an additional Classroom floor, making a total of five, a four hundred seat auditorium, and "up" escalator service from the first to the fourth floor (with one elevator in the Office Wing and one elevator in the Classroom Wing).

It is understood that approval of this additional appropriation will authorize the Consulting Architect to proceed with the completion of the final version of the preliminary plans.

13. MAIN UNIVERSITY - APPROPRIATION AND APPOINTMENT OF ARCHITECTS FOR CONSTRUCTION OF TEMPORARY LABORATORY THEATER BUILDING FOR DRAMA DEPARTMENT.-- It is estimated that construction on the Addition to the Chemistry Building at the Main University will be started sometime between February 1 and April 1, 1959. At that time X Hall must be removed, since it is on the site of this addition. It will then be necessary to make arrangements to take care of the activities of the Drama Department which have been housed in X Hall.

After many discussions of this problem and consideration of several possible solutions, the following recommendations are made by the Faculty Building Committee, the Department of Drama, the Comptroller's Office, and the President's Office:

1. That a temporary Laboratory Theater Building for the use of the Department of Drama be constructed on University property that is now vacant, located on the north side of Twenty-third Street, between E. D. Hall and the Art Building (both temporary buildings), and south of the Power Plant and Greenhouse.
2. That an appropriation of \$45,000.00 be made from the Unappropriated Balance of the Available University Fund to cover the cost of this project, including architect's fees.
3. That Page, Southerland, and Page be appointed as Architect on this project and be authorized to proceed immediately with preparation of preliminary plans for this temporary building.

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March 11, 1958

MEMORANDUM FOR DR. DOLLEY, DR. WILSON, AND REGENTS' BUILDINGS
AND GROUNDS COMMITTEE

Subject: TEXAS WESTERN COLLEGE-PROPOSED APPROVAL OF FINAL PLANS AND SPECIFICATIONS
AND ADDITIONAL APPROPRIATION FOR REMODELING AND ENLARGING LIBRARY BUILDING

The appropriation, preliminary plans, and cost estimates approved by the Board of Regents June 29, 1957, covered the following:

Remodeling ground floor, first floor, and second floor	\$33,000.00
Removing present stacks and installing five new levels of stacks	24,000.00
Air conditioning entire building, including stack areas	<u>42,000.00</u>
Total	<u>\$99,000.00</u>

The appropriation, final plans and specifications, and cost estimates recommended by Texas Western College for approval by the Board of Regents March 14 and 15, 1958, cover the following:

New addition to stack area of Library Building, including stacks, but not including architect's fees	\$66,000.00
Air conditioning existing building, not including archi- tect's fees	42,000.00
Removing present stacks and installing five new levels of stacks, including new stacks and floor slabs, but not in- cluding architect's fees	<u>24,000.00</u>
Proposed new sub-total for computing architect's fees	\$132,000.00
Architect's fees, movable furniture and equipment (shelving, tables, chairs, cabinets, etc.), and some of the remodeling included in the \$33,000.00 estimate shown above	<u>23,000.00</u>
Total	<u>\$155,000.00</u>

The original appropriation of \$99,000.00 approved by the Board of Regents was to come from the legislative appropriation for major repairs and rehabilitation, etc., at Texas Western College (No. X-3626), the total amount of which was \$108,000.00.

Attorney Waldrep has agreed that the additional appropriation of \$56,000.00 recommended can be made from the constitutional tax funds, if the amounts paid from such funds are only for new additions to the existing building, and not for repairs or remodeling of the existing building.


Charles W. Sparenberg
Comptroller

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THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
AUSTIN 12

RECOMMENDATIONS OF REGENTS' BUILDINGS
AND GROUNDS COMMITTEE .

March 14, 1958

Delete the last sentence in Item No. 1 and add the following sentences: "It is recommended that the Board of Regents approve these plans and specifications and authorize Comptroller Sparenberg to advertise for bids to be received between the April and June meetings of the Regents, probably May 1, 1958, and that the Executive Committee of the Board be authorized to award contracts on the project within the funds appropriated. It is being recommended that this bid opening be scheduled at a date subsequent to the week of the Regents' Meeting now scheduled for April 19, 1958, in order to avoid the obvious disadvantages of competing with the bid opening for a new \$2,600,000.00 Office Building for the Texas Employment Commission, now planned for April 16, 1958."

Delete the last sentence in Item No. 2 and add the following sentences: "They have now been approved by the Main University Faculty Building Committee, Mr. Eckhardt, Director of Physical Plant of Main University, Vice President Ransom, Comptroller Sparenberg, and President Wilson; and it is recommended that the Board of Regents approve these plans and specifications and authorize Comptroller Sparenberg to advertise for bids to be received between the April and the June meetings of the Regents, probably April 24, 1958, and that the Executive Committee of the Board be authorized to award a contract on the project within the funds appropriated. It is being recommended that this bid opening be scheduled at a date subsequent to the week of the Regents' Meeting now scheduled for April 19, 1958, in order to avoid the obvious disadvantages of competing with the bid opening for a new \$2,600,000.00 Office Building for the Texas Employment Commission, now planned for April 16, 1958."

Add the following sentence to the first paragraph of Item No. 9: "Additional furniture and equipment which is not of a specialized nature, in the estimated amount of \$5,000.00, will also be needed in the Bookstore, but these specifications can be prepared in the usual manner by the Comptroller's Office." Delete the second paragraph of Item No. 9 and substitute the following paragraph: "It is, therefore, recommended: that the firm of Davis, Foster, Thorpe, and Associates, Architects and Engineers, El Paso, Texas, be authorized to prepare the drawings and specifications for the specialized furniture and equipment for the Bookstore at a fee of 5% of the cost of the equipment, estimated at \$10,000.00; that a Committee, consisting of President Holcomb and Comptroller Sparenberg be appointed to approve these drawings and specifications and also the specifications prepared by the Comptroller's Office for the additional \$5,000.00 of furniture and equipment for the Bookstore; that after this approval Comptroller Sparenberg be authorized to advertise for bids; and that this Committee be authorized to award contracts thereon."

D. Medical Affairs Committee

All items are listed on the Agenda of the Committee of the Whole.

E. Land and Investment Committee

Recommendations prepared by the Endowment Officer are on the following pages.

additions on pages
8 13 17 20 23
changes on pages
19 23

LAND AND INVESTMENT COMMITTEE
MARCH 14, 1958

I. PERMANENT UNIVERSITY FUND

A. INVESTMENT MATTERS:

1. Report of Purchases of Securities and Sale of Stock Dividend and Rights.
2. Permanent University Fund Investment Program - Proposed Continuation of Investment Adviser Service of Lionel D. Edie and Company, Inc.
3. Authorization to Sell U. S. Treasury 2-3/8s Maturing June 15, 1958, and to Re-invest the Proceeds in Treasury Bills.
4. Refunding Permanent University Fund Bonds, Series 1949: Authorization for Contract with Agents for Purchase of Uncommitted Bonds.

B. LAND MATTERS:

1. Application for Power Line Easement No. 1046, Texas Electric Service Company, Winkler County, Texas.
2. Application for Pipe Line Easement No. 1047, El Paso Natural Gas Company, Andrews County, Texas.
3. Application for Pipe Line Easement No. 1048, El Paso Natural Gas Company, Andrews County, Texas.
4. Application for Power, Telephone and Telegraph Easement No. 1049, Humble Pipe Line Company, Upton and Crockett Counties, Texas (Renewal of Easement No. 337).
5. Application for Pipe Line Easement No. 1051, El Paso Natural Gas Company, Andrews County, Texas.
6. Application for Pipe Line Easement No. 1052, El Paso Natural Gas Company, Andrews County, Texas.
7. Application for Pipe Line Easement No. 1053, El Paso Natural Gas Company, Andrews County, Texas.
8. Application for Pipe Line Easement No. 1054, El Paso Natural Gas Company, Andrews County, Texas.
9. Application for Pipe Line Easement No. 1055, Comanche Pipe Line Company, Ward County, Texas (Renewal of Easements Nos. 335 and 404 to Shell Pipe Line Corporation, Combined with additional Lines in Taylor-Link Field).
10. Application for Pipe Line Easement No. 1056, West Texas Utilities Company, Crane County, Texas.
11. Application for Power Line Easement No. 1057, Texas Electric Service Company, Ector County, Texas.
12. Application for Salt Water Disposal Easement No. 1058, Monsanto Chemical Company (Lion Oil Company Division), Winkler County, Texas (Renewal of Easement No. 334).
13. Application for Residence Site Easement No. 1059, Bill Laquey, Crane County, Texas.
14. Application for Pipe Line Easement No. 1060, Phillips Petroleum Company, Crane County, Texas.
15. Application for Pipe Line Easement No. 1061, El Paso Natural Gas Company, Andrews County, Texas.
16. Application for Pipe Line Easement No. 1062, El Paso Natural Gas Company, Andrews County, Texas.
17. Application for Pipe Line Easement No. 1063, El Paso Natural Gas Company, Andrews County, Texas.
18. Application for Business Site Easement No. 1064, H. E. Pearce, Ward County, Texas (Renewal of Easement No. 338).
19. Application for Pipe Line Easement No. 1065, Kewanee Oil Company, Crane County, Texas (Renewal of Easement No. 343).
20. Application for Pipe Line Easement No. 1066, Southern Union Gas Company, Ward County, Texas (Renewal of Easement No. 356).
21. Application for Water Contract No. 77, Ralph Lowe, Andrews County, Texas (Renewal of Water Contract No. 66).

I. PERMANENT UNIVERSITY FUND
(Continued)

B. LAND MATTERS: (Continued)

22. Application from Commissioners' Court, Crockett County, Texas, for Caliche from University Lands for Paving Vaughan Oil Field Road, Crockett County, Texas.
23. Application for Pipe Line Easement No. 1067, Gulf Oil Corporation, Andrews County, Texas (Renewal of Easement No. 344).
24. Recommendation for Cancellation of Business Site Easement No. 352, O. M. Kirkeby, Reagan County, Texas.
25. Recommendation for Revision of Operating Instructions and Procedures Under University Oil and Gas Leases and Geophysical Exploration Permits.

C. DISCUSSION MATTERS:

1. Investment Matters
 - a. Mortgage Loan Program
2. Land Matters
 - a. Pyote Air Force Base Lease

II. TRUST AND SPECIAL FUNDS

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A. INVESTMENT MATTERS:

1. Report of Purchases, Exchanges, Sales and Redemption of Securities.
2. Texas Journalism Scholarship Fund (Now David M. Warren and Alvah Meyer Warren Journalism Scholarship Fund) - Recommendation re Sale of Capital Stock of Panhandle State Bank, Borger, Texas.
3. Lila Belle Etter Trust - Recommendation re Ratification of Liquidation of Securities by Republic National Bank, Dallas, at University's Request.
- * 4. Funds Grouped for Investment - Review and Recommendations re Additions and Investment of Cash.
- * 5. Wilbur S. Davidson Educational Fund - Review.
- * 6. E. D. Farmer International Scholarship Fund - Review.
- * 7. Will C. Hogg Memorial Scholarships Fund - Review and Investment Recommendation.
- * 8. La Verne Noyes Foundation - Review.
- * 9. Will Rogers Memorial Scholarship Fund - Review.
- *10. John Charles Townes Foundation for the School of Law - Review.
- *11. Archer M. Huntington Museum Fund - Review.
- *12. The W. J. McDonald Observatory Fund - Review.
- *13. The William Heuermann Fund for Cancer Research (M. D. Anderson Hospital and Tumor Institute) - Review and Investment Recommendation.
- *14. The James W. McLaughlin Fellowship Fund - Reserve for Depletion (The University of Texas Medical Branch, Galveston, Texas) - Review and Investment Recommendation.

B. GIFT, BEQUEST AND ESTATE MATTERS:

1. Medical Branch - Report on Will of Mrs. Julia Nott Waugh, deceased.
2. M. D. Anderson Hospital and Tumor Institute - Estate of Anna Lucas - Recommendation on Anna and Fannie Lucas Memorial Gift.
3. Main University - Recommendation re Panhellenic and Interfraternity Councils Gift..
4. Texas Western College - Recommendation re Proposed Acceptance of Property Devised Under the Will of Lucille T. Stevens, deceased.
5. Report on Bequest Under the Will of Mrs. Hattie E. Gaines, deceased.
6. Toreador Royalty Corporation - Report on Transactions and Recommendation re Proxy for Preferred Stock and Directors Representing the Board of Regents.
7. Medical Branch - Estate of A. C. McLaughlin - Report on Status of California Estate. and Recommendation re Approval and Closing.

C. REAL ESTATE MATTERS:

1. Texas Western College: Cotton Estate - Recommendation re Proposed Renewal of Farm Lease to John T. Bean for 1958, City of El Paso, Texas.
2. Medical Branch: The Walter Junius Hildebrand Scholarship Fund - Recommendation re Proposed Renewal of Farm Lease and Continued Reduction in Rental, Gonzales County, Texas, to Malcolm Gescheidle for 1958.

*Mimeographed Report to Land and Investment Committee only.

II. TRUST AND SPECIAL FUNDS
(Continued)

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C. REAL ESTATE MATTERS: (Continued)

3. Huntington Lands: Recommendation re Proposal for Duck Hunting Lease from Bernard Ott et al, Galveston County, Texas.
4. Texas Western College: Lucille T. Stevens Estate - Recommendation re Approval of Lease on Space in North Piedras Street Building, El Paso, Texas.
5. Texas Western College: Cotton Estate - Recommendation re Proposed Filing of Plat and Dedication of Streets in Cotton Addition, El Paso, Texas.
6. Hogg Foundation: W. C. Hogg Memorial Fund - Recommendation re Authorization for Retaining Wall Work on Becker-Meyer Property, Smith Street and Texas Avenue, Houston, Texas.
7. Hogg Foundation: Varner Properties - Recommendation re Authorization for Roofing Work on Mitchell Property (Bettes Building), Houston, Texas.
8. Hogg Foundation: Varner Properties - Report and Recommendation re Delinquent Taxes on Varner Building Sold to Pappas Company, Inc. Under Vendor's Lien and Deed of Trust Note.
9. Hogg Foundation: Varner Properties - Recommendation for Cancellation of Sens Leasehold and Purchase of Property, Congress and Milam, Houston, Texas.
10. Hogg Foundation: Varner Properties - Recommendation for Renewal of Lease with Frank Pitarra on Frank's Boot Shop, Mitchell Property (Bettes Building), Houston, Texas.
11. Hogg Foundation: Varner Properties - Recommendation for Renewal of Leases with Walter Pye on Hollywood Man's Shop and Hollywood Shop for Women, Mitchell Property, (Bettes Building), Houston, Texas.
12. Hogg Foundation: W. C. Hogg Fund - Report on and Recommendation for Ratification of Purchase from Miss Ima Hogg of Royalties in West Columbia Field, Brazoria County, Texas.
13. J. W. McLaughlin Fellowship Fund - Recommendation re Authority to Sign Papers Relating to Rangely Unit Operations.
14. E. D. Farmer International Scholarship Fund - Offer from John R. Dial for Purchase of Part of Jennings Avenue Property, Ft. Worth, Texas.

D. REVENUE BOND FINANCING MATTERS:

1. Main University - Recommendation for Ratification of Agreement with McCall, Parkhurst & Crowe for Proposed Texas Union Building Bond Issue.

E. DISCUSSION MATTERS:

1. Brackenridge Tract
2. Huntington Lands
3. Inquiry from White, Weld & Co., Investment Bankers

REPORT OF PURCHASES OF SECURITIES AND SALE OF STOCK DIVIDEND AND RIGHTS.--The following purchases of securities and sale of stock dividend and rights have been made for the Permanent University Fund since the report of January 11, 1958. We ask that the Board ratify and approve these transactions:

PURCHASE OF SECURITIES

COMMON STOCKS

Date of Purchase	Security	No. of Shares Purchased	Market Price at Which Purchased	Total Principal Cost*	Indicated Current Yield on Cost**
1/6,7 & 8/58	American Tel. & Tel. Co. Capital Stock	300	169-1/8(100) 168-1/2(100) 169-3/8(100)	\$ 50,850.00	5.13%
1/10,13, & 14/58	Central and South West Corp. Common Stock	1,300	42-1/4(200) 42-5/8(200) 42-7/8(300) 43 (300) 43-1/4(300)	56,186.09	3.93
1/8/58	Cleveland Electric Illuminating Co. Common Stock	1,500	40 (100) 40-1/4(400) 40-3/8(100) 40-5/8(900)	61,228.50	3.92
1/8/58	Continental Can Co. Common Stock	1,200	42-7/8(800) 43 (200) 43-1/8(200)	51,962.64	4.16
1/10,13 & 14/58	El Paso Natural Gas Co. Common Stock	1,700	27-1/4(300) 27-1/2(500) 27-5/8(300) 27-1/8(200) 28-3/4(400)	47,628.21	4.64
1/7/58	General American Transportation Corp. Common Stock	700	71-1/2(300) 71-3/4(400)	50,445.17	5.20
1/9/58	General Motors Corporation Common Stock	1,400	36-3/8	51,389.66	5.45
1/7/58	Minneapolis-Honeywell Regulator Co. Common Stock	600	82	49,459.20	2.12
1/7/58	Minnesota Mining & Mfg. Co. Common Stock	700	75-1/2Net	52,850.00	1.59
1/6,7,8, & 14/58	Pacific Gas & Electric Co. Common Stock	1,100	49 (500) 49-1/2(100) 50 (500)	54,887.25	4.81
1/3/58	Chas. Pfizer & Co., Inc. Common Stock	1,000	55-3/4(100) 56 (300) 56-1/2(600)	56,681.28	3.97
1/9/58	Phillips Petroleum Co. Common Stock	1,400	39-1/8(700) 39-1/4(700)	55,346.83	4.30

*Includes brokerage commission paid.

**Yield at present indicated annual dividend rate.

COMMON STOCKS (Continued)

102

Date of Purchase	Security	No. of Shares Purchased	Market Price at Which Purchased	Total Principal Cost*	Indicated Current Yield on Cost**
1/ 3/58	Sinclair Oil Corporation Common Stock	1,000	48-1/2(300) 48-5/8(700)	\$ 48,980.42	6.12%
1/13/58	Chemical Corn Exchange Bank Capital Stock	500	43-3/8 Net	21,687.50	5.30
1/14 and 15/58	Consolidated Natural Gas Co. Capital Stock	1,200	41 (100) 41-1/2(1000) 41-3/4(100)	50,203.88	4.78
1/15/58	Firestone Tire & Rubber Co. Common Stock	600	89 (300) 89-3/4(300)	53,888.64	2.89
1/13/58	First National Bank of Boston Capital Stock	300	65-1/2 Net	19,650.00	5.11
1/14/58	Public Service Electric & Gas Co. Common Stock	1,600	31-1/2(900) 31-5/8(700)	50,979.92	5.65
1/15/58	Sears, Roebuck & Co. Common Stock	2,000	25-5/8	51,806.20	4.25
1/16 and 29/58	Aetna Casualty & Surety Co. Capital Stock	200	129Net(50) 133-1/2Net(150)	26,475.00	2.04
1/17/58	Aluminum Co. of America Common Stock	800	61-1/2	49,529.20	1.94
1/20/58	Armco Steel Corporation Common Stock	1,100	46 (400) 46-1/8(200) 46-3/8(300) 46-1/2(100) 46-5/8(100)	51,269.25	6.44
1/21/58	Caterpillar Tractor Co. Common Stock	800	62 (100) 62-1/2(700)	50,279.95	3.82
1/16/58	Continental Illinois Natl. Bank & Trust Co. of Chicago Common Stock	300	87-1/2 Net	26,250.00	4.57
1/16/58	First National City Bank of New York Capital Stock	400	58-3/4 Net	23,500.00	5.11
1/20/58	Household Finance Corp. Common Stock	900	28-1/2(200) 28-5/8(700)	26,001.17	4.15
1/22/58	Houston Lighting & Power Co. Common Stock	900	55-1/2	50,314.95	2.86
1/21/58	Pittsburgh Plate Glass Co. Capital Stock	700	69-3/4(100) 70 (100) 70-1/4(100) 70-1/2(100) 71 (300)	49,644.36	3.88

*Includes brokerage commission paid.

**Yield at present indicated annual dividend rate.

COMMON STOCKS (Continued)

103

Date of Purchase	Security	No. of Shares Purchased	Market Price at Which Purchased	Total Principal Cost*	Indicated Current Yield on Cost**
1/20/58	Shell Oil Company Common Stock	800	63 (300) 62-3/4 (300) 62-1/2 (200)	\$ 50,555.24	3.16%
1/22/58	Southern California Edison Company Common Stock	1,000	50-3/4	51,150.80	4.69
1/17/58	Union Pacific Railroad Co. Common Stock	2,000	25-3/8 (500) 25-1/2 (1000) 25-5/8 (500)	51,555.00	6.21
1/27/58	Corning Glass Works Common Stock	600	79-1/2 (500) 80 (100)	48,007.75	1.87
1/30/58	Crown Zellerbach Corp. Common Stock	1,000	49 (200) 49-1/8 (200) 49-1/4 (300) 49-1/2 (300)	49,646.26	3.63
1/30/58	General Foods Corporation Common Stock	1,000	52-1/4 (200) 52-3/8 (800)	52,752.38	3.79
1/27/58	Ohio Edison Company Common Stock	1,000	52-3/4 (100) 53 (100) 53-1/8 (300) 53-1/4 (100) 53-1/2 (400)	53,640.74	4.92
1/28/58	Owens-Illinois Glass Co. Common Stock	800	65 (200) 65-1/4 (600)	52,482.18	3.81
1/28/58	Standard Oil Company (New Jersey) Capital Stock	1,000	50-7/8 (500) 51 (500)	51,338.45	4.38
2/4/58	Texas Utilities Co. Common Stock	1,000	48-7/8 Net	48,875.00	3.27
1/29/58	Union Carbide Corp. Capital Stock	500	93-3/8 (100) 93-1/2 (200) 93-5/8 (100) 93-3/4 (100)	46,996.78	3.83
1/29 and 30/58	United Gas Corporation Common Stock	1,700	29-5/8 (500) 29-3/4 (200) 30-1/8 (500) 30 (500)	51,334.11	4.97
1/28 and 2/6/58	United States Fidelity & Guaranty Co. Capital Stock	400	63-1/2 Net (100) 64-1/2 Net (300)	25,700.00	3.11
2/3/58	American Tel. & Tel. Co. Capital Stock	300	171-7/8	51,712.50	5.22
2/5/58	Atchison, Topeka & Santa Fe Ry. Co. Common Stock	2,600	19-3/4	51,993.50	7.00
2/3/58	Continental Oil Co. (Del.) Capital Stock	1,100	43-3/8 (700) 44-1/8 (100) 44-1/4 (300)	48,455.28	3.63

*Includes brokerage commission paid.

**Yield at present indicated annual dividend rate.

COMMON STOCKS (Continued)

104

Date of Purchase	Security	No. of Shares Purchased	Market Price at Which Purchased	Total Principal Cost*	Indicated Current Yield on Cost**
2/5/58	Florida Power & Light Co. Common Stock	800	60-5/8(400) 60-1/2(100) 60-3/8(100) 60-1/4(200)	\$ 48,715.89	2.30%
2/6 and 7/58	General Electric Company Common Stock	800	63-1/8(400) 63-3/8(400)	50,930.60	3.14
2/4/58	General Motors Corporation Common Stock	1,400	35-1/8	49,630.84	5.64
2/3/58	Mellon National Bank & Trust Co. Com. Cap. Stock	200	124 Net	24,800.00	3.23
2/3/58	National Cash Register Co. Common Stock	900	53-3/4(500) 54 (400)	48,838.50	2.21
2/6 and 7/58	R. J. Reynolds Tobacco Co. New Class B Common Stock	800	67-3/8(600) 67-1/4(200)	54,208.90	5.31
2/4,5 & 6/58	Virginia Electric & Power Co. Common Stock	1,800	27-7/8(100) 28 (1200) 27-3/4(500)	50,783.84	3.54
2/18/58	Aetna Life Insurance Co. Capital Stock	100	181	18,150.00	1.87
2/25/58	Conneticut General Life Insurance Capital Stock	100	251	25,150.00	0.80
2/24/58	Aluminum Co. of America Common Stock	800	64-3/4(100) 64-7/8(700)	52,219.41	1.79
2/26/58	Corn Products Refining Co. Common Stock	1,400	36 (1300) 36-1/8(100)	50,874.56	4.40
2/20/58	The Detroit Edison Co. Capital Stock	1,300	39-3/4(1100) 39-1/2(200)	51,663.59	5.03
2/26/58	E. I. du Pont de Nemours & Co. Common Stock	300	177-3/4	53,475.00	3.65
2/21 & 24/58	Federated Department Stores, Inc., Common Stock	1,500	33 (1000) 33-1/8(500)	50,035.30	4.80
2/21/58	The Goodyear Tire & Rubber Co. Common Stock	700	71-1/8(300) 71-1/4(200) 71-1/2(200)	50,182.39	3.35
2/19,21, 25/58	Gulf Oil Corp. Capital Stock	500	103 (100) 103-1/2(100) 104 (100) 102 (100) 101 (100)	51,576.35	2.42
2/20/58	International Business Machines Corp. Capital Stock	100	337	33,750.00	0.77

*Includes brokerage commission paid.

**Yield at present indicated annual dividend rate.

COMMON STOCKS (Continued)

<u>Date of Purchase</u>	<u>Security</u>	<u>No. of Shares Purchased</u>	<u>Market Price at Which Purchased</u>	<u>Total Principal Cost*</u>	<u>Indicated Current Yield on Cost**</u>
2/25/58	Kimberly-Clark Corp. Common Stock	1,000	50-1/8(500) 50-1/4(200) 50-3/8(200) 50-1/2(100)	\$ 50,637.74	3.55%
2/24/58	Merck & Co. Common Stock	1,100	42-7/8(200) 43 (400) 43-1/8(500)	47,739.18	2.77
2/20/58	Minnesota Mining & Mfg. Co. Common Stock	700	75-7/8(100) 76 (100) 76-1/8(100) 76-1/2(400)	53,698.40	1.56
2/25/58	National Lead Co. Common Stock	500	90	45,220.00	3.59
2/27/58	Bethlehem Steel Corp. Common Stock	1,300	38-3/4(400) 38-7/8(900)	50,934.98	6.13
2/27/58	U. S. Gypsum Co. Common Stock	700	70-1/2(300) 70-1/4(100) 70 (100) 69-7/8(200)	49,444.16	3.89
2/24,25, 26 & 27/58	The Procter & Gamble Co. Common Stock	900	56-5/8(100) 56-3/8(100) 57 (200) 57-5/8(500)	51,879.00	3.47
2/28/58	Eastman Kodak Co. Common Stock	500	101-3/4(400) 101-7/8(100)	50,713.01	2.81
2/28/58	Philadelphia Electric Co. Common Stock	1,300	39-1/2(200) 39-5/8(800) 39-3/4(300)	51,977.62	5.00
	Totals	<u>64,500</u>		<u>\$3,292,800.50</u>	<u>3.87%</u>

*Includes brokerage commission paid.

**Yield at present indicated annual dividend rate.

SALE OF STOCK DIVIDEND AND RIGHTS

<u>Date Sold</u>	<u>Security</u>	<u>Net Proceeds</u>
2/16/58	500/1000ths fractional share International Business Machines Corporation Capital Stock, received as part of 2-1/2% stock dividend	\$ 168.00
2/13/58	600 rights to subscribe for American Telephone & Telegraph Co. 4-1/4% Convertible Debentures, due March 12, 1973, at 3.03125 per right	1,770.53

PERMANENT UNIVERSITY FUND INVESTMENT PROGRAM - PROPOSED CONTINUATION OF INVESTMENT ADVISER SERVICE OF LIONEL D. EDIE AND COMPANY, INC.--The contract with the Lionel D. Edie and Company, Inc., for investment advisory services on the Permanent University Fund investment program expired February 14, 1958. It is the opinion of the University administration and the Land and Investment Committee that the advisory services should be continued for at least one additional year. Accordingly, it is recommended that the Endowment Officer be authorized to execute a renewal contract with the Edie firm for an additional year, beginning February 15, 1958, and ending February 14, 1959, at the same fee of \$7,500 annually, payable quarterly at the end of each quarter after performance of the work called for under the contract as required by the State Comptroller.

AUTHORIZATION TO SELL U. S. TREASURY 2-3/8s MATURING JUNE 15, 1958, AND TO REINVEST THE PROCEEDS IN TREASURY BILLS.--The Permanent University Fund now holds \$5,000,000 par value U. S. Treasury 2-3/8% bonds, maturing June 15, 1958, the proceeds from which will be needed temporarily to help finance the purchase program now underway on the Permanent University Fund Bonds, Series 1949, the settlement date now set for the bonds to be purchased as July 1, 1958. The 2-3/8s are now selling at around 100-10/32nds, reflecting some probable rights value at maturity. It now appears that market conditions will be such after the terms are announced around the end of May or first of June by the Treasury Department for the refunding of the 2-3/8s that sale of the Permanent Fund's holding sometime between June 1 and the maturity date of June 15 would be advantageous in that the rights value on the issue would be realized. Also, since the proceeds would not be needed for the Series 1949 purchase program until around July 1, reinvestment in Treasury bills for the remainder of June would provide an income advantage over holding the proceeds. Accordingly, it is recommended that the Endowment Officer be authorized to sell the \$5,000,000 U. S. Treasury 2-3/8s, maturing June 15, 1958, and to reinvest the proceeds in Treasury bills due just prior to July 1, 1958, the final decision as to whether or not market conditions warrant sale and reinvestment and the timing of such actions to be subject to the approval of the Staff Investment Committee, comprised of the Vice President for Fiscal Affairs, the Endowment Officer, the Senior Security Analyst, and the Assistant to the Endowment Officer.

REFUNDING PERMANENT UNIVERSITY FUND BONDS, SERIES 1949: AUTHORIZATION FOR CONTRACT WITH AGENTS FOR PURCHASE OF UNCOMMITTED BONDS.--At the meeting of the Board of Regents on October 11, 1957, approval was given for the employment of F. S. Smithers & Co. of New York and Emerson & Co. of San Antonio as agents of the University for both a limited bond purchase program to be terminated December 20, 1957, and for a bond exchange and/or purchase program to be conducted in the spring to complete the refunding operation. The Contract and Supplemental Agreement covering the limited bond purchase program of last fall have been executed and ratified by the Board. However, the contract covering the second phase of the refunding operation has not yet been approved, because it is desirable to delay until the last practicable time before determining the terms of the offer to be tendered to the holders of uncommitted bonds.

Under the limited purchase program of last fall, the Permanent University Fund purchased at various discounts \$1,956,000 par value of The University of Texas bonds and \$1,095,000 par value of the Texas A. & M. College bonds. In addition, the Permanent University Fund is committed to purchase on July 1, 1958, at 99½, \$542,000 par value

of The University of Texas bonds and \$265,000 par value of the Texas A. & M. College bonds. These latter bonds have been acquired by our agents and currently are being warehoused in San Antonio. Accordingly, there remains outstanding and uncommitted \$3,452,000 par value of The University of Texas bonds and \$1,615,000 par value of the Texas A. & M. College bonds, a total of \$5,067,000 par value.

Until recently, the staff had contemplated that the spring refunding program would include offering to the holders of the uncommitted bonds two options, namely: either to exchange their bonds for refunding bonds carrying an attractive coupon, or to sell their bonds to the Permanent University Fund at an attractive price. As a result of recent staff studies, it now seems clear that the holders of callable bonds should be offered only the opportunity to sell their bonds to the Permanent University Fund at the call price of 102, and that the holders of the \$750,000 par value of bonds maturing July 1, 1959, should be offered only the opportunity to sell their bonds to the Permanent University Fund at a price of 100½. This latter price is very slightly above the price at which the 1959 series was originally sold.

This staff conclusion was canvassed at length at a meeting held February 24 which, among others, was attended by Clyde Freeman, Comptroller of the Texas A. & M. College, Paul Horton of our bond counsel firm, and representatives from our agent bond houses. This meeting confirmed the conclusion as to the desirability of the single purchase offer approach.

Briefly, the considerations leading to this conclusion are as follows:

1. A substantial interest saving would result. It is believed that an exchange offer in April, in order to be attractive, must carry a coupon at least .3% higher than the current market. This would involve an increase in total interest cost over the life of the refunding issue in the amount of \$165,825. Further, in view of the rising trend of bond prices, it is believed that the refunding bond issue could be sold at a lower yield in July than presently obtains; if so, a further saving in interest cost would result.
2. The purchase offer at the indicated prices would be attractive to all bondholders, virtually assuring the success of the refunding program.
3. The operation would be much simpler to handle than an option to exchange or to sell.
4. The total premium involved amounting to \$90,090 would be substantially offset by total discount of \$79,481, already realized on the limited bond purchase program of last fall.
5. Funds to purchase the uncommitted bonds will be available from a \$5,000,000 Treasury bondholding maturing on June 15, supplemented by one month of royalty income.

Accordingly, it is recommended that the Board of Regents authorize the Chairman to execute a contract with the agent bond houses (F. S. Smithers & Co. and Emerson & Co.) to cover the purchase program for the presently uncommitted bonds. It is recommended that this contract include, among other matters, the following provisions: (1) the period during which the bondholders are to be solicited for sell commitments is to begin April 1 and end May 15, unless the latter date is extended by mutual agreement; (2) holders of the 1959 series are to be offered a price of 100½ and holders of the 1960-69 series are to be offered a price of 102; (3) the bonds committed are to be delivered without the July 1 coupon in Austin on July 1, 1958, against payment at the State Treasury; (4) at least 85% of the total outstanding University of Texas bonds and at least 85% of the total outstanding Texas A. & M. College bonds are to be sold to the Permanent University Fund or committed for such sale in order for either bond refunding to be declared effective; (5) the services to be provided by the agent bond houses are to be described in detail; and (6) the total compensation of the agent bond houses is to be \$17,850 to be paid 2/3 by The University of Texas and 1/3 by Texas A. & M. College; of this total compensation

\$10,000 is to be paid April 1, 1958, and the remainder when the refunding is completed, that is when the refunding bonds are actually exchanged for the outstanding bonds.

It is further recommended that the Board of Regents authorize the Endowment Officer, after 85% of The University of Texas outstanding bonds have been sold or committed to the Permanent University Fund, to call all of The University of Texas bonds of the 1960-69 series for payment July 1, 1959 at 102 and accrued interest, the call notice to be published as prescribed by the bond resolution. It will be necessary for the Texas A. & M. College to join in the contract covering the bond purchase program and to authorize the call of the Texas A. & M. College outstanding bond series 1960-69. Accordingly, a copy of this recommendation will be forwarded to the Board of Directors of that institution for their consideration.

At a later date it is expected that the staff will recommend that the Board of Regents authorize the sale at competitive bidding of all refunded bonds of the University of Texas and of Texas A. & M. College which have been purchased by the Permanent University Fund. It will not be necessary for the Board of Directors of Texas A. & M. College to concur in this recommendation.

PERMANENT UNIVERSITY FUND INVESTMENT MATTERS -- (Addition to page 8)

PERMANENT UNIVERSITY FUND INVESTMENT PROGRAM - AUTHORIZATION TO SELL IN INSTALLMENTS PRIOR TO MATURITY U. S. TREASURY 2- $\frac{1}{4}$ % BONDS DUE JUNE 15, 1962/59, AND TO REINVEST THE PROCEEDS IN CORPORATE SECURITIES.--The Permanent University Fund now holds \$6,000,000 par value U. S. Treasury 2- $\frac{1}{4}$ % Bonds, due June 15, 1962/59, which, under the present approved policy for the investment program for the Fund, will be reinvested in corporate securities upon maturity. The present amortized book price of the bonds is 98.71627 and the current market price 99.09375 (average of Bid-Ask for 3/7/58), thus indicating sale under present and prospective market conditions at a small profit. Present conditions in the petroleum industry indicate that receipts from oil royalties to the Fund will probably be considerably decreased during the remaining months of 1958 and possibly longer. In order that the dollar averaging program for corporate securities can be maintained without material interruption or curtailment, it is recommended that the Endowment Officer be authorized to sell all or part of the \$6,000,000 Treasury 2- $\frac{1}{4}$ %, due June 1, 1962/59, in installments prior to maturity as needed for the corporate security purchase program provided market conditions warrant sale at the time such sale proceeds are deemed necessary to the continuation of the dollar averaging corporate security purchase program without interruption or curtailment. The timing of such sales shall be subject to the approval of the Staff Investment Committee, comprised of the Vice President for Fiscal Affairs, the Endowment Officer, the Senior Security Analyst, and the Assistant to the Endowment Officer.

PERMANENT UNIVERSITY FUND--LAND MATTERS.--

LEASES AND EASEMENTS.--The Land and Investment Committee has given consideration to the following applications for various leases and easements on University Lands. All are at the standard rate unless otherwise stated, are on the University's standard forms, and have been approved as to form by the University Land and Trust Attorney and as to content by the University Endowment Officer. The Land and Investment Committee asks that the Board approve these applications and authorize the Chairman of the Board to execute the instruments involved:

POWER LINE EASEMENT NO. 1046, TEXAS ELECTRIC SERVICE COMPANY, WINKLER COUNTY, TEXAS.--This application for a power line right-of-way easement to Texas Electric Service Company covers 1,662 rods of line at \$0.05 per rod per year in Sections 3, 4, 5, 10, 11, 13 and 14, Block 21, University Lands, Winkler County, Texas. This easement is for a 10-year period beginning December 1, 1957, and ending November 30, 1967. The full consideration of \$831.00 for the 10-year period has been received.

PIPE LINE EASEMENT NO. 1047, EL PASO NATURAL GAS COMPANY, ANDREWS COUNTY, TEXAS.--This application for a pipe line easement to El Paso Natural Gas Company covers 263.636 rods of 8-5/8 - inch natural gas pipe line at \$1.00 per rod in Sections 15 and 16, Block 9, University Lands, Andrews County, Texas, for a 10-year period beginning January 1, 1958, and ending December 31, 1967. The full consideration of \$263.64 for the 10-year period has been received.

PIPE LINE EASEMENT NO. 1048, EL PASO NATURAL GAS COMPANY, ANDREWS COUNTY, TEXAS.--This application for a pipe line easement to El Paso Natural Gas Company covers 320.4 rods of 6-5/8 - inch natural gas pipe line at \$0.75 per rod in Sections 21, 23 and 24, Block 1, University Lands, Andrews County, Texas, for a 10-year period beginning January 1, 1958, and ending December 31, 1967. The full consideration of \$240.30 for the 10-year period has been received.

POWER, TELEPHONE AND TELEGRAPH EASEMENT NO. 1049, HUMBLE PIPE LINE COMPANY, UPTON AND CROCKETT COUNTIES, TEXAS (RENEWAL OF EASEMENT NO. 337).--This application for a power, telephone and telegraph line easement to Humble Pipe Line Company covers 1,486 rods of line and \$0.05 per rod per year in Sections 3, 12, 13, 14, 17 and 18, Block 14, University Lands, Crockett and Upton Counties, Texas, for a 10-year period beginning January 1, 1958, and ending December 31, 1967. The full consideration of \$743.00 for the 10-year period has been received.

PIPE LINE EASEMENT NO. 1051, EL PASO NATURAL GAS COMPANY, ANDREWS COUNTY, TEXAS.--This application for a pipe line easement to El Paso Natural Gas Company covers 12.485 rods of 4-1/2 - inch natural gas pipe line at \$0.50 per rod in Section 26, Block 1, University Lands, Andrews County, Texas, for a 10-year period beginning January 1, 1958 and ending December 31, 1967. The full minimum consideration of \$50.00 for the 10-year period has been received.

PIPE LINE EASEMENT NO. 1052, EL PASO NATURAL GAS COMPANY, ANDREWS COUNTY, TEXAS.--This application for a pipe line easement to El Paso Natural Gas Company covers 5.570 rods of 4-1/2 - inch natural gas pipe line at \$0.50 per rod in the SW/4 of Section 14, Block 1, University Lands, Andrews County, Texas, for a 10-year period beginning January 1, 1958 and ending December 31, 1967. The full minimum consideration of \$50.00 for the 10-year period has been received.

PIPE LINE EASEMENT NO. 1053, EL PASO NATURAL GAS COMPANY, ANDREWS COUNTY, TEXAS.--This application for a pipe line easement to El Paso Natural Gas Company covers 366.00 rods of 4-1/2 - inch natural gas pipe line at \$0.50 per rod in Sections 29 and 32, Block 1, University Lands, Andrews County, Texas, for a 10-year period beginning January 1, 1958 and ending December 31, 1967. The full consideration of \$183.00 for the 10-year period has been received.

PIPE LINE EASEMENT NO. 1054, EL PASO NATURAL GAS COMPANY, ANDREWS COUNTY, TEXAS.--This application for a pipe line easement to El Paso Natural Gas Company covers 305.576 rods of 4-1/2 - inch natural gas pipe line at \$0.50 per rod in Sections 29 and 30, Block 1, University Lands, Andrews County, Texas, for a 10-year period beginning January 1, 1958 and ending December 31, 1967. The full consideration of \$152.79 for the 10-year period has been received.

PIPE LINE EASEMENT NO. 1055, COMANCHE PIPE LINE COMPANY, WARD COUNTY, TEXAS (RENEWAL OF EASEMENTS NOS. 335 AND 404 TO SHELL PIPE LINE CORPORATION, COMBINED WITH ADDITIONAL LINES IN TAYLOR-LINK FIELD).-- This application for a pipe line easement to Comanche Pipe Line Company covers 3,233 rods of 2-inch and 4-inch oil pipe line at \$0.25 per rod and 215.20 rods of 6-inch oil pipe line at \$0.50 per rod in Sections 31, 32 and 33, Block 16, Section 6, Block 17, and Sections 12, 13, 14 and 24, Block 18, University Lands, Ward County, Texas, for a 10-year period beginning November 1, 1957 and ending October 31, 1967. This easement is a renewal of Easements Nos. 335 and 404 to Shell Pipe Line Corporation, combined with additional lines in the Taylor-Link Field. Easements Nos. 335 and 404 were issued to Shell Pipe Line Corporation but were assigned by them to Comanche Pipe Line Company, together with its gathering system in the Taylor-Link Field. The full consideration of \$915.85 for the 10-year period has been received.

Power
~~PIPE~~ LINE EASEMENT NO. 1056, WEST TEXAS UTILITIES COMPANY, CRANE COUNTY, TEXAS.--This application for a power line right-of-way easement to West Texas Utilities Company covers 160 rods of line at \$0.05 per rod per year in Section 47, Block 30, University Lands, Crane County, Texas. This easement is for a 10-year period beginning October 1, 1957, and ending September 30, 1967. The full consideration of \$80.00 for the 10-year period has been received.

POWER LINE EASEMENT NO. 1057, TEXAS ELECTRIC SERVICE COMPANY, ECTOR COUNTY, TEXAS.--This application for a power line right-of-way easement to Texas Electric Service Company covers 324 rods of line at \$0.05 per rod per year in Section 1, Block 35, Ector County, Texas. This easement is for a 10-year period beginning January 1, 1958, and ending December 31, 1967. The full consideration of \$162.00 for the 10-year period has been received.

SALT WATER DISPOSAL EASEMENT NO. 1058, MONSANTO CHEMICAL COMPANY (LION OIL COMPANY DIVISION), WINKLER COUNTY, TEXAS (RENEWAL OF EASEMENT NO. 334).-- This application for renewal of Easement No. 334 covers a site of 338.62 acres in Sections 1, 12 and 13, Block 21, University Lands, Winkler County, Texas, to be used as a waste water reservoir for impounding waste salt and sulphur water. The period covered begins January 28, 1958, and ends January 27, 1963, at a rate of \$5.00 per acre for the 5-year period, for which rental of \$1,693.10 has been received. Easement No. 334, of which this is a renewal, was originally issued to Lion Oil Company, which has been merged into Monsanto Chemical Company.

RESIDENCE SITE EASEMENT NO. 1059, BILL LAQUEY, CRANE COUNTY, TEXAS.-- This application for a residence site easement covers a tract of land 400 feet by 400 feet in the NE/4 of Section 34, Block 31, University Lands, Crane County, Texas, for a period of one (1) year beginning January 1, 1958, and ending December 31, 1958, with an option to extend and renew from year to year for a total period of 10 years at a rental of \$50.00 per year. This site was under lease to Mr. W. R. Price under Residence Site Easement No. 921, which expired December 31, 1957. Rental of \$50.00 for the year ending December 31, 1958, has been received.

PIPE LINE EASEMENT NO. 1060, PHILLIPS PETROLEUM COMPANY, CRANE COUNTY, TEXAS.--This application for a pipe line easement to Phillips Petroleum Company covers 128.1 rods of 4-1/2 - inch natural gas pipe line at \$0.50 per rod in Sections 35 and 36, Block 30, University Lands, Crane County, Texas, for a 10-year period beginning February 1, 1958, and ending January 31, 1968. The full consideration of \$64.05 for the 10-year period has been received.

PIPE LINE EASEMENT NO. 1061, EL PASO NATURAL GAS COMPANY, ANDREWS COUNTY, TEXAS.--This application for a pipe line easement to El Paso Natural Gas Company covers 116.102 rods of 4-1/2 - inch natural gas pipe line at \$0.50 per rod in Sections 29, 32 and 33, Block 1, University Lands, Andrews County, Texas, for a 10-year period beginning February 1, 1958, and ending January 31, 1968. The full consideration of \$58.05 for the 10-year period has been received.

PIPE LINE EASEMENT NO. 1062, EL PASO NATURAL GAS COMPANY, ANDREWS COUNTY, TEXAS.--This application for a pipe line easement to El Paso Natural Gas Company covers 47.861 rods of 4-1/2 - inch natural gas pipe line at \$0.50 per rod in Section 29, Block 1, University Lands, Andrews County, Texas, for a 10-year period beginning February 1, 1958, and ending January 31, 1968. The full minimum consideration of \$50.00 for the 10-year period has been received.

PIPE LINE EASEMENT NO. 1063, EL PASO NATURAL GAS COMPANY, ANDREWS COUNTY, TEXAS.--This application for a pipe line easement to El Paso Natural Gas Company covers 4.242 rods of 4-1/2 - inch natural gas pipe line at \$0.50 per rod in Section 16, Block 9, University Lands, Andrews County, Texas, for a 10-year period beginning February 1, 1958, and ending January 31, 1968. The full minimum consideration of \$50.00 for the 10-year period has been received.

BUSINESS SITE EASEMENT NO. 1064, H. E. PEARCE, WARD COUNTY, TEXAS (RENEWAL OF EASEMENT NO. 338).--This application for renewal of a business site easement covers a tract of land 100 feet square in Section 1, Block 16, University Lands, Ward County, Texas, for use of a filling station and cafe. The period of this easement begins July 1, 1958, and ends June 30, 1959, with the option to extend and renew the lease from year to year, not to exceed a total period of 10 years from July 1, 1958, upon payment in advance of annual rental of \$100.00. Rental of \$100.00 for the first year has been received.

PIPE LINE EASEMENT NO. 1065, KEWANEE OIL COMPANY, CRANE COUNTY, TEXAS (RENEWAL OF EASEMENT NO. 343).--This application for a pipe line easement to Kewanee Oil Company covers 1,735 rods of 2-3/8 - inch pipe line at \$0.25 per rod in Sections 27, 28 and 29, Block 30, University Lands, Crane County, Texas, for a 10-year period beginning May 1, 1958, and ending April 30, 1968. The full consideration of \$433.75 for the 10-year period has been received.

PIPE LINE EASEMENT NO. 1066, SOUTHERN UNION GAS COMPANY, WARD COUNTY, TEXAS (RENEWAL OF EASEMENT NO. 356).--This application for a pipe line easement to Southern Union Gas Company covers 390 rods of 4-inch gas pipe line at \$0.25 per rod in Section 1, Block 18, and Sections 38 and 39, Block 17, University Lands, Ward County, Texas, for a 10-year period beginning March 1, 1958, and ending February 29, 1968. The full consideration of \$97.50 for the 10-year period has been received.

WATER CONTRACT NO. 77, RALPH LOWE, ANDREWS COUNTY, TEXAS (RENEWAL OF WATER CONTRACT NO. 66).--This application for a water contract to Ralph Lowe of Midland, Texas, grants him permission to continue to produce and sell water from water wells in Block 12, University Lands, Andrews County, Texas, under the following provisions: royalties paid to the University are at the rate of 12-1/2% for all water sold for the purpose of drilling oil or gas wells on University Lands and at the rate of 20% for all water sold for the purpose of drilling oil or gas wells on non-University lands; a minimum charge of \$2,500.00 to be paid for all water furnished to a drilling rig while prospecting for oil above the depth of 7,500 feet, and a minimum charge of \$25.00 per day to be paid for all water furnished while prospecting for oil below the depth of 7,500 feet. This contract, which is a renewal of Water Contract No. 66 that expired November 30, 1957, is for a period of two years beginning December 1, 1957, and ending November 30, 1959, subject to cancellation on sixty days' notice by either party.

REQUEST FROM COMMISSIONERS' COURT, CROCKETT COUNTY, TEXAS, FOR CALICHE FROM UNIVERSITY LANDS FOR PAVING VAUGHAN OIL FIELD ROAD, CROCKETT COUNTY, TEXAS.--Permission has been requested by the Commissioners' Court of Crockett County, Texas for use of caliche from University Lands to pave the Vaughan Oil Field Road, which is a cut-off road six miles in length, being paved primarily for use by employees of various oil and gas companies operating on University Lands. It is the plan of the Commissioners' Court to attempt to find caliche on lands owned by individuals closer to the project but if they are unable to find suitable caliche pits on private lands, they request permission for caliche from University Lands. It has been our custom to issue numbered caliche permits in such instances specifying the amount of caliche used. It is recommended that approval be given the County for such caliche, if needed, free of charge with the University Land Agent to check and determine the amount used from University Lands, after which an instrument can be prepared and executed by the Chairman upon approval as to form by the Land and Trust Attorney and as to content by the Endowment Officer.

PIPE LINE EASEMENT NO. 1067, GULF OIL CORPORATION, ANDREWS COUNTY, TEXAS (RENEWAL OF EASEMENT NO. 344).--This application for a pipe line easement to Gulf Oil Corporation covers 327.27 rods of 2-inch natural gas pipe line at \$0.25 per rod in Sections 4 and 5, Block 14, University Lands, Andrews County, Texas, for a 10-year period beginning March 15, 1958, and ending March 14, 1968. The full consideration of \$81.82 for the 10-year period has been received.

RECOMMENDATION FOR CANCELLATION OF BUSINESS SITE EASEMENT NO. 352, O. M. KIRKEBY, REAGAN COUNTY, TEXAS.--This business site easement was granted to O. M. Kirkeby for a 10-year period beginning September 1, 1948 and has been used for a drive-in theatre. Rental has been paid annually by Mrs. O. M. Kirkeby, widow of the lessee, until September 1, 1957. Since that time there have been correspondence and contacts with Mrs. Kirkeby, who now resides in Abilene, concerning payment of the \$300 rental due, both by the University Land Agent and the University Attorney. Mrs. Kirkeby has advised the Land Agent that she is agreeable to cancellation of the easement. It is recommended that this business site easement be cancelled for non-payment of rent, effective September 1, 1957, that the University Land Agent be authorized to dispose of such improvements as may remain on the property with demand to be made of Mrs. Kirkeby for the balance still due and owing after salvage.

REVISION OF REQUIRED OPERATING AND REPORTING PROCEDURES UNDER UNIVERSITY OIL AND GAS LEASES AND GEOPHYSICAL EXPLORATION PERMITS.--Section I-D of the Required Operating and Reporting Procedures Under University Oil and Gas Leases and Geophysical Exploration Permits is quoted as follows:

D. INFORMATION TO BE MAILED TO.--

University Lands Oil and Gas Auditor
Fourth Floor - Land Office Building
Austin 14, Texas
Attention: Mr. W. R. Cavett

1. The following are to be filed after the lease is on production basis, or if oil or gas be produced while drilling, and not later than the 20th day of the month immediately following the month during which such production was secured:
 - a. Copies of all daily gauge reports, pipe-line or truck-transport run tickets, both actual or void; or meter readings, the pipe-line statement for oil or condensate sold, used, lost, or moved off the lease; invoices for the trucking of oil or condensate where the cost thereof reduces the royalty valuation; gas statements; a copy of the Railroad Commission's Form 3-266-A; and any other memoranda pertaining to the production and sale, use or loss of oil and/or gas.
 - (1) Applications for consolidation for common tankage should include copy of sketch of leases before and after proposed consolidation, and a copy of each Railroad Commission form used concerning this proposed consolidation.
 - b. The following are to be filed as soon as each becomes available:
 - (1) Tank Tables, and any revision thereof;
 - (2) Copies of any contracts made for the sale of gas; or contracts made for trucking oil, if the cost thereof will be charged against the royalty valuation of the oil sold;
 - (3) Notice of cessation of all production of oil and/or gas from a University lease.
 - (4) Correction run tickets, whenever issued.
 - c. Affidavits of ownership for oil or any other substance brought onto a lease which will be commingled with oil produced from the lease,

being used in fracturing or otherwise treating a well, the value of which substances might be deductible from oil sales; and contemporary notice as to such lessee-owned substances brought onto a lease; describing the nature of the substance, its volume, and cost.

After consideration by the Board for Lease of University Lands on January 9, 1958, the Commissioner of the General Land Office mailed to Operators of oil and gas leases on University Lands a letter directing that certain of the above-listed reports be sent to him rather than to the University Oil and Gas Auditor. On January 31, the Endowment Officer wrote the Operators requesting that, pending revision of the required procedures by the Board of Regents, all of the above-listed material be sent to the Commissioner of the General Land Office. Therefore, it is recommended that the Required Operating and Reporting Procedures Under University Oil and Gas Leases and Geophysical Exploration Permits be revised to provide for mailing of the above-listed material and reports to the Commissioner of the General Land Office.

~~PERMANENT UNIVERSITY FUND--LAND MATTERS.~~ (Addition to page 13)

PIPE LINE EASEMENT NO. 1068, PHILLIPS PETROLEUM COMPANY, ANDREWS AND CRANE COUNTIES, TEXAS.--This application for a pipe line easement to Phillips Petroleum Company covers 110.4 rods of 6-5/8 - inch natural gas line at \$0.75 per rod, 565.1 rods of 4-1/2 - inch natural gas line at \$0.50 per rod and 39.3 rods of 3-1/2 - inch gasoline line at \$0.25 per rod in Section 33, Block 31, Crane County, Texas; Sections 5 and 6, Block 1, Section 5, Block 10, and Section 2, Block 13, Andrews County, Texas. This easement is for a 10-year period beginning February 1, 1958, and ending January 31, 1968. The full consideration of \$375.18 for the 10-year period has been received.

CHANNEL RIGHT-OF-WAY EASEMENT NO. 1069, TEXAS STATE HIGHWAY COMMISSION, EL PASO COUNTY, TEXAS.--This application for a channel right-of-way easement to the Texas State Highway Commission covers a tract of 0.459 acres in Section 24, Block L, University Lands, El Paso County, Texas, for construction of a channel to obtain proper drainage in the vicinity of Station 1350+13 on the northeast side of Interstate Highway No. 20, a relocation of U. S. Highway 80 - Interstate - in El Paso County. Highway right-of-way at this location was included in Easement No. 918 to the Texas State Highway Commission without provision for this channel readjustment, which has become necessary since approval of Easement No. 918. No consideration is involved in this easement.

PIPE LINE EASEMENT NO. 1070, EL PASO NATURAL GAS COMPANY, CRANE AND PECOS COUNTIES, TEXAS.--This application for a pipe line easement to El Paso Natural Gas Company covers 3,500.846 rods of 20-inch natural gas pipe line at \$1.50 per rod in Sections 6 and 7, Block 30, Sections 12, 13, 24, 25, 26, 35, 38, 46, 47, Block 31, Crane County, Texas; and Sections 17, 18 and 20, Block 19, Pecos County, Texas. This easement is for a 10-year period beginning March 1, 1958, and ending February 29, 1968. The full consideration of \$5,251.27 for the 10-year period has been received.

APPLICATION BY EL PASO NATURAL GAS COMPANY AND HUNT OIL COMPANY FOR AMENDMENT TO WATER CONTRACT NO. 54

By instrument dated June 18, 1952, the Board of Regents entered into Water Contract No. 54 with Wilshire Oil Company covering Sections 6, 7, 18 and 19, Block 31, University Lands, Crane County, Texas, the rights under which contract have been duly assigned by Wilshire Oil Company to Lone Star Producing Company and then by Lone Star Producing Company to El Paso Natural Gas Company and Hunt Oil Company. The water contract was granted in connection with Easement No. 531 with the Wilshire - Lone Star-McElroy Gasoline Plant. El Paso Natural Gas Company and Hunt Oil Company now ask that this water contract be amended so as to allow assignment without consent of the Board of Regents, but with notice to the University, to a corporation with which the lessee may be merged or consolidated, or which shall have acquired substantially all of their assets, and furthermore to allow such assignment under any mortgage placed upon the property of the lessee. El Paso Natural Gas Company is closing a Supplementary Mortgage Indenture and requests the amendment to the water contract so that its rights can be assigned under the mortgage. It is recommended that the Board of Regents approve the amendment to the water contract and authorize execution of the appropriate instruments by its Chairman upon approval as to content by the Endowment Officer and as to form by the University Land and Trust Attorney.

TRUST AND SPECIAL FUNDS--INVESTMENT MATTERS.--

REPORT OF PURCHASES, EXCHANGES, SALES AND REDEMPTION OF SECURITIES.--

The following purchases, exchanges, sales and redemption of securities have been made for the trust and special funds since the report of January 11, 1958. We ask that the Board ratify and approve these transactions:

<u>Date</u>		<u>Principal Cost</u>
1/28/58	\$10,000 par value West Texas Utilities Company First Mortgage Bonds, Series E, 3-7/8%, due January 1, 1988, purchased at 101.335 Net to yield 3.80% to maturity (Funds Grouped for Investment)	\$10,133.50
	\$5,000 par value Ditto (The James W. McLaughlin Fellowship Fund - Reserve for Depletion)	5,066.75
1/29/58	\$8,000 par value Consolidated Natural Gas Company 5% Debentures, due September 1, 1982, purchased at 108-3/4 Net to yield 4.44% to maturity (Funds Grouped for Investment)	8,700.00
	\$5,000 par value Ditto	5,437.50
	\$5,000 par value Houston Lighting & Power Company First Mortgage 4-3/4% Bonds, due November 1, 1987, purchased at 107-5/8 Net to yield 4.26% to maturity (The James W. McLaughlin Fellowship Fund - Reserve for Depletion)	5,381.25
	160 Shares R. J. Reynolds Tobacco Company New Class B Common Stock, 60 shares purchased at 66-1/4 and 100 shares at 66 per share	10,649.84
	200 Shares Wisconsin Electric Power Company Common Stock, purchased at 34-7/8 per share (William Heuermann Fund for Cancer Research)	7,039.88
	100 Shares C. I. T. Financial Corporation Common Stock, purchased at 48 per share (Wilbur S. Davidson Educational Fund)	4,839.00
1/30/58	200 Shares Bethlehem Steel Corporation Common Stock, purchased at 39-1/8 per share (William Heuermann Fund for Cancer Research)	7,894.12
	150 Shares National Dairy Products Corporation Common Stock, 50 shares purchased at 40-5/8 and 100 shares at 40-3/8 per share (Wilbur S. Davidson Educational Fund)	6,127.28
	\$5,000 par value United States 3-1/4% Treasury Bonds of 1983-78, due June 15, 1983/78, purchased at 99.625 Net to yield 3.27% to maturity (Student Property Deposit Scholarship Fund)	4,981.25
1/31/58	100 Shares Commonwealth Edison Company Common Stock, purchased at 43-1/4 per share (Wilbur S. Davidson Educational Fund)	4,361.63
2/ 6/58	150 Shares American Can Company Common Stock, 50 shares purchased at 43-3/4 and 100 shares at 42-1/2 per share (William Heuermann Fund for Cancer Research)	6,447.86

<u>Date</u>	<u>EXCHANGES</u> <u>Security</u>	<u>Principal Cost</u>
2/ 3/58	\$500,000 par value U. S. 2-1/2% Treasury Bonds of 1956-58, due March 15, 1958, exchanged for \$500,000 par value U. S. 3-1/2% Treasury Bonds of 1990, due February 15, 1990 (William Buchanan Foundation Grant)	No cash
	\$5,000 maturity value United States of America Treasury Bills, due April 15, 1958, exchanged for \$5,000 maturity value U. S. 2-1/2% Treasury Certificate of Indebtedness of Series A-1959, due February 14, 1959. (Interest adjustment paid at rate of \$4.14365 per \$1,000 par value - \$20.72) (Murray Case Sells Foundation Student Loan Fund)	No cash

<u>Date</u>	<u>SALES AND REDEMPTIONS</u> <u>Security</u>	<u>Net Proceeds</u>
1/ 3/58	6/50th fractional share Square D Company Common Stock (La Verne Noyes Foundation)	\$ 2.60
1/ 6/58	16/100th fractional share Rockwell Manufacturing Company Common Stock (John Charles Townes Foundation - Wright Chalfant Morrow Fund)	
1/10/58	5/25ths fractional share The Borden Company Capital Stock (Hogg Foundation: W. C. Hogg Estate Fund)	12.39
1/ 9/58	28 Shares Allied Finance Company Capital Stock, sold at 26 per share	717.53
1/14/58		
2/ 3/58	1/20th fractional share The Pittston Company Common Stock	2.31
1/24/58	39.728 Shares Investors Mutual, Inc., Capital Stock, redeemed at \$8.63 per share (College of Arts & Sciences Foundation)	342.85
2/ 3/58	\$3,500 maturity value U. S. Savings Bonds, Series F - \$1,500 maturity value, dated May 1, 1948, due May 1, 1960, and \$2,000 maturity value, dated October 1, 1950, due October 1, 1962, redeemed as of February 1, 1958 (Book Cost - \$2,590.00) (Texas Union Repairs and Replacement Fund)	3,067.00 (1)
2/13/58	122 rights to subscribe for American Telephone & Telegraph Company 4-1/4% Convertible Debentures, due March 12, 1973, at 2.99557939 per right (Funds Grouped for Investment)	356.02
	343 rights Ditto (Hogg Foundation: W. C. Hogg Estate Fund)	1,000.97
	100 rights Ditto (Hogg Foundation: Varner Properties)	291.83
	40 rights Ditto (J. L. Henderson Textbook Collection)	116.73
	61 rights Ditto (Henry Beckman Scholarship in Mathematics for University of Texas First-year Students)	178.01
	33 rights Ditto (The James W. McLaughlin Fellowship Fund - Reserve for Depletion)	96.30

(1) Includes \$477.00 accrued interest paid to redemption date.

SALES AND REDEMPTIONS
(Continued)

<u>Date</u>	<u>Security</u>	<u>Net Proceeds</u>
2/17/58	12/100ths fractional share The Goodyear Tire & Rubber Company Common Stock (La Verne Noyes Foundation)	\$ 9.30
	10/50ths fractional share The Texas Company Capital Stock (E. D. Farmer International Scholarship Fund)	11.93
	18/50ths fractional share Ditto (La Verne Noyes Foundation)	21.46

PURCHASES MADE BY TEXAS WESTERN COLLEGE

<u>Date</u>	<u>Security</u>	<u>Principal Cost</u>
2/13/58	\$45,000 maturity value U. S. Treasury Bills, dated February 6, 1958, due May 8, 1958, purchased at 99.60 to yield 1.58% to maturity (Construction Funds)(Constitutional Building Amendment Funds)	\$44,820.00
2/17/58	\$34,000 maturity value Ditto (Student Union Building Fee Account)	33,864.00

PURCHASES
(Continued)

<u>Date</u>	<u>Security</u>	<u>Principal Cost</u>
2/26 & 27/58	\$8,000 par value Philadelphia Electric Company First & Re- funding Mortgage 3-1/8% Bonds, due April 1, 1985, pur- chased at 93 plus commission to yield 3.53% to maturity (Funds Grouped for Investment)	\$ 7,460.00

TEXAS JOURNALISM SCHOLARSHIP FUND (NOW DAVID M. WARREN AND ALVAH MEYER WARREN JOURNALISM SCHOLARSHIP FUND) - RECOMMENDATION RE SALE OF CAPITAL STOCK OF PANHANDLE STATE BANK, BORGER, TEXAS.--At the current meeting, the President's Docket will present a gift of Mr. David M. Warren, Sr., of 50 shares of Panhandle State Bank of Borger, Texas, Capital Stock. Mr. David M. Warren, Jr., has now offered to purchase the stock at \$30 per share, this being the valuation basis on which his father, now deceased, reported the gift for tax deduction. It is recommended by the Land and Investment Committee that the Endowment Officer be authorized to accept the purchase offer of Mr. Warren, Jr., and to execute whatever instruments may be necessary to effect the sale of the stock, the proceeds from the sale to be credited to the endowment account of the Texas Journalism Scholarship Fund, now, since the death of Mr. Warren, Sr., to be called by the terms of his gift the "David M. Warren and Alvah Meyer Warren Journalism Scholarship Fund."

LILA BELLE ETTER TRUST FUND - RATIFICATION OF SALE OF SECURITIES BY TRUSTEE
 PROVIDE FOR APPROPRIATIONS.--To provide funds for appropriations by the Board of Regents
 of the Lila Belle Etter Trust Fund, it has been necessary to request the Trustee
 of the Republic National Bank of Dallas, to liquidate certain assets of the
 fund for the period July, 1956 through January, 1958 as follows:

	Proceeds
	<u>Less 1% Trustee's Fee</u>
\$40,000 Savings and Loan Association Share Accounts	\$39,600.00
\$12,000 U. S. Treasury 2½% Bonds due 12-15-69/64	11,325.60
\$ 5,000 City of Greenville GO 2½% Bonds due 6-1-76/67	4,681.09
2,474 rights to subscribe to Republic National Bank Stock	<u>979.53</u>
	<u>\$56,586.22</u>

Ratification of the liquidation of these assets is recommended by the University staff.

~~TRUST AND SPECIAL FUNDS--INVESTMENT MATTERS.--(Addition to page 17)~~

M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE - AUTHORIZATION TO SELL ONE HUNDRED SHARES ANDERSON, CLAYTON & COMPANY COMMON STOCK HELD IN THE HARMON WHITTINGTON FUND.--The M. D. Anderson Hospital and Tumor Institute now holds 400 shares of the Anderson, Clayton & Company Common Stock donated by Mr. and Mrs. Harmon Whittington of Houston, Texas, at various times from 1951 through 1956, to be "used for the benefit of the operations of the M. D. Anderson Hospital for Cancer Research in whatever manner might be determined by a committee consisting of Dr. R. L. Clark, Jr., Director of the M. D. Anderson Hospital, and Mr. James E. Anderson of Houston, Texas." The Board of Regents as trustee has been given full power and authority to sell any part or all of the stock and to use both the dividends from the stock and the proceeds from the sale of any of the stock in carrying out the purposes of the gift.

The Business Manager of the M. D. Anderson Hospital and Tumor Institute has now requested the Endowment Officer to sell 100 shares of the Anderson, Clayton & Company Common Stock held in the Whittington Fund. Accordingly, it is recommended that the Endowment Officer be authorized to sell the 100 shares requested and to transmit the proceeds therefrom to the Anderson Hospital to be used as directed under the terms of the gift.

TRUST AND SPECIAL FUNDS--GIFTS, BEQUEST AND ESTATE MATTERS.--

MEDICAL BRANCH - REPORT ON WILL OF MRS. JULIA NOTT WAUGH, DECEASED.--The University has been advised by the Frost National Bank of San Antonio, Independent Executor of the Estate of Julia Nott Waugh of San Antonio, who died recently, of a provision in Mrs. Waugh's Will naming the Medical Branch as second alternate beneficiary of the residue of her Estate, with the further advice that the principal and first alternate beneficiaries had survived, so that the Medical Branch would receive nothing. The provision in the Will is quoted as follows:

XXII. I give, devise and bequeath all the rest, residue and remainder of all the property which I may own or have the right to dispose of at the time of my death, of every kind and character whatsoever and where-soever situated, absolutely and in fee simple to RALPH NELSON if he survives me, or if he should not survive me, to SCOTT CARLYSLE GRAHAM RAHT, or if SCOTT CARLYSLE GRAHAM RAHT should also not survive me, to the UNIVERSITY OF TEXAS, SCHOOL OF MEDICINE at Galveston, Texas. Such gift to the UNIVERSITY OF TEXAS, SCHOOL OF MEDICINE is made by me in memory of the Drs. Nott who practiced in Texas; namely, Dr. Rufus A. Nott, Dr. Thomas H. Nott, Dr. Junius Nott, and Dr. Thomas Edwin Nott, Jr., and such gift shall be used by the Board of Regents or other governing body of such school, in such manner as such Board of Regents, or other governing body, may, in its discretion, deem most advisable in establishing and providing a scholarship or scholarships to enable worthy young men and women to study medicine at such school, or to assist worthy young men and women in studying medicine at such school.

A copy of the Will is in the file of the Secretary of the Board of Regents, and it is recommended that the Board approve closing the matter based on the information already received.

M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE - ESTATE OF ANNA LUCAS - ANNA AND FANNIE LUCAS MEMORIAL GIFT.--This fund consisting of \$3,744.00 invested in U. S. Savings Series J Bonds with maturity value of \$5,000.00 in 1966, \$6.00 in cash and one or two mineral interests of nominal value came to the University in 1952 under the following provisions in the Will of Miss Anna Lucas, and has been carried in Funds Which Will Probably Be Transferred to Funds Grouped for Investment.

"One-third (1/3) of the above mentioned monies shall be given to the ANDERSON FOUNDATION FOR CANCER RESEARCH located in Houston, Texas, and shall be used in such capacity/and manner as the Board of Directors of the Anderson Foundation for Cancer Research of the University of Texas, shall deem fit and proper, but shall be used for cancer research and shall be known as the 'Anna and Fannie Lucas Memorial Gift'."

Though carried under Endowment Funds on the Records of M. D. Anderson Hospital and Tumor Institute, it appears that appropriate dedication of the fund has not been made heretofore by the Board of Regents. Dr. Clark, with the approval of President Wilson, recommends that the Board establish the fund as an Endowment Fund, "Anna and Fannie Lucas Memorial Gift", with the income to be used for cancer research at M. D. Anderson Hospital and Tumor Institute. It is expected that the Savings Bond will be held to maturity, and that the proceeds will then be placed in Funds Grouped for Investment.

MAIN UNIVERSITY - PANHELLENIC AND INTERFRATERNITY COUNCILS GIFT.--The Panhellenic Council and Interfraternity Council, through the Special Fund Committee, have discussed with appropriate members of the staff, including the Dean of Men and the Dean of Women, a proposal for the Councils to turn over to the Board of Regents approximately \$36,000 in cash derived from accumulated proceeds of the Varsity Carnival under a trust agreement. The Councils will reserve the right to make additions to the trust fund, including reinvestment of income, and contemplate allocation of funds annually from the proceeds of the Varsity Carnival and such other donations as may be realized from time to time.

Other provisions of the trust agreement will cover the following:

1. The Board of Regents as trustee will have the right to resign from the trust at any time upon ninety days' written notice to the Councils.
- ~~2. The Councils may, upon ninety days' notice in writing to the Board of Regents, revoke the trust at the end of any ten-year period from date of the agreement.~~
2. The income received from the investments will be under the control of the Councils and shall be used by them exclusively for worthy religious, charitable, scientific, and educational purposes that are connected or associated with the University.
3. The Board of Regents will have broad investment powers in line with the Texas Trust Act.

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It is recommended that the Board of Regents accept the proposal of the Panhellenic and Interfraternity Councils and authorize its Chairman to execute the appropriate instrument when approved as to form by the Land and Trust Attorney and as to content by the Endowment Officer. It is further recommended that the Board approve placing the trust funds in Funds Grouped for Investment on the quarterly entry date next following receipt of the funds.

TEXAS WESTERN COLLEGE - PROPOSED ACCEPTANCE OF PROPERTY DEVISED UNDER THE WILL OF LUCILLE T. STEVENS, DECEASED.--A report was made to the Board of Regents on November 3, 1956, setting out the provisions in the Will of Mrs. Lucille T. Stevens of El Paso devising property in El Paso to Texas Western College with the income only to be used for the purpose of scholarships in the amount of \$5,000 each "for deserving young men who are seeking higher education for special lines of work, as ministers of the gospel, physicians, lawyers, scientists and engineers." Business property at Texas Street and North Mesa Avenue, under lease to 1965 at \$1,200 monthly and inventoried in the Estate at a value of \$375,000, is devised outright to the College. Property on North Piedras Street inventoried at a value of \$110,000 is devised to J. R. Tindall, brother of Mrs. Stevens, for life and then to the College.

The El Paso National Bank, Independent Executor of the Estate has notified President Holcomb that Administration is nearing completion, after final clearance of tax matters, and that in the near future it will wish to pay over to the College net income to date on the first piece of property in the approximate amount of \$12,000.

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It is recommended that the Board of Regents accept on behalf of Texas Western College the properties devised under the Will (the second piece subject to the life estate), and that the Chairman be authorized to execute any instruments required for such acceptance when approved as to form by the Land and Trust Attorney and as to content by President Holcomb and the Endowment Officer.

REPORT OF BEQUEST UNDER THE WILL OF MRS. HATTIE E. GAINES, DECEASED.--The Austin National Bank, named as Independent Executor of the Estate, and Mr. W. W. Patterson, Attorney for the Estate, have notified the University of the provisions of the Will of Mrs. Hattie E. Gaines, widow of Mr. John Q. Gaines. The Will has been filed for probate in Travis County and is subject to being probated on March 10, 1958.

The Will provides for the residue estate, estimated to be around \$60,000, to be held in trust by The Austin National Bank with one-half of the income to be paid to John R. Gaines, son of the decedent during his life, and one-half to the University as follows:

VI.B. One-half ($\frac{1}{2}$) of net income, so long as my son, John Reyburn Gaines, survives me, is to be paid to the Board of Regents of The University of Texas, hereinafter called Board, as Trustee, for the use and benefit of The University of Texas, to be used by them for the purpose of establishing a John Q. Gaines Foundation. This fund is to be expended, if such is practicable, in the study of the causes and cure of cancer in the manner as said Board, acting by majority vote, may in their sole

discretion determine with the understanding that if it becomes impracticable for any reason, or if it becomes unwise in the judgment of the Board for the funds to be used in cancer research, then such Board may by majority vote, designate another proper purpose, or purposes, which it may deem more appropriate.

The Will further provides that upon the death of John R. Gaines, the Board of Regents will become trustee of the fund and use the income, also with power to expend the principal, for the purposes set out above. This report is for the information of the Board of Regents.

TREADOR ROYALTY CORPORATION - REPORT ON TRANSACTIONS AND RECOMMENDATION RE PROXY FOR PREFERRED STOCK AND DIRECTORS REPRESENTING THE BOARD OF REGENTS.--

A report to the Board of Regents on January 11, 1958, regarding Treador Royalty Corporation matters contained information on a Special Meeting of Stockholders called for January 13, 1958, primarily for the purpose of increasing Treador's authorized Common Stock from 800,000 shares to 2,000,000, all 62- $\frac{1}{2}$ ¢ per share par value, and increasing the Board of Directors from 7 to 10 members with the 3 additional members to represent Common Stock and to be selected in accordance with a pending agreement for the exchange of 310,000 shares of the proposed new Common Stock for mineral interests owned by Pease River Cattle Corporation. The proposed action was approved at the Special Meeting of Stockholders. The Board of Directors then met in Dallas on January 24 and completed necessary action by it for closing the Fulton Lease and closing the exchange of common stock for mineral interests with Pease River Cattle Corporation. Both transactions were closed during the following week of January 27. New Directors now on the Board in accordance with the action of the Stockholders on January 13 and the contract with Pease River Cattle Corporation are as follows: Charles J. Stewart, Partner, Lazard Freres & Co., Investment Bankers of New York; Leo Model, Partner, Model, Roland & Stone, Investment Bankers of New York; and Alan T. Christie, Partner, Lambert & Co., Capital Investments, of New York.

The Board of Directors declared at the January 24 meeting full dividend of 4% from 1957 earnings on the \$600,000 par value of the Corporation's Preferred Stock held by the Board of Regents in the Treador Trust Fund for Salary Supplementation for the School of Law, and the check for \$24,000 should be received in the near future.

The Annual Meeting of Stockholders and a meeting of the Board of Directors are expected early in April, and it is recommended that the Board of Regents designate Jas. L. Shepherd, Jr. and J. C. Thompson as the two Directors representing the Preferred Stock for formal election at the Annual Meeting of Stockholders and that it constitute Jas. L. Shepherd, Jr. and J. C. Thompson, or either of them, as the Board's proxies in voting the Preferred Stock at the Annual Meeting.

MEDICAL BRANCH - ESTATE OF A. C. McLAUGHLIN - REPORT ON STATUS OF CALIFORNIA ESTATE AND RECOMMENDATION RE APPROVAL AND CLOSING.--The last report to the Board of Regents on the California Administration on the Estate of A. C. McLaughlin was on June 29, 1957, in which it was indicated that the Estate would be closed soon. However, delays were encountered, and just recently the University has received a copy of the Final Accounting of Mr. A. C. McLaughlin, Jr., Administrator with Will Annexed, and related papers pertaining to Final Hearing and closing the Estate. Total Estate on hand, most of which is in cash, is shown at approximately \$230,000 before payment of Administrator's fees, attorneys' fees, and final court costs and miscellaneous expenses. Petition has been filed for allowance of \$12,913.92 as fee to Mr. McLaughlin and the same amount to the attorneys for the Administrator, each being for services from the beginning of the administration in early 1952 to date and each being as allowed by statute in California to the extent of \$8,913.92 and the remainder of \$4,000 each being for extraordinary services in the course of the administration. In addition, fee to Mr. Ralph E. Smith, who was employed as special tax attorney for the Estate, is to be set by the court; and it is understood this will be approximately \$10,000. After delivery of specific bequests of jewelry, household furniture, and the like to the decedent's children, the Estate is to be divided approximately 3/4 to the University and 1/4 to two grandchildren of the decedent in accordance with an earlier court decree. Each share is to bear its own State of California Inheritance Taxes which were paid earlier, the tax against the University's share having been \$17,210.37.

It is estimated that the University will receive \$125,000 to \$130,000 net cash from the Estate. This does not take into account final fee to Mr. George W. Wilson, California attorney for the University in the matter, statement for which has not been received.

It is recommended that the Board of Regents approve the Final Accounting of the Administrator, and the fees applied for, and that the Chairman of the Board be authorized to execute appropriate papers that may be required for delivery of the University's share of the Estate, after approval as to form by the Land and Trust Attorney and as to content by the Endowment Officer.

TRUST AND SPECIAL FUNDS--REAL ESTATE MATTERS.--

TEXAS WESTERN COLLEGE - PROPOSED RENEWAL OF FARM LEASE TO MR. JOHN T. BEAN ON COTTON ESTATE PROPERTY, CITY OF EL PASO, TEXAS.--Mr. A. A. Smith, Business Manager, has recommended, and Dr. Dysart E. Holcomb, President, has approved the renewal of the farm lease to Mr. John T. Bean on a 109.212 acre tract of land out of the Cotton Estate Property in the city of El Paso, Texas, for the 1958 calendar year. The terms of the lease are the same as those for 1957. Texas Western College is to receive one-third of the gross proceeds from all crops and will pay one-third of the cost of fertilizer used and the total cost of electricity required for operation of the irrigation pump on the premises. It is recommended that the Board approve the renewal for 1958 as outlined above, with the lease to be signed by the Chairman after approval as to content by the Endowment Officer and as to form by the Land and Trust Attorney.

MEDICAL BRANCH, THE WALTER JUNIUS HILDEBRAND SCHOLARSHIP FUND - PROPOSED RENEWAL OF FARM LEASE AND CONTINUED REDUCTION IN RENTAL, GONZALES COUNTY, TEXAS, TO MALCOLM GESCHEIDLE FOR 1958.--The Walter Junius Hildebrand Scholarship Fund owns a 299 acre tract of land in Gonzales County, Texas, which has been under a farming lease to Malcolm Gescheidle on an annual basis, renewable from year to year, since January 1, 1954. For the period January 1, 1954 through December 31, 1956, the annual rental was \$700, payable \$350 on January 1 and July 1 of each year. At the January 12, 1957, meeting of the Board of Regents, Mr. Gescheidle's request for a reduction in annual rental to \$600 for 1957, payable January 1 and July 1, was approved and he has made the same request for 1958. It is recommended that the Endowment Officer be authorized to notify Mr. Gescheidle of continuation of the lease through 1958 at rental of \$600 for the year, payable \$300 on January 1 (which has been received) and \$300 on July 1.

HUNTINGTON LANDS - PROPOSAL FOR DUCK HUNTING LEASE FROM BERNARD OTT ET AL, GALVESTON COUNTY, TEXAS.--Mr. Bernard Ott et al of Galveston have proposed a duck hunting lease covering the Wilson Point area of the Huntington Lands with no consideration offered other than the construction of one duck blind for the use of the faculty and staff of the Medical Branch. They propose a lease for 5 years with an option to renew for another five years, though the lease would have reasonable cancellation rights reserved to the University. Considering possible problems under such an arrangement and the fact that others in the area have from time to time expressed an interest in a duck hunting lease, it is recommended that the Board of Regents decline the proposal.

TEXAS WESTERN COLLEGE - LUCILLE T. STEVENS ESTATE - RECOMMENDATION RE APPROVAL OF LEASE ON SPACE IN NORTH PIEDRAS STREET BUILDING, EL PASO, TEXAS.--El Paso National Bank, Executor of the Stevens Estate (see above under Gift, Bequest and Estate Matters) proposes that the Board of Regents approve and agree to be bound by a lease covering a store space in the building at 801 North Piedras Street, El Paso, Texas, now vacant. The lease will be for five years at rental of \$175.00 monthly for the first two years and \$200.00 monthly for the last three years. Such an agreement is required by the lessee since the property is devised under the Will to J. R. Tindall, brother of Mrs. Stevens, for life and then to Texas Western College of The University of Texas. The lease will reserve to the Board of Regents the right of cancellation on 6 months' notice in the event of Mr. Tindall's death during the 5-year term of the lease.

It is recommended that the Board of Regents approve the lease proposal and authorize its Chairman to execute the appropriate instrument when approved as to form by the Land and Trust Attorney and as to content by the Endowment Officer.

TEXAS WESTERN COLLEGE - COTTON ESTATE - RECOMMENDATION RE PROPOSED FILING OF PLAT AND DEDICATION OF STREETS IN COTTON ADDITION, EL PASO, TEXAS.--Surveying work authorized by the Board and being concluded by Lance Engineering Company covering the Cotton Estate property in the Cotton Addition, El Paso, has disclosed missing street dedications, most of which have been duly authorized by the Board of Regents but not satisfactorily of record in El Paso, as well as discrepancies in the exact location of some of the streets.

Lance Engineering Company has completed a plat of the property and streets in question (copy available at Board meeting), and it is deemed advisable to dedicate

the correct location of all streets on the plat in the public records of El Paso by approving and filing this plat, ~~rather than by execution of instruments of dedication.~~ ^{and/or} Therefore, it is recommended that the Chairman be authorized to execute said plat, ^{and/or instruments of dedication} upon approval by President Holcomb, the Land and Trust Attorney, and the Endowment Officer, in appropriate form for filing, and that the plat then be filed in appropriate public offices in El Paso.

HOGG FOUNDATION - W. C. HOGG MEMORIAL FUND - RECOMMENDATION RE AUTHORIZATION FOR RETAINING WALL WORK ON BECKER-MEYER PROPERTY, SMITH STREET AND TEXAS AVENUE, HOUSTON, TEXAS.--This vacant property was built up for parking lot purposes around 1937 with several feet of fill. Necessary retaining walls on two sides of the property constructed of timber and lumber are giving way and must be repaired to protect the University's property as well as adjoining property. Ours is leased to Classified Parking System to February 1, 1959, and brings rental, including excess above guaranteed rental, of approximately \$500 monthly.

It is recommended that the Endowment Officer be authorized to contract for repairs and/or replacement of sections of the retaining wall with J. W. Lander Construction Company of Houston, subject to approval of terms by the Vice President for Fiscal Affairs, total expenditure not to exceed \$5,000.

HOGG FOUNDATION - VARNER PROPERTIES - RECOMMENDATION RE AUTHORIZATION FOR ROOFING WORK ON MITCHELL PROPERTY (BETTES BUILDING), HOUSTON, TEXAS.--The roof on the Betties Building in Houston is in need of extensive repairs. After appropriate investigation by the Endowment Officer of the work required and estimates of cost, it appears most economical to replace only part of the roof and repair the remaining portion. The extent of some of the repairs cannot be determined until work is in progress and competitive bids of advantage to the University will be difficult to obtain.

It is recommended that the Endowment Officer be authorized to contract for such roof repairs, subject to approval of terms by the Vice President for Fiscal Affairs, with A. M. Bowles Company of Houston, maximum expenditures to be \$4,000.

HOGG FOUNDATION - VARNER PROPERTIES - REPORT AND RECOMMENDATION RE DELINQUENT TAXES ON VARNER BUILDING SOLD TO PAPPAS COMPANY, INC. UNDER VENDOR'S LIEN AND DEED OF TRUST NOTE.--On January 11, 1958, a report was made to the Board of Regents on accumulated delinquent taxes on the Varner Building property sold to Pappas Company, Inc., in July, 1954; and the Endowment Officer was authorized to notify Pappas Company, Inc., that the Board expected to direct at its next meeting immediate foreclosure proceedings unless all delinquent taxes had been paid in full by that time, or a plan of retirement satisfactory to the Board presented at that meeting.

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The Company has gone into the problem with the University and has given assurance in writing that all taxes, including 1958 taxes but with the possible exception of 1954 assessments, will be paid in full by January 31, 1959. They expect to pursue further the possibilities for removing the 1954 assessments, since the property was tax exempt in the hands of the University on January 1, 1954; and, therefore, they do not wish to commit themselves to payment of the 1954 assesment, made for that portion of the year during which the property was owned by them. Taxes assessed for 1954 amount to \$7,641.88, including penalties and interest to February 28, 1958. Unpaid balances on 1955 taxes amount to \$11,441.74 and on 1957 taxes, \$11,399.56, both including penalties and interest to February 28, 1957. Thus the unpaid total for the three years, including 1954, is \$30,483.18.

Company is now on an installment plan with both tax collectors for payment these taxes but not in sufficient payments to pay all of them by January 31, 1959, as proposed to the University. However, additional funds are expected to be available in 1958.

Company has given as one reason for the accumulation of taxes the urgent need to renovate and remodel parts of the building in order to make it rentable. Their report that expenditures for this work since 1954 amount to \$150,000 to \$200,000, and an inspection of the property gives reasonable support to the estimate.

It is recommended that the Board withhold action under its lien regarding taxes until after January 31, 1959, with notice by the Endowment Officer to Pappas Company, Inc., that the taxes are to be handled as proposed, or the Board's rights under assignment of lease on part of the building, between Pappas Company, Inc., as Lessor and Pappas Refrigeration Company as Lessee will be exercised. The assignment of this lease, which is for five years from January 15, 1955, at rental of \$40,000 annually, was given as additional security for the Vendor's Lien Note held by the Board of Regents.

HOGG FOUNDATION - VARNER PROPERTIES - CANCELLATION OF SENS LEASEHOLD AND PURCHASE OF PROPERTY, CONGRESS AND MILAM, HOUSTON, TEXAS.--One of the properties acquired by the Board of Regents as Trustee of the Hogg Foundation in the Varner Company acquisition in 1952 was a leasehold on Lots 1 and 2, Block 18, S.S.B.B., City of Houston, fronting 100 feet on Milam Street and 100 feet on Congress Avenue. The improvements consisted of 2 buildings, one built in 1903 and one in 1877. The lease for 99 years beginning January 1, 1920, was between Otto Sens, Lessor, and W. C. Hogg and Earl Wharton, Lessees, the University having succeeded to the interests of Hogg and Wharton. Otto Sens died after acquisition by the University, and Miss Elma Schneider and Lynette S. Autrey have succeeded to his interest. The lease provides for net rental of \$700 monthly and provides certain obligations to improve the property. Ad valorem taxes paid by the University amount to about \$825. annually, bringing total annual cost to the University of carrying the lease to approximately \$9,225. Income to the University under parking lot lease to Classified Parking System is \$2,100 annually to October 1, 1958, and \$2,400 for the year beginning October 1, 1958, the last year of the lease. In addition, approximately \$350 annually can be expected under excess rental provisions of the lease. Thus, net loss to the University is running at approximately \$6,725 annually.

The leasehold interest was given a value of \$2,000 in the Varner acquisition, based on appraisals, and was carried on the University's books at this figure until 1956 when the buildings were sold and demolished with gross proceeds to the University of \$3,251 resulting in reduction of book value of the leasehold to the nominal figure of \$1.00.

Shortly after acquisition of the property in 1952, a liability of \$100,000 to cover improvements and other obligations under the lease was set up on the books of Hogg Foundation - Varner Properties and carried to date.

General deterioration in this older downtown business area of Houston has brought marked decreases in property values, a great part of such decreases occurring since 1952. In September, 1957, Mr. Neville Allison, M.I.A., of Houston appraised the ground at a value of \$30,000, free of lease, and gave as a fair settlement to the Lessors for a release of the lease, they to retain the property, a figure of \$85,000 and \$115,000 as fair settlement with the University to acquire the property.

After consultation with the Land and Investment Committee, the Endowment Office, subject to approval by the Board of Regents, proposed to the Lessors payment by the University of \$100,000 for release of the lease, including release to the University of \$56,000 Government bonds placed in escrow in 1956 to secure the improvement obligations under the lease, and conveyance of the property to the University. If so acquired, the property will be exempt from ad valorem taxes after 1958, and net income to the University while the property is held should run approximately \$2,500 annually. Payment of the \$100,000 would be allocated \$30,000 for release of the lease and \$70,000 for acquisition of the property. The total amount would be charged against the liability account and thus remove it from the books.

The Lessors have accepted the proposal set out above, and it is recommended that the Board of Regents authorize proceeding with the transaction, and that the Chairman be authorized to execute any instruments required of the University when approved as to form by the Land and Trust Attorney and as to content by the Endowment Officer. The transaction will be subject to approval of title by the Land and Trust Attorney.

HOGG FOUNDATION - VARNER PROPERTIES - RENEWAL OF LEASE WITH FRANK PITARRA ON FRANK'S BOOT SHOP, MITCHELL PROPERTY (BETTES BUILDING), HOUSTON, TEXAS.-- Mr. Frank Pitarra, operating as Frank's Boot Shop, rents the space at 610 Fannin Street, Houston, in the Bettes Building, at \$550 monthly under a lease expiring August 31, 1958, and has proposed that he be given another lease for 2 years from that date at the same rental with option to renew for another 3 years at no increase in rental. The space, which is air conditioned, comprises approximately 885 square feet.

It is recommended that the Board of Regents authorize a new lease with Mr. Pitarra at the same rental, with no option to renew, to run either to August 31, 1960, or a lease at the same rental to December 31, 1962, date of expiration of lease to W. T. Grant Company on major portion of Mitchell (Bettes Building) Property, as Mr. Pitarra may choose, and that the Chairman be authorized to execute the instrument when approved as to form by the Land and Trust Attorney and as to content by the Endowment Officer.

HOGG FOUNDATION: VARNER PROPERTIES - RECOMMENDATION FOR RENEWAL OF LEASES WITH WALTER PYE ON HOLLYWOOD MAN'S SHOP AND HOLLYWOOD SHOP FOR WOMEN, MITCHELL PROPERTY, (BETTES BUILDING), HOUSTON, TEXAS.--Mr. H. Walter Pye has separate leases on two spaces in the Bettes Building in Houston, both expiring September 30, 1958, and has proposed new leases for five years at reduced rental. Hollywood Man's Shop is at 1023 Capitol Avenue with side entrance off Fannin Street and occupies approximately 1,010 square feet of ground floor space and 1,500 square feet of second floor space at rental of \$950.00 monthly (\$11,400 annually) guaranteed and additional annual rental in the amount by which the following percentages of sales exceed the guaranteed annual rental: 6% of the first \$100,000, 5% of the next \$50,000, and 4% of any excess over \$150,000. Total rental received in 1956 was \$13,244.97 and \$12,277.88 in 1957.

Hollywood Shop for Women occupies 1,070 square feet of ground floor space at 1017-A Capitol Avenue at guaranteed rental \$500.00 monthly and the same additional rental as in the Man's Shop lease. Total rental paid in 1956 was \$7,186.47 and \$7,883.14 in 1957.] Air conditioning is furnished both stores by the University.

It is recommended that the Board of Regents authorize new separate leases with Mr. Pye for the period October 1, 1958, to December 31, 1962, the date of expiration of lease to W. T. Grant Company on major portion of Mitchell (Bettes Building) Property, under the same rental terms as the present leases. The leases are to be executed by the Chairman when approved as to form by the Land and Trust Attorney and as to content by the Endowment Officer.

HOGG FOUNDATION: W. C. HOGG FUND - REPORT ON AND RECOMMENDATION FOR RATIFICATION OF PURCHASE FROM MISS IMA HOGG OF ROYALTIES IN WEST COLUMBIA FIELD, BRAZORIA COUNTY, TEXAS.--On October 11, 1957 the Board of Regents accepted a proposal from Miss Ima Hogg for sale of her royalty interests, with certain reservations, in the West Columbia Field, Brazoria County, Texas to the Board of Regents as Trustee of the Hogg Foundation: W. C. Hogg Memorial Fund and authorized Mr. Jeffers to accept the assignment of such interests, make the cash payment, execute and deliver promissory notes and mortgages or deeds of trust, and to do such other things as might be necessary and proper to complete such purchase from Miss Hogg.

By deed dated February 26, 1958, effective February 1, 1958, Miss Hogg has conveyed to the Board as Trustee interests under thirteen tracts in the Martin Varner, J. H. Bell, and George Tenille Leagues in Brazoria County, retaining a vendor's lien and deed of trust lien to secure the payment of promissory note from the Board of Regents as Trustee in the amount of \$550,000. On the same date, Mr. Jeffers executed on behalf of the Board of Regents as Trustee the promissory note, deed of trust to Leon Jaworski, Trustee for the benefit of Miss Hogg, to further secure payment of the note, and agreement also executed by Miss Hogg covering certain aspects of the oil payment reserved by Miss Hogg. The deed from Miss Hogg, as well as the deed of trust, is effective February 1, 1958. Papers were exchanged, together with payment of \$50,000 to Miss Hogg on February 28, 1958.

Miss Hogg has reserved under these various tracts all of her rights to oil, gas and other minerals that may be produced from below the bases of the deepest subsurface strata producing oil, gas or other minerals on February 1, 1958, and in addition she has reserved oil payment of \$500,000 payable out of 50% of royalty produced from the thirteen tracts, such payment to commence after the Board of Regents as Trustee has received \$1,200,000 gross from such royalties. The pay-out of the reserved \$500,000 oil payment will be based on prices for oil and gas as of February 1, 1958 and not on prices actually received for the oil and gas at the time of payments against the \$500,000. The separate agreement referred to above pertaining to this oil payment sets out that whenever the reservations under any one tract have been reduced to 3% of its reserves on February 1, 1958, such tract will no longer be subject to the oil payment, though removal of any one or more of the tracts from under the oil payment will not reduce the total amount due under the payment until the last tract may be removed under the provisions of the agreement.

The note is payable in semiannual installments of \$50,000 each beginning August 1, 1958 and bears no interest. The note provides that prepayments shall be permitted and made only under the terms and conditions set forth in the Deed of Trust. The Deed of Trust provides that additional payments, above the \$50,000 semiannual installments, will be made semiannually in the amount of 50% of receipts by the University from the royalties during the preceding six months in excess of the \$50,000 installment required to be made. Such additional payments shall be applied on the installments of the note in inverse order of maturity.

The interests acquired by the Board of Regents as Trustee are listed as follows:

<u>Tract No.</u> <u>in Deed</u>	<u>No. of</u> <u>Acres</u>	<u>Lease Designation</u>	<u>Interest Acquired</u>
1	20	Humble-Hogg-Japhet	7/96 of 8/8 Royalty
2	90.8	Hogg-Hamman	.064137 Royalty Interest (1)
3	80	Mike Hogg et al	7/32 of 8/8 Royalty
4	292.56	Mike Hogg et al D-2	7/72 of 8/8 Royalty
5	1½	Pipkin-Carroll	10.417% Overriding Royalty
6	3	Bullock-Nash	1/32 Overriding Royalty
7	5	Hogg-Hamman "A"	7/96 of 8/8 Royalty
8	In excess of 400	W. C. Hogg (Gulf Coast)	7/96 of 8/8 Royalty
9	20	Hogg-Hamman "B"	7/96 of 8/8 Royalty
10	320	Mike Hogg et al "C"	7/72 of 8/8 Royalty
11	5	(2)	21/96 of 8/8 Royalty
12	½	(2)	Exact interest unavailable
13	5	(2)	7/144 Royalty

(1) Plus 7/12 of oil payment with unpaid balance of \$29,048.45 payable out of 1/8 of 8/8.

(2) Apparently covered by leases but not producing.

Though these interests will be exempt from ad valorem taxes after 1958 in the hands of the Board of Regents as Trustee, it is expected that ad valorem taxes for the entire year 1958 will be assessed since owned by Miss Hogg until February. It is therefore recommended that the staff be authorized to prorate with Miss Hogg ad valorem taxes for 1958 when final figures are available, with the Hogg Foundation thus bearing 11/12 of 1958 taxes.

It is recommended that the Board confirm and ratify the actions of its Chairman and of the staff in completing this transaction, and that it adopt the following resolution:

WHEREAS, on October 11, 1957, the Board of Regents of The University of Texas, as Trustee of the Hogg Foundation: W. C. Hogg Memorial Fund, authorized its Chairman, Leroy Jeffers, to make cash payments on the purchase price of the royalty interests in the West Columbia Oil Field to be acquired from Miss Ima Hogg and to execute and deliver

promissory notes or other evidence of indebtedness, mortgages and deeds of trust to secure the unpaid balance of the purchase price and to do such other acts necessary and proper to complete the transaction;

NOW THEREFORE BE IT RESOLVED, that payment of \$50,000 by the Board of Regents as Trustee of the Hogg Foundation: W. C. Hogg Memorial Fund as cash payment for royalty interests conveyed to it by Miss Ima Hogg, and acceptance of conveyance dated February 26, 1958, effective February 1, 1958 be in all things confirmed, ratified, and approved; and

BE IT FURTHER RESOLVED, that the Board of Regents of The University of Texas as Trustee of the Hogg Foundation: W. C. Hogg Memorial Fund does hereby approve, confirm and ratify the execution by its Chairman, Leroy Jeffers, of (1) promissory note dated February 26, 1958 payable to Miss Ima Hogg in the amount of \$550,000, payable in semiannual installments of \$50,000 each beginning August 1, 1958; (2) Deed of Trust dated February 26, 1958, effective February 1, 1958, to Leon Jaworski, Trustee for the benefit of Ima Hogg, as further security for the payment of the promissory note in the amount of \$550,000; and (3) agreement between the Board of Regents as Trustee of the Hogg Foundation: W. C. Hogg Memorial Fund and Miss Ima Hogg pertaining to oil payment reserved under tracts covered by the above-described Deed from Miss Ima Hogg; and

BE IT FURTHER RESOLVED, that Leroy Jeffers, Chairman of the Board of Regents, Trustee of the Hogg Foundation: W. C. Hogg Memorial Fund, be authorized to execute transfer orders and/or division orders covering the interests acquired under Deed from Miss Ima Hogg and to do any and all other acts necessary to give complete effect to the instruments and interests described above.

J. W. McLAUGHLIN FELLOWSHIP FUND - RECOMMENDATION RE AUTHORITY TO SIGN PAPERS RELATING TO RANGELY UNIT OPERATIONS.--On June 29, 1957, the Board of Regents authorized joinder, under certain conditions, in the unitization of the Rangely Field (Weber Sand) in Rio Blanco County, Colorado, and on October 11, 1957, ratified such joinder. The interest owned by the Board of Regents as Trustee in the entire Unit is .187719 per cent, the major part of which interest is represented by overriding royalties but with a small portion represented by working interests. The operation of the Unit brings to the University many matters for written approval, such as budgets for the Unit, cost estimates, cost allocations, operating changes, and, infrequently, division orders. It is recommended that the Endowment Officer be authorized to sign on behalf of the Board of Regents as Trustee all such papers of a routine nature, after appropriate consultation with other members of the staff and with Mr. Stuart McLaughlin as may be indicated under the particular circumstances.

E. D. FARMER INTERNATIONAL SCHOLARSHIP FUND - OFFER FROM JOHN R. DIAL FOR PURCHASE OF PART OF JENNINGS AVENUE PROPERTY, FORT WORTH, TEXAS.--The Board of Regents as Trustee of the E. D. Farmer International Scholarship Fund acquired in 1938 certain real estate through the Estate of E. D. Farmer, and the only piece not sold is the East 60 feet of Lots 1 to 8, inclusive, Block 3, Jennings East Addition on Jennings Avenue, City of Fort Worth. The portion in Lots 3 to 8, inclusive, is improved with a one-story brick building under lease to Motor Parts Depot, Inc., to May 31, 1960, at \$400 per month. The adjoining portion in Lots 1 and 2 is improved with a two-story brick building not in good condition rented to John R. Dial (office furniture and supplies) at \$175.00 monthly, this being on a month-to-month basis since May 31, 1955.

Mr. Dial has offered \$22,500 cash for the property which he occupies fronting approximately 50 feet on Jennings Avenue and extending back approximately 60 feet. This entire property was appraised in December, 1957, on behalf of the University by Mr. H. H. Morse of Fort Worth at a total value of \$60,000, allocated \$42,000 to the portion occupied by Motor Parts and \$18,000 to that occupied by Mr. Dial. Proposed East-West Expressway to run one block south of the property, with feeder street adjacent to the property, has been taken into account in the appraisal; and it is believed that this development will not affect the University's property significantly, except for probable interference with use during construction.

It is not believed that sale of the portion to Mr. Dial will affect adversely either rental or sales possibilities for the portion occupied by Motor Parts and may be of advantage as to this remaining portion. This remaining portion will have a frontage of 165 feet on Jennings Avenue and an average depth of about 60 feet.

It is recommended that Mr. Dial's offer of \$22,500 cash be accepted, and that the Board of Regents adopt the following resolution:

WHEREAS, by deed dated December 30, 1938, recorded in Volume 1392, Page 281 of the Deed Records of Tarrant County, Texas, George Beggs, Executor and Trustee under the Will of Edward Disney Farmer, deceased, conveyed to the State of Texas for the use and benefit of The University of Texas certain properties in Fort Worth, Tarrant County, Texas, for the establishment of the E. D. Farmer International Scholarship Fund, to which deed and the record thereof reference is made; and

WHEREAS, among these properties is a tract described as follows:

"Being the East Sixty (60) feet of Lots One and Two, in Block Three (3), of Jennings East Addition to the City of Fort Worth, Tarrant County, Texas, upon which is situated the two story brick building numbered 1113 & 1115 Jennings Avenue, said building facing West on Jennings Avenue about Fifty (50) feet and South about Sixty (60) feet on 15th Street;

and

WHEREAS, the Board of Regents of The University of Texas as Trustee for the E. D. Farmer International Scholarship Fund received an offer from John R. Dial of Fort Worth, Texas, to purchase the above described property for the sum of \$22,500, accompanied by earnest money deposit in the amount of \$1,000; and

WHEREAS, this offer is duly accepted by the Board of Regents of The University of Texas as Trustee of the E. D. Farmer International Scholarship Fund, such sale being advantageous to the University;

NOW THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Regents of the University be and he is hereby authorized and directed to enter into a contract of sale covering the above property and that upon the performance of the contract and upon receipt of the remainder of the consideration the Chairman, Leroy Jeffers, for and on behalf of the Board of Regents of The University of Texas as Trustee of the E. D. Farmer International Scholarship Fund is further authorized and directed to execute, acknowledge and deliver a proper deed conveying the above described property to John R. Dial of Fort Worth, Tarrant County, Texas.

TRUST AND SPECIAL FUNDS - REVENUE BOND FINANCING MATTERS.--

MAIN UNIVERSITY - RATIFICATION OF AGREEMENT WITH McCALL, PARKHURST & CROWE FOR PROPOSED TEXAS UNION BUILDING BOND ISSUE.--At the June 1, 1956 meeting of the Board of Regents, authorization was given for filing the Preliminary Application with Housing and Home Finance Agency for Loan Commitment to finance expansion of the Texas Union Building. Approval was also given at that time for the employment of the firm of McCall, Parkhurst & Crowe to handle the legal proceedings in connection with the issuance of any bonds to finance the expansion program. Mr. Tom Sealy, then Chairman of the Board, was authorized to execute an agreement with the firm for their services, after approval by the Endowment Officer as to content and the University Land and Trust Attorney as to form. No agreement had been worked out with the firm prior to approval of the Preliminary Application and at the time of the filing of the full Application with the Housing and Home Finance Agency, which was done in January, 1958.

The agreement has been worked out for a fee of \$3,125 for services in connection with the proposed \$1,900,000 bond issue, plus actual out-of-pocket expenses such as telephone and telegraph tolls and travel expenses if necessary. The agreement was signed by Mr. Leroy Jeffers, Chairman of the Board of Regents on February 12, 1958 under the terms outlined and your ratification of this action is recommended. Executed copies have been furnished the Secretary of the Board of Regents and McCall, Parkhurst & Crowe.

~~TRUST AND SPECIAL FUNDS - REVENUE BOND FINANCING MATTERS~~ (Addition to page 29)

HOGG FOUNDATION: W. C. HOGG MEMORIAL FUND--PROPOSAL FROM ALLRIGHT, INC. AND D. M. CAROTHERS FOR RENEWAL OF LEASE ON MASSEY PROPERTY, 1108 RUSK AVENUE, HOUSTON, TEXAS.--The Board of Regents as Trustee of the Hogg Foundation entered into a lease agreement dated July 15, 1950 for a period of ten years ending June 30, 1960 with Allright, Inc. and with D. M. Carothers, Individually (Mr. Carothers is President of Allright, Inc.), covering the 50 x 100 feet of ground at 1108 Rusk Avenue, Houston, at monthly rental of \$1,150.00 throughout the term of the lease. This tenant had been on the property under shorter leases for several years prior to 1950, and its performance under these leases has been entirely satisfactory to the University.

Approximately 14 x 50 feet of this property is occupied by a cafe building, title to which with right to remove was acquired from another tenant by Allright, and the current lease gives Allright the privilege of subleasing this building to Steve G. Caloudas who paid Allright \$400.00 per month until he vacated the building early this year.

Allright now proposes entering into another lease with the Board of Regents for either five or ten years beginning July 1, 1960, expiration of the current lease, at the same rental of \$1,150.00 monthly so that they will be better able to secure a satisfactory subtenant for the cafe building.

This property was acquired by the University in 1939 under the Deed from the Executors of the W. C. Hogg Estate and is carried at a book value of \$115,000.00. No independent appraisal has been made in recent years, but it is believed that the current market value of the property is approximately \$150,000.00. Thus return on estimated market value with rental of \$1,150.00 monthly, or \$13,800.00 annually, amounts to approximately 9.2% net to the University.

Taking into account parking lot returns in this area of Houston with general prospects for the next few years, value of the property, and the University's right to cancel under the current lease and under the proposed new lease on 30 days' notice in the event of sale or improvement with permanent building, it is recommended that the Board of Regents authorize another five-year lease with the tenants beginning July 1, 1960 and expiring June 30, 1965 at rental of \$1,150.00 per month. The new lease will continue the tenants' privilege of subletting the cafe building, with any subtenant to be approved by the Board of Regents. It is further recommended that the Chairman be authorized to execute the proposed instrument when approved as to form by the Land and Trust Attorney and as to content by the Endowment Officer.

II. Special Items

A. Central Administration

1. Approval of Minutes January 10-11, 1958. --In accordance with my letter to you of February 21, 1958, the typographical error in the report of the Land and Investment Committee on line 1, page 26, in the minutes has been corrected and all individuals concerned notified.

2. Amendments to the Rules and Regulations (Final - Approval). --In accordance with Page 13, Section 2, Chapter V, Part I of the Rules and Regulations of The Board of Regents for the Government of The University of Texas, Sixth Edition, August 1, 1943, the following amendments to the Rules and Regulations were held over from the January to the March meeting of the Board for final consideration:
 - a. Reports of Outside Employment. --President Wilson at the January meeting of the Board presented as a special item the recommendation that the portion of the following policy relating to Reports of Outside Employment (January Minutes, Page 46) be rescinded (that portion to be rescinded is underlined):

"That all faculty members and other employees who have any contract or other arrangement with third parties for outside employment for which they receive compensation be required to file an annual report on forms furnished by the University showing the following facts, to wit:

 1. The name of his or her employer.
 2. The nature of such employment and a detailed statement of the exact character of the services rendered by such faculty member or other employee.
 3. The full amount of compensation received during the year from such service.
 4. The amount of time, measured by hours per day and days per month, which such faculty member or employee devotes to such outside employment.

5. The amount of time measured by hours per day and days per month that such faculty member devotes to his work for the University and giving the exact nature of the services performed for the University.

and that it be further ordered by the Board of Regents that all such outside employment by faculty members and employees be terminated at the end of each calendar year unless the Board of Regents on the recommendation of the President shall grant permission for such outside employment, which in no event shall be extended for more than one year at a time."

- b. Selection of Deans, Main University. --

President Wilson at the January meeting presented as a docket item (Page M-15 and Appendix A) the following recommendation of the Faculty Council of the Main University:

"Deans of Schools or Colleges shall be appointed by the Board of Regents upon the nomination of the President.

Prior to the appointment of each Dean, (1) the Vice President of the Main University shall request signed, confidential nominations of one or more names from each member of the faculty concerned who is a voting member of the General Faculty and from such other voting members of the General Faculty as he may select; (2) the Vice President of the Main University shall appoint an advisory committee, a majority of whom shall be members of the faculty concerned, to make nominations to him, and (3) the Vice President of the Main University shall in turn make his nomination to the President."

3. April 9 meeting, Change in Time. -- President Wilson, by letter dated January 24, 1958, notified each member of the Board that prior to the joint-dinner session with the University Development Board scheduled for April 9, there would be a joint meeting of Regents and the Development Board from 1:00 to 4:00 p.m., following a luncheon at 12:00 noon in the Rare Books Room, Fourth Floor, Main Building.

4. Approval of Docket (Including Travel Supplement). -- President Wilson has sent from his office a docket for Central Administration to which he has attached and incorporated the dockets of the component institutions of The University of Texas.

At the meeting, a travel supplement will be distributed for the approval of the Board in connection with the docket.

5. Amendment to Rules and Regulations, Board of Regents, Approval of Travel Reimbursements for 1957-59. -- This item is an amendment to the authorization re travel reimbursements as adopted at the October 1957 meeting (Permanent Minutes, Volume V, Page 74) and was submitted by the Auditor of the Main University through proper channels to President Wilson.

The amendment recommended is:

"Pursuant to the provision of Section 33, Article VI, H. B. 133, Fifty-fifth Legislature, Regular Session, the Board of Regents hereby delegates to Dr. Logan Wilson, President, the authority to approve official travel reimbursements for all in-state travel during the period September 1, 1957 - August 31, 1959, for all component parts of The University of Texas system, if the executive head of the component branch is not available to approve such reimbursements."

The amendment adopted at the October meeting delegated this authority to the institutional heads. The foregoing recommendation will permit a more systematic flow of travel vouchers in those instances in which the institutional head is on vacation or is away from his official headquarters on University business.

Since this action amends the Rules and Regulations of the Board pertaining to authorized travel, it will be necessary in accordance with Part I, Chapter V, Section 2, Page 13, of the Rules and Regulations, for this matter to lie over thirty days for final approval.

AUSTIN 12
MEMORANDUM
COPY

December 16, 1957

OFFICE OF THE AUDITOR

To: Dr. Logan Wilson, President

Via: Dr. J. C. Dolley, Vice President for Fiscal Affairs
Mr. C. H. Sparenberg, Comptroller

Original Signed By
LOGAN WILSON

Subject: APPROVAL OF TRAVEL REIMBURSEMENTS FOR 1957-59 BIENNIIUM

It is suggested that the following recommendation be submitted to the next meeting of the Board of Regents for their consideration and approval.

"Pursuant to the provision of Section 33, Article VI, H. B. 133, 55th Legislature, Regular Session, the Board of Regents hereby delegates to Dr. Logan Wilson, President, the authority to approve official travel reimbursements for all in-state travel during the period September 1, 1957 to August 31, 1959 for all component parts of The University of Texas system, if the executive head of the component branch is not available to approve such reimbursements.

"Delegation has heretofore been approved to permit the executive head of the component branches to approve in-state travel reimbursements during the period September 1, 1957 to August 31, 1959".

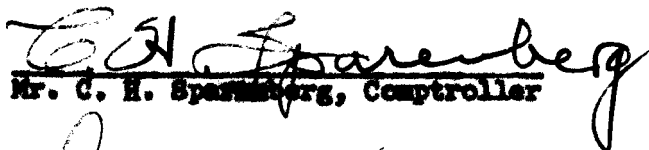
The above resolution will permit a more systematic flow of travel vouchers in those instances in which the executive head of the component branches is on vacation or away from his official headquarters on University business.

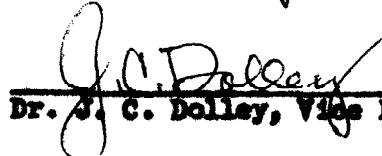
Approval of the above recommendation is herewith recommended.

Yours very truly,
Original signed by
G. C. STARNES

G. C. Starnes
Auditor

Approval recommended:


Mr. C. H. Sparenberg, Comptroller


Dr. J. C. Dolley, Vice President for Fiscal Affairs

B. Main University

Proposal for Name Change of Biochemical Institute. --
Since the January 1958 meeting, President Wilson has received letters from both Mr. Benjamin Clayton, President of Clayton Foundation for Research, and Dr. R. J. Williams, Director of the Biochemical Institute, expressing approval of the change of the name of the Biochemical Institute to that of the Clayton Foundation Biochemical Institute.

135

C. Texas Western College

Small Class Report, 1957-58 Spring Semester. --
On the following page is the Small Class Report for the 1957-58 Spring Semester, Texas Western College, as of the twelfth class day. This report has been prepared in accordance with House Bill 133, Fifty-fifth Legislature, R. S., Article V, Section 6 of the Special Provisions.

138

THE UNIVERSITY OF TEXAS
DEPARTMENT OF CHEMISTRY
AUSTIN 12

HAR note
Needs to be
put on agenda 2/14
for formal action.

135

To: Mr. Thompson

February 19, 1958

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED _____	FILE _____
REC'D FEB 20 1958	
REFER TO _____	
PLEASE ANSWER _____	
PLEASE READ AND RETURN _____	

President Logan Wilson
The University of Texas
Main Building 101A

Dear President Wilson:

The suggestion contained in Mr. Clayton's letter of February 17, 1958 whereby the name of the Biochemical Institute be changed to the Clayton Foundation Biochemical Institute has my hearty approval and endorsement.

Sincerely yours,

Roger J. Williams
Professor of Chemistry
Director, Biochemical Institute

RJW:at



C

O

P

Y

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

136

February 18, 1958

Mr. Benjamin Clayton, President
Clayton Foundation for Research
706 Bank of the Southwest Building
Houston 2, Texas

Dear Mr. Clayton:

Thank you for your letter of February 17, informing me that the Trustees of the Clayton Foundation for Research have considered the matter of changing the name of our Biochemical Institute here at The University of Texas to the Clayton Foundation Biochemical Institute. I am pleased to note from your letter that the Trustees approved the change in name, which we think is a most appropriate one in view of past associations and the splendid support we have received from you. I think we can all look forward to a great future for the Institute.

Sincerely yours,

Logan Wilson

LW k

cc: Dr. Roger J. Williams
→ Secretary, Board of Regents

CLAYTON FOUNDATION FOR RESEARCH
OFFICE OF THE PRESIDENT
706 BANK OF THE SOUTHWEST BUILDING
HOUSTON 2, TEXAS

137

February 17, 1958

PRESIDENT'S OFFICE, U OF T	
ADMITTED	FILE
REC'D	FEB 1 1958
FILE NO.	
FILED	
FILED	

Dr. Logan Wilson, President
The University of Texas
Austin 12, Texas

Dear Dr. Wilson:

The Trustees of the Clayton Foundation for Research have considered the matter of change of name of the Biochemical Institute so that in the future it will be known as the Clayton Foundation Biochemical Institute.

I am pleased to advise you and the Board of Regents of The University of Texas that the Trustees of the Clayton Foundation for Research have approved this association of the Foundation's name with that of the Biochemical Institute.

Past accomplishments of the Institute have been worthy and we look forward to a period of even greater success on the part of those dedicated to its endeavor.

Very truly yours,

CLAYTON FOUNDATION FOR RESEARCH

Benjamin Clayton
Benjamin Clayton
President

BC:jd

To the Board of Regents for presentation to:

Texas Commission on Higher Education

138

Texas Western College
Name of Reporting Institution

Spring Semester, 1958
Semester of Term, Year

February 13, 1958
Date

REPORT ON SMALL CLASSES
(As Required by H.B. 133, Article V, Section 6)

Report by Program (as on CSR-053), Course Number, Course Title, Enrollment, and Justification.

Report Organized Classes Only

Program, Dept., Course and Sec- tion Number	Course Title	Cred- it Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
FINE ARTS					
Art 2181-1)	Clays	2	7		6
2182-1)		2	3		6
2281-1)		2	1		6
2282-1)		2	3		6
2381-1)		2	2		6
Art 2192-1)*	Elem. Art Education	2	1		6
2291-1)*		2	1		6
2392-1)*		2	1		6
Art 2181-2)	Clays	2	3		6
2182-2)		2	4		6
2281-2)		2	3		6
2282-2)		2	1		6
2381-2)		2	1		6
2382-2)		2	2		6
Art 2131-1)	Metals	2	3		6
2142-1)		2	2		6
2241-1)		2	2		6
2242-1)		2	1		6
Art 2141-2)	Metals	2	6		6
2142-2)		2	2		6
2241-2)		2	3		6
2342-2)		2	1		6
Art 2151-1)	Enameling	2	4		6
2152-1)		2	1		6
Art 2141-3)	Metals	2	2		6
2142-3)		2	6		6
2241-3)		2	1		6
Art 2361-1)	Advertising Design & Prod.	2	2		6
2362-1)		2	4		6
Art 2106-1)	Basic Design	2	7		6

(See enclosed sheet for definition of organized class and individual instruction.
Please retain the definition of terms for use in classifying instruction on CSR-053.)

*Meet with Art 2919-1 (18)

Texas Commission on Higher Education

Texas Western College
Name of Reporting Institution

Spring Semester, 1958
Semester of Term, Year

February 13, 1958
Date

REPORT ON SMALL CLASSES
(As Required by H.B. 133, Article V, Section 6)

Report by Program (as on CSR-053), Course Number, Course Title, Enrollment, and Justification.

Report Organized Classes Only

Program, Dept., Course and Sec- tion Number	Course Title	Cred- it Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
Art 3302-1	Art Hist. & Appreciation	3	6		6
Art 2121-1)	Life Drawing	2	4		6
2122-1)		2	5		6
2321-1)		2	1		6
Art 2131-1)	Graphics	2	3		6
2232-1)		2	1		6
2233-1)		2	2		6
2331-1)		2	1		6
Art 2121-2)	Life Drawing	2	5		6
2122-2)		2	1		6
2221-2)		2	2		6
2321-2)		2	1		6
Art 2131-2)	Graphics	2	1		6
2132-2)		2	1		6
Art 2104-3*	Basic Design	2	4		6
Art 2161-1)	Advertising Design	2	2		6
2162-1)		2	2		6
2261-1)		2	3		6
2262-1)		2	1		6
Art 2211-1)	Painting	2	4		6
2212-1)		2	7		6
2312-1)		2	2		6
2411-1)		2	1		6
Music 2313-1	Composition	2	2		3
2321-1	Introduction to Music Lit.	3	9		3
2411-1	Choral Arranging	3	8		3
2412-1	Instrumentation & Orchestra	3	4		3

(See enclosed sheet for definition of organized class and individual instruction.
Please retain the definition of terms for use in classifying instruction on CSR-053.)
*Meets with Art 2103-2 (10)

Texas Commission on Higher Education

Texas Western College

Name of Reporting Institution

Spring Semester, 1958
Semester or Term, YearFebruary 13, 1958
DateREPORT ON SMALL CLASSES
(As Required by H.B. 133, Article V, Section 6)

Report by Program (as on CSR-053), Course Number, Course Title, Enrollment, and Justification.

Report Organized Classes Only

Program, Dept., Course and Sec- tion Number	Course Title	Cred- it Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
Music 3433-1)	Teach, Music Jr. & Sr. HS	3	8		3
Music 1143-1)	Band	1	9		3
1144-1)		1	8		3
1243-1)		1	1		3
1344-1)		1	6		3
1344-1)		1	3		3
1443-1)		1	1		3
Music 1141-1)		Band Literature	1	3	
1142-1)	1		4		3
1241-1)	1		1		3
1242-1)	1		3		3
1342-1)	1		1		3
Music 1165-1)	Chamber Music	1	4		3
1166-1)		1	1		3
1266-1)		1	1		3
Music 1155-1)	Chorus	1	5		3
1156-1)		1	7		3
1256-1)		1	5		3
1355-1)		1	2		3
1456-1)		1	1		3
Music 1151-2)	Choral Literature	1	5		3
1252-2)		1	5		3
1351-2)		1	2		3
1452-2)		1	1		3
Music 1143-1)	Choir	1	7		3
1243-1)		1	3		3
1244-1)		1	3		3
1343-1)		1	3		3
1344-1)		1	6		3
1444-1)		1	3		3

(See enclosed sheet for definition of organized class and individual instruction.
Please retain the definition of terms for use in classifying instruction on CSR-053.)

Texas Western College
Name of Reporting Institution

Spring Semester, 1958
Semester or Term, Year

February 13, 1958
Date

REPORT ON SMALL CLASSES
(As Required by H.B. 133, Article V, Section 6)

Report by Program (as on CSR-053), Course Number, Course Title, Enrollment, and Justification.

Report Organized Classes Only

Program, Dept., Course and Sec- tion Number	Course Title	Cred- it Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
Music 1151-1)	Choir Literature	1	9		3
1152-1)		1	4		3
1251-1)		1	2		3
1252-1)		1	3		3
1352-1)		1	5		3
1452-1)		1	1		3
Music 1143-1)	Orchestra	1	1		3
1144-1)		1	2		3
1244-1)		1	1		3
Radio 3214-1)	Introd. to Television	3	8		3
3321-1	Television Production	3	9		3
Rad-TV 1104-1)	Radio Station KVOF-FM	1	9		3
1105-1)		1	7		3
1204-1)		1	1		3
1205-1)		1	2		3
1304-1)		1	1		3
1305-1)		1	3		3
1405-1)		1	5		3
TEACHER EDUC. PROGRAM					
Educ. 3522-1	Supervised Prac. Counseling	3		1*	7
3503-1	Problems in Education	3		1**	7
ENGINEERING PROGRAM					
Engr. 2356-1	Hydrology	2	8		3
3335-1	Reinforced Concrete	3	8		3
3343-1	Elem. Structural Analysis	3	7		3
3440-1	Highway Engineering	3	7		3
3442-1	Sewerage & Sewage Disposal	3	9		3
Mining 3302-1	Mine Surveying	3	4		3
3405-1	Mine Plant	3	3		3
Metal. 2405-1	Metallurgical Lab.	2	1		3
3406-1	Metallurgical Lab.	3	1		3

(See enclosed sheet for definition of organized class and individual instruction.
Please retain the definition of terms for use in classifying instruction on CSR-053.)

* Meets with Educ. 3519-1 (17)

** Meets with Educ. 3502-1 (10)

*** Meets with Met. 3405-1 (13)

Texas Western College
Name of Reporting Institution

Spring Semester, 1958
Semester or Term, Year

February 13, 1958
Date

REPORT ON SMALL CLASSES
(As Required by H.B. 133, Article V, Section 6)

Report by Program (as on CSR-053), Course Number, Course Title, Enrollment, and Justification.

Report Organized Classes Only

Program, Dept., Course and Sec- tion Number	Course Title	Cred- it Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
LIBERAL ARTS PRO- GRAM					
Econ. 3363-1	Business Cycles & Fore- cast	3	8		2
English 3420-1	Problems in Writing	3	9		2
French 4102-3	Fund. Reading, Writ., Speak.	4	8		6
3111-1	La France contemporaine	3	9		6
Govt. 3211-3	American Government	3	9		*
History 3580-1	Studies in Regional Hist.	3		3	7
3585-1	Studies in Mid.Per. Am. Hist.	3		4	7
Journ. 3102-1	Intro. to News Writing	3	6		3
3107-1	Elem. Photography	3	9		3
3202-1	New and Copy Reading	3	7		3
1105-1)	Publications	1	8		3
1204-1)		1	1		3
1205-1)		1	3		3
1304-1		1	1		3
1305-1)		1	2		3
Math. 3214-5	Calculus	3	9		*
SCIENCE PROGRAM					
Biol. 3401-1	Techn.Histology & Cytology	3	8		3
3201-1	Microbiology	3	8		3
Chem. 3463-1	Biochemistry	3	8		3

(See enclosed sheet for definition of organized class and individual instruction.
Please retain the definition of terms for use in classifying instruction on CSR-053.)

*Original Registration showed more than ten students
Schedule changes created the low enrollment.

Texas Western College
Name of Reporting Institution

Spring Semester, 1958
Semester or Term, Year

February 13, 1958
Date

REPORT ON SMALL CLASSES
(As Required by H.B. 103, Article V, Section 6)

Report by Program (as on CSR-053), Course Number, Course Title, Enrollment, and Justification.

Report Organized Classes Only

Program, Dept., Course and Sec- tion Number	Course Title	Cred- it Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
BUSINESS ADMIN. PROG.					
B. A. 3311-1	Cost Accounting	3	9		3
3212-1	Intermed. Accounting	3	9		3
3316-1	Fed. Tax Acct. Partner- ships & Corp.	3	8		3
3347-1	Foremanship & Supervision	3	9		3
PHYSICAL TRAINING PROG.					
P.T. 1202-10	Service Course	1	2		*
1201-13	Service Course	1	6		**

* Modified P. E.

** Meets with P. E. 1202-8 (11)

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

144

March 14, 1958

Memorandum

To: Dr. Logan Wilson, President
From: Lanier Cox, Assistant to the President
Subject: Report of all Budget Actions of the Board of Regents

Mr. Waldrep, Miss Thedford and I have considered at some length the problem of what should be included in the Minutes of the Board of Regents and have the following report:

1. Mr. Waldrep has given a letter opinion to the effect that Sec. 23a of Art. VI of the Appropriation Bill requires the reporting of all budget actions of the Board affecting funds appropriated by the Legislature--namely, General Revenue, local or institutional funds, and the Available University Fund. This section does not require the reporting of budget actions of the Board affecting trust funds or current restricted funds; however, such actions of the Board are regularly included in the dockets of Central Administration and the component units. Mr. Waldrep is of the opinion that Sec. 15 of Art. V of the Appropriation Bill specifically exempts athletic departments and athletic funds from the restrictions otherwise contained in the rider provisions of Articles V and VI. Legally, therefore, it would not be necessary in complying with Sec. 23a to report budgetary actions of the Board involving athletic funds.
2. It is our recommendation that as a matter of policy all budget actions of the Board, including those involving athletic funds and trust and current restricted funds, be reported either in the Minutes or in the dockets. Because practically all budget actions are in the several dockets which are less widely distributed than the actual Minutes, consideration should be given to a policy of also including in the dockets the few budgetary actions considered as special items by the Board. This can readily be accomplished by the addition of a page to the docket, or a rewrite of a docket page immediately following the meeting in which such action occurred. Approval of annual budgets and other major budget actions should continue to be reported in the Minutes.

3. Several budget actions have not yet been recorded in the Minutes or in the dockets, and it is our recommendation that they be inserted in the appropriate dockets following this meeting. These items are as follows:
- a. The action of the Board ratifying the action of the Executive Committee on December 13, 1957, approving a salary supplement in the amount of \$2,400 for E. D. Walker, Business Manager of the Medical Branch, for each of the years 1957-58 and 1958-59.
 - b. The salary supplementation of \$1,000 for Joe E. Boyd, Business Manager of M. D. Anderson Hospital, approved by the Committee of the Whole on January 11, 1958.
 - c. Gift from Mr. and Mrs. L. T. Barrow reported at the November meeting of the Board, but not included in any docket or in the Minutes because of the desire of the donor to make the gift on a confidential basis. It is suggested that the receipt of this gift be acknowledged in the docket for the Main University following this meeting without revealing the name of the donor. This properly would not be required by law, but would be in line with a policy of consistently reporting all such gifts or trusts.
 - d. Gifts made on a confidential basis for the purpose of the work of the Committee of 75 could similarly be made docket items in the Central Administration docket without revealing the identity of the donor.
 - e. Payment of additional compensation to members of the staff of Intercollegiate Athletics out of receipts of the Sugar Bowl game and the statement of policy by the Board concerning such future arrangements. This inclusion is not required by the Appropriation Bill, but serious consideration should be given to including it as a matter of policy.
 - f. The tentative and conditional allocation of \$100,000 from the Available University Fund toward the purchase of the Parsons Library could be regarded merely as an authorization for the Vice-President and Provost to proceed with the negotiations on the basis of the contemplated use of this amount from the Available Fund with formal Regental action making the actual appropriation to come subsequently after a favorable conclusion of the negotiations.

March 14, 1958

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4. It is suggested that the Chairman of the Board, during each formal Board meeting, report briefly for inclusion in the Minutes final actions taken by the Board in the Committee of the Whole. Nothing more than the action of the Board would be necessary and only matters upon which a final and definite Board action was taken would need to be reported.

Lanier Cox

LC:bh



OFFICE OF THE EXECUTIVE DIRECTOR

Betty Anne: I think with the attached, you have a copy of everything that remotely resembles a special item for the March meeting. Even so, it would not be a bad idea for you to look at my "folder" sometime before making up agenda.

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Handwritten notes:
OK / new special item for next Reg. meeting

vt



Professor B. N. Gafford,
Chairman
Department of Electrical Engineering
The University of Texas
Austin, Texas

Dear Professor Gafford:

In view of the magnitude and importance of the research tasks assigned to us by the 55th Legislature, I would appreciate it very much if you and the Department of Electrical Engineering would be willing to grant an extension of my leave of absence to include the 1958-1959 academic year.

In addition to our major research program, I would like to complete the transfer of the bill drafting function for the Legislature from the Attorney General to the Council.

Assuring you of my continuing interest in the work of the Department and The University of Texas as a whole, I am

Sincerely yours,

Handwritten signature of C. Read Granberry

C. Read Granberry
Executive Director

CRG:md

APPROVED: *B. N. Gafford*
B. N. Gafford, Chairman
Electrical Engineering Department

APPROVED: *W. R. Woolrich*
W. R. Woolrich, Dean
College of Engineering



Mrs. Murphy

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EXECUTIVE DEPARTMENT
DIVISION OF DEFENSE AND DISASTER RELIEF
AUSTIN, TEXAS
February 8, 1958

PRICE DANIEL
GOVERNOR

WILLIAM L. MCGILL
STATE COORDINATOR

Dr. Logan Wilson
President
The University of Texas
Austin 12, Texas

My Dear Dr. Wilson:

We are deeply grateful to you and to Vice President Pansom and Dean Burdine for your prompt and generous offer of cooperation in our research and planning program for defense and disaster preparedness in Texas.

The committee which Dean Burdine has suggested has a most distinguished membership and we are greatly heartened over the prospect of the contribution which these authorities will make to this study.

We shall be in touch with Dean Burdine immediately and develop details of procedure.

Thank you so very much for this help.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "William L. McGill".

William L. McGill
State Coordinator

WLMc/dc

cc: Vice President and Provost H. H. Ransom ✓
The University of Texas
Austin, Texas

Dean J. A. Burdine
The University of Texas
Austin, Texas

THE UNIVERSITY OF TEXAS
 OFFICE OF THE VICE-PRESIDENT
 MAIN UNIVERSITY
 AUSTIN 12

February 6, 1958

Dean J. A. Bardine, Chairman
 Mr. Lynn Anderson
 Professor Robert B. Blake
 Professor H. A. Galkins
 Professor Harris Davis
 Professor Harry Moore
 Professor E. G. Redford
 Professor Willard Rood
 Mr. Robert Schenkman
 Professor W. D. Webb

VT info
 J

Gentlemen:

The President has received a request from William L. McGill, State Coordinator of the Division of Defense and Disaster Relief, for the University to cooperate with his office in preparing a defense and disaster preparedness program for Texas. I should appreciate it if you gentlemen would serve as a special committee to work on this project, which is described in some detail in the attached copy of Mr. McGill's letter to Dr. Wilson.

Dean Bardine, who has agreed to serve as chairman, suggests the following subcommittees:

1. Continuity of state and local government; succession to public offices; preservation of essential records--Professors Galkins and Webb.
2. Public information and education--Mr. Schenkman and Professors Davis and Blake.
3. Economic controls--Professors Redford and Moore.
4. Legal aspects of state-local relations--Mr. Anderson and Professor Rood.

A preliminary draft of the plan must be submitted by May.

Sincerely yours,

H. H. Ransom
 H. H. Ransom

HRH:tg

cc: President Lynn Wilson



EXECUTIVE DEPARTMENT
DIVISION OF DEFENSE AND DISASTER RELIEF
AUSTIN, TEXAS

January 29, 1958

PRICE DANIEL
GOVERNOR

WILLIAM L. McCELL
STATE COORDINATOR

Dr. Logan Wilson .
President
The University of Texas
Austin, Texas

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED _____	FILE _____
REC'D JAN 31 1958	
REFER TO _____	
PLEASE ANSWER _____	

Dear Mr. President:

The increased tempo of the entire national defense effort has brought new demands upon civil government and cooperating organizations and agencies for broadening and strengthening the civil defense and disaster preparedness plans of the Nation.

(The Rockefeller Report now being circulated carries a very urgent recommendation that this be done, and our confidential advices from the Federal defense authorities are underscoring the demand.)

In line with these developments and the increasing criticality of the international situation, the Federal Government has now entered into a contract with the State of Texas for a research and planning program designed to provide maximum protection for life and property in Texas and for the military concentrations and national defense arsenal we have here.

(You will share my concern over the rather alarming advice from Washington that we have in Texas the largest number of critical targets of any state in the American Union.)

The agreement we have with the Federal government is for a "crash" program, the general outline of which is shown in the attached planning guide. To accomplish this in the next three months, as required, it has been necessary to divide the job among a number of State agencies. For example, Public Safety is developing a State-wide emergency communications and police mobilization system; Public Health is looking after the Emergency Medical, Sanitation, and Hospital Annex. A & M College will be doing the Rescue plan and a Fire Defense system under the sponsorship of

their Firemen's Training School and the Texas Rescue School. Nine or ten other State agencies are participating.

(This cooperation on the part of State agencies is authorized by the Texas Civil Protection Act of 1951, as amended, and by general provision number 1 of the current State appropriation bill.)

We now need sponsorship of certain other phases of the study, including these:

- 1) Continuity of state and local government and succession to public offices and preservation of essential public records.
- 2) Public information and education (including methods of conveying recommendations to the people for their action in time of emergency, ways and means of bringing to the people warnings of danger -- utilizing the press, radio, TV, and other media; and plans for allaying hysteria and panic.)
- 3) Economic controls to be instituted through State and local governments until such time as the Federal government can ready a national plan.
- 4) Certain legal aspects of State-local relationships during times of crisis.

(There are one or two other annexes which will probably need attention in the near future and for which planning outlines are being developed.)

This letter is to explore with you the possibility of the University undertaking sponsorship of these studies under such financial arrangements as we may be able to work out with you. While we are using, in large measure, Federal funds for this study and have a few thousand dollars available for the studies above-mentioned, the funds are deposited in the State Treasury and are subject to the law and rules regarding the use of State funds. Among other restrictions, that means, of course, that we could

Dr. Logan Wilson
January 29, 1958
Page - 3 -

not give a second State check to someone already on the State payroll, but the State authorities have given us permission to enter into contracts with State agencies and research foundations sponsored by them. (For example, we are now paying Texas Employment Commission a certain sum for making a population analysis in various metropolitan areas. The Commission, in turn, is, I believe, either paying members of its own staff from our appropriation or employing others to work under the Commission's direction.)

As far as institutions of higher education are concerned, the employment of graduate students for some of this work is also a possibility.

I have a feeling that the undertaking of some of these missions by the University would not only be advantageous to the University by emphasizing its position of carrying out the intent of the State law above-cited; and by developing for itself, as well as for us and the Federal government, a large body of exceedingly valuable material, but could conceivably provide additional financial remuneration for certain staff members and students.

For examination by such staff members as you may be good enough to assign to a study of this proposal, I am attaching preliminary planning directives for several of these annexes. Should the University or any of its associated agencies feel that they could undertake some of these investigations, members of our staff here would of course come out there for a detailed discussion of the several projects and for exploration of budgetary requirements and methods of making payment.

Faced with the deadlines which have been given us -- May 1 for a preliminary draft of the entire plan and June 30 for a final draft -- we would need to give our immediate and full attention to the matter of working out these details with you.

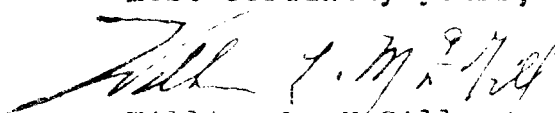
Should you want me to come to the University for a further

Dr. Logan Wilson
January 29, 1958
Page - 4 -

discussion of this entire matter, I shall, of course, be very pleased to do so.

Thank you so much for your consideration of the proposal.

Most cordially yours,



William L. McGill
State Coordinator

WLMc:ejn

THE UNIVERSITY OF TEXAS
OFFICE OF THE VICE-PRESIDENT AND PROVOST
MAIN UNIVERSITY
AUSTIN 12

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March 3, 1958

Dr. Logan Wilson
President
The University

Dear Dr. Wilson:

In the course of the Regents' discussions on March 14 and 15, I suggest that you propose consideration of a new rule for the retirement of chairmen.

Your earlier suggestion that deans return to professorship at age sixty-five has been well received. In some respects, the last years of chairmanship, as you know, present a more serious problem of transition than the same period of deanship. This is particularly true when the chairman has been in office for many years. The fortunes of the department have often become highly personalized, and the relationship of the chairman to his colleagues is therefore extremely hard to convert at age seventy to modified-service professor. Many recent cases of retirement from the chairmanship at age seventy illustrate this problem.

From the standpoint of the Main University, I am therefore prepared to recommend directly that, as an invariable rule, chairmen retire to professorship at age sixty-five. The chronological definition might well be the same as that for beginning modified service at or immediately after the seventieth year (that is, the chairman would continue in office to the close of any long session in which his sixty-fifth birthday occurred). Other mechanical details could be agreed upon later.

Sincerely yours,


H. H. Ransom

HHR:bg

APPROVAL OF MINUTES. -- Upon a motion duly made and seconded, the Board approved the minutes of the meeting held in Austin January 10-11, 1958, as distributed to each member with the following addition:

Approval of Lapse of State General Revenue Appropriations to Dental Branch of The University of Texas . The Board of Regents on a motion duly made and seconded approved the

For Betty Anne

II State Comptroller

Sec. - Dental Branch - **156**
Business & Discal

Miss Hildred
10/29/57

October 29, 1957

The Honorable Robert S. Calvert
Comptroller of the State of Texas
Austin 11, Texas

Dear Mr. Calvert:

Preliminary closing of the books of the Dental Branch of The University of Texas indicates the availability of \$852,875 of previously appropriated funds for lapsing to the State General Revenue Fund. Following is a list of accounts with the amounts which can be lapsed immediately:

W-1031	\$ 8,229.92
W-1032	120,370.38
W-1033	120,983.17
W-1034	276,962.45
U-1786	21,896.55
U-1787	122,839.10
U-1788	121,593.43

The largest single item lapsed is the appropriation for constructing and equipping buildings and other permanent improvements which has been carried forward by legislative reappropriation for several biennia, but which is not subject to use in the current biennium. Other savings result from underspending of projected needs because of the unanticipated delay in moving into the new Dental Branch building with its expanded operations.

The University is cognizant of the present shortages in the General Revenue and the State's need for additional funds; consequently, we are suggesting the immediate lapse of the above funds.

Sincerely yours,

Logan Wilson

LW:bh

Copies of all this
corresp. handed
to Mr. Jeffers - per LW
10/29/57

→ Control Files

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

ad.28
Approved / W
also approved
by telephone
by Jeffers +
Sorrell.

October 28, 1957

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Memorandum

To: Dr. Logan Wilson

From: Frank Graydon and Lanier Cox

Subject: Lapsing of Unused State Appropriations at the
Dental Branch

Unexpended and unencumbered legislative appropriations at the Dental Branch as of August 31, 1957 amounted to \$852,875. This amount is made up of \$309,287 in unused construction funds carried over from previous biennia, and of unexpended operating funds from prior years which cannot be carried over and used in the current biennium.

After lapsing this \$852,875, the unappropriated surplus as of August 31, 1957 will still amount to \$641,039.

No other component unit has any appreciable amount of unencumbered funds which are subject to lapse to the General Revenue.

The Comptroller's Office eventually will get around to lapsing these Dental Branch funds to the General Revenue. We propose initiating this action now at a time when the Governor and the Legislature are desperately looking for additional funds for various functions of the State Government.

Dr. Dolley and Dr. Olson join in these recommendations.

LC/FG:ch

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

March 6, 1958

MEMORANDUM TO ALL MEMBERS OF THE BOARD OF REGENTS

Mr. Jeffers, Chairman
Mrs. Devall
Mr. Bryan
Mr. Hardie
Mr. Johnson
Mr. Lockwood
Dr. Minter
Mr. Serrell
Mr. Thompson

Subject: Authorization for Vice-President J. C. Dolley
to Act for the President.

This memorandum requests your approval for Vice-President Dolley to act in my stead on all matters requiring the President's approval during my absences from the University. This delegation of authority should be effective from the date of approval until withdrawn.

Logan Wilson

LW:hw

cc Miss Betty Anne Thedford ←

Approved _____

Disapproved _____

THE UNIVERSITY OF TEXAS
THE BOARD OF REGENTS

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COPY

MERTON M. MINTER, M.D., F.A.C.P.
NIX PROFESSIONAL BUILDING
SAN ANTONIO, TEXAS

March 6, 1958

Dr. Logan Wilson
The University of Texas
Office of the President
Austin, Texas

Dear Doctor Wilson:

I am enclosing a copy of a letter received today from J. R. Sorrell regarding two items which he suggests should be discussed by the Medical Affairs Committee at the meeting of March 14.

I agree with Mr. Sorrell that these matters should be discussed as soon as possible. The first, relating to the M. D. Anderson budget, can be presented by Doctor Clark and Mr. Boyd and the second can be discussed with the Council on Medical Affairs. I notice that there is some material relating to this letter item in the report received today from the Council on Medical Affairs.

Through a copy of this letter I am asking Miss Theford to place these two items on the Medical Affairs Agenda and if Doctor Wilson or Mr. Jeffers would like to place them on the Agenda for the Committee of the Whole it will be agreeable with me.

Sincerely yours



MMM:emo

Enclosure: -Verifax copy of letter from Mr. Sorrell to Dr. Minter

CC: J. R. Sorrell

Leroy Jeffers

Dr. Melvin Casberg

Dr. James Dolby

Dr. Lee Clark

Miss Betty Anne Theford

THE UNIVERSITY OF TEXAS
THE BOARD OF REGENTS

Verified Copy
For: Betty Anne Thedford

J. R. SORRELL, VICE-CHAIRMAN
801 DRISCOLL BUILDING
CORPUS CHRISTI, TEXAS

March 4, 1958

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Dr. Merton M. Minter
Minter Clinic
1734 Professional Bldg.
San Antonio 5, Texas

Dear Merton:

This afternoon is the first time that I have had the opportunity to study the Summary Financial Statements for the three months period ending November 30, 1957, as compiled by the Budget Officer under date of February 25, 1958. In examining page 15 with reference to the revenues of the M. D. Anderson Hospital and Tumor Institute, I see that whereas during the first three months they should have realized approximately 25 per cent of the Budget estimate of \$1,156,600, they have realized only 18 per cent. With this figure projected forward for the twelve months, they will be some 28 per cent, or well over \$300,000 short in income from this figure. Feeling that I might possibly be mistaken in this, I have talked to the Budget Officer by telephone, and find that he is concerning himself with this exact problem. You will recall that we had this problem last year. Last year the deficiency was made up by cutting spending and reducing the unencumbered balances and unfilled positions as shown on page 16. Last year the income from patients amounted to some \$675,000, and Mr. Graydon advises me that this year he cannot see it exceed \$800,000 by any substantial amount.

Regardless of all of this, Mr. Graydon advises me that the hospital has again submitted an estimated budget based upon an income of \$1,156,600 from patients. He had talked to Mr. Boyd, the Business Manager of the Hospital, this morning, concerning this, but it seems that Mr. Boyd was hopeful that the income would increase. I expressed myself to Mr. Graydon, and asked that he convey the message to Dr. Dolley and Dr. Casberg, as being of the opinion that the budget should be based upon realistic figures with the thought that if the income exceeds the estimated budget, changes may be made toward allowing additional expenditures. It seems to me that this is a much more conservative and businesslike approach to the matter than estimating your income and expenditures on an unrealistic basis, and then having to decrease them. I think that the estimated income from patients should be carried at a figure from \$800,000 to \$850,000, with the unencumbered items and unfilled positions items of expense adjusted accordingly.

The second matter is that of the Postgraduate School of Medicine. As you know, the Legislature has not appropriated any funds for this undertaking for several years, has indicated that it does not intend to appropriate any monies for this school, and it is my understanding



Pg. 2
Minter
3-4-58

that our administration has told the Appropriation Committees of the Senate and the House that no further requests would be made.

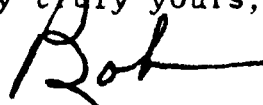
The legislative budget requests are now being prepared, and while they will not be submitted to us at the March meeting, but will be submitted at the June meeting, it is my thought that the Medical Affairs Committee, and probably the board meeting as a committee as a whole should discuss this latter item so that the budget office may be advised whether they should prepare a budget request to the Legislature on the Postgraduate School of Medicine or not. I am definitely of the opinion that the request should not be made, particularly when we know that it will not be granted, and in a year when we know that a budget is going to be very tight, this would in my opinion be a good time to drop it from the budget request and evidence this much good faith with the Legislature. I think we are going to have to face up to the fact that if we are going to have a Postgraduate School of Medicine, and I have no fixed opinion one way or another about this, it is going to have to be financed privately and not by the Legislature. When we know this is the situation, I think it is a mistake to keep going back to the Legislature with a request.

Why I should be concerned about this matter when I will be sitting on the side lines watching the rest of you sweat out the Legislature, I don't know, but I imagine I will still be giving you such help as you think I am able to give.

In any event, I think these items should have some discussion at our March meeting, particularly the latter one.

With best regards, I am

Very truly yours,



J. R. SORRELL

JRS:GR

cc Mr. Leroy Jeffers

cc Dr. Melvin A. Casberg

cc Dr. James C. Dolley

MINUTES OF THE MEETING OF THE
COTTON RESEARCH COMMITTEE OF TEXAS
HELD AT THE
ADMINISTRATION BUILDING
NORTH TEXAS STATE COLLEGE
SUNDAY, FEBRUARY 9, 1958

162

Present:

President, The Texas A & M College System
Dr. M. T. Harrington

President, The University of Texas
Dr. Logan Wilson

President, Texas Technological College
Dr. E. N. Jones

Comprising the entire membership of the Cotton Research Committee of Texas as provided in S. B. No. 209, Acts of the Regular Session, 52nd Legislature and

Director of the Cotton Research Committee of Texas
Mr. K. Lanse Turner

1. The meeting was called to order by President Harrington, Chairman of the Cotton Research Committee of Texas at 7:00 P.M.
2. The following recommendations by the Director were considered and unanimously approved by the Committee:
 - (a) That the Cotton Research Committee of Texas discontinue support of the present Cotton Economic Research program at the University of Texas, at a date not later than August 31, 1958.
 - (b) That thereafter, the Cotton Research Committee of Texas contract directly with the Bureau of Business Research, University of Texas, for such economic and statistical research as may be deemed advisable.

Dr. Wilson - I wondered if this should be reported to the Regents for information and showed it to Mr. Cox for this reason as well as its bearing on Commission on Higher Education. Mr. Cox said he suggests it should be reported as a Special Item for information.

-hj

yes
m

(c) That certain portions of the present research program involving fiber testing and processing be made the responsibility of Textile Research Laboratories. This pertains specifically to the evaluation of the annual cotton crop and evaluation of new cotton testing instruments.

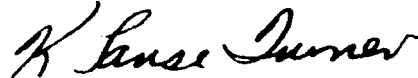
3. The Director reported to the Committee that \$11,580 of the Committee's Contingent Fund was available for the Committee's use and recommended the following allocation:

- (a) \$3,000 - Textile Research Laboratory, Texas Technological College
- (b) \$5,000 - Cottonseed By-Products Research Laboratory, Texas Engineering Experiment Station, Texas A & M College System
- (c) \$3,580 - To be held in reserve for Texas Woman's University pending receipt of an equal sum from industry for a study of the Morphology of Cotton Fibers.

The Committee unanimously approved the above recommended allocations.

4. There being no further business to come before the Committee, the meeting was adjourned at 11:00 P.M.

Respectfully submitted,



K. Lanse Turner
Director

Mrs. The Journal

Resolution

For consideration by the Board of Regents at their meetings of March 14, 15, 1958



WHEREAS, The University of Texas has lost one of its truest friends and staunchest supporters in the death of David M. Warren on January 23, 1958; and

WHEREAS, David M. Warren served as a member of the Board of Regents from November, 1944 to January, 1955, during which time he gave unstintingly of his time and his energy as a member of the Board, as a member of several of its important committees, and as Vice-Chairman from 1953 to the end of his term; and

WHEREAS, David M. Warren continued to serve the University after leaving the Board of Regents by accepting an appointment on the Committee of 75 and helping to chart the future of this institution for the next 25 years; and

WHEREAS, In his loyal and effective service to The University of Texas, David M. Warren, by his integrity, by his judgment and perspective, and by his dedication to the interests of this institution, commanded the respect of his colleagues on the Board of Regents, the administrative officers of the University with whom he worked, and the faculty and students who knew him, and by his quiet service and devotion so enshrined himself in the hearts and memories of all those with whom he was associated that his influence long will be felt and his dedicated service never forgotten; now therefore be it

RESOLVED, That the Board of Regents of The University of Texas extend to Mrs. Warren, David M. Warren, Jr., and Randolph J. Warren on behalf of the Board and of The University of Texas this expression of heartfelt sympathy in the loss of David M. Warren, devoted husband and father, and dedicated citizen and public servant; and be it further

RESOLVED, That this Resolution of sympathy and appreciation be spread upon the official Minutes of the Board of Regents of The University of Texas as official recognition of the many contributions of David M. Warren to the University and as an expression of the great esteem in which he was held by the Regents and Administration of the University; and be it further

RESOLVED, That official copies of this Resolution, signed by the Chairman of the Board of Regents and attested by the Secretary of the Board, be sent to Mrs. Warren, David M. Warren, Jr., and Randolph J. Warren.

Insert 1. >

WHEREAS, DAVID M. WARREN has generously provided funds for scholarships to Journalism students; and