

Austin, Texas, January 20 and 21, 1950
Meeting No. 502

The Board of Regents of The University of Texas met in regular session in the Office of the President at 11:30 a.m., Friday, January 20, 1950, with the following present: Regents Woodward (Chairman), Warren (Vice-Chairman), Darden, Kirkpatrick, Terrell, Rockwell, Tobin, Tucker, and Swenson; President Painter, Vice-President Dolley, Vice-President and Comptroller Simmons; Dean W. L. Hart; Dr. Elliott; Dr. Clark; Dr. Ewalt; Mr. Cappleman; President Elkins of the Texas Western College; University Land Attorney Gaines; Assistant to the President Granberry; Director of News and Information Service Keys; and Secretary Molt.

M. D. ANDERSON HOSPITAL

GIFT FROM MR. AND MRS. HARMON WHITTINGTON TO M. D. ANDERSON HOSPITAL.--President Painter reported for the Medical Committee receipt of a gift to the M. D. Anderson Hospital for Cancer Research of stock certificate No. 4895, Anderson, Clayton and Company, for one hundred shares of common stock (par value of \$21.80 each) from Mr. and Mrs. Harmon Whittington, Post Office Box 2538, Houston, Texas. He explained that the contribution had been put into a special agency fund for which Dr. Clark and Mr. Whittington will be disbursing agents and that a preliminary letter of appreciation had been sent by Dr. Clark. On motion by Mr. Rockwell, seconded by Mr. Swenson, the Board voted to accept the gift and instructed President Painter to express their sincere appreciation to Mr. and Mrs. Whittington.

MEDICAL BRANCH

AMENDMENT NO. 3 TO CONTRACT N6onr-266.--President Painter reported for the Medical Committee that Dr. Leake had signed Amendment No. 3 to Contract N6onr-266, Task Order V, on behalf of the University and recommended that his action be approved by the Board. On motion by Mr. Rockwell, seconded by Mr. Swenson, the Board ratified and approved the signature as recommended.

SOUTHWESTERN MEDICAL SCHOOL

PARTICIPATION IN RESEARCH PROJECTS AT WOODS HOLE LABORATORY BY DR. SULKIN.--President Painter presented a recommendation of the Medical Committee that Dr. S. Edward Sulkin, Professor of Bacteriology at the Southwestern Medical School be permitted to carry on research at the Marine Biological Laboratory at Woods Hole, Massachusetts, from July 1 to August 31, 1950, as requested by Dean Hart. On motion by Mr. Rockwell, seconded by Mr. Swenson, the Board approved the leave of absence with pay from July 1 to August 31, 1950, for the purposes indicated.

MEDICAL BRANCH

NURSING TRAINING WITH THE AUSTIN-TRAVIS-BASTROP HEALTH UNIT.--President Painter recommended for the Medical Committee that the University enter into an agreement with the Austin-Travis-Bastrop Health Unit whereby students in the degree program in the John Sealy College of Nursing will be given training for six weeks in the Health Unit in Austin. He pointed out that the Health Unit has entered into agreements with other degree nursing schools in Texas and has customarily charged tuition for this service. He explained that a reasonable portion of one-quarter's tuition could appropriately be allocated for this purpose and that Miss Bartholf has recommended that nine dollars (\$9.00) per student be paid for the teaching received at this unit. He then tendered a proposed form of agreement in the form approved by University Land Attorney Scott Gaines. On motion by Mr. Rockwell, seconded by Mr. Swenson, the Board approved the agreement and authorized its signature by Vice-President Leake.

ARCHITECTS FEES FOR INSTALLATION OF EQUIPMENT IN THE NEW LABORATORY BUILDING AT THE MEDICAL BRANCH.--President Painter reported that upon authorization of Vice-President and Comptroller Simmons University Consulting Architect Mark Lemmon had negotiated with Mr. Kenneth Franzheim for the preparation of proper drawings for the installation of new and old built-in equipment in the new Laboratory Building at the Medical Branch. He stated that the basis arrived at was a fee of 5% based on the cost of the material and installation of the new equipment and 10% of the cost of the installation of the old equipment plus evaluation placed on the old equipment to be determined by a conference with the people who are accustomed to manufacturing and selling such equipment. He then recommended for the Medical Committee that the Board enter into such an agreement. After discussion the Board, on motion by Mr. Tucker, seconded by Mr. Swenson, approved the entering into a contract at the rates indicated provided that the value of the old equipment used be determined by University Consulting Architect and Vice-President and Comptroller Simmons jointly.

GRANT FOR DERMATOLOGIC RESEARCH BY DR. LIVINGOOD.--President Painter reported for the Medical Committee receipt of a grant of \$3,000 for the support of the dermatologic research of The University of Texas Medical Branch under the direction of Dr. Clarence Livingood for the period February 1, 1950, to February 1, 1951, from the Smith, Kline and French Laboratories, 1530 Spring Garden Streets, Philadelphia 1, Pennsylvania. He recommended that the grant be accepted and that the moneys when received be placed in a Current Restricted Fund to be entitled "Smith, Kline and French Laboratories grant for support of dermatologic research under the direction of Dr. Clarence S. Livingood." On motion by Mr. Rockwell, seconded by Mr. Swenson, the Board approved the recommendation and instructed the Secretary to express its thanks to the donor.

SCHOOL OF DENTISTRY

RENEWAL OF LEASE ON SITE FOR DENTAL SCHOOL TEMPORARY BUILDINGS.--President Painter reported a recommendation of the Medical Committee that Dr. Elliott be authorized to negotiate with Mr. Wharton Weems for a renewal lease on the land in Houston used as a site for the Dental School temporary buildings. On motion by Mr. Darden, seconded by Mrs. Tobin, the Board authorized Dr. Elliott to negotiate the lease.

MEDICAL BRANCH

ELECTRICAL DISTRIBUTION SYSTEM AT MEDICAL BRANCH.--President Painter brought to the attention of the Board the following letter from Mr. John W. McCullough, President of The Sealy and Smith Foundation for the John Sealy Hospital:

Our Directors agree that the electrical distribution system in the new hospital should conform, as to voltage, with the system presently being installed in other buildings at the Medical Branch. Appropriate instructions have been given to Mr. Page, who will proceed with the revision of our plans made necessary by the change.

We should like to negotiate further with the Board of Regents the question of payment for this change. I had suggested that the University pay the sum of \$27,180.00, and this Foundation pay \$13,930.00 of the estimated total cost of \$41,110.00. In view of the action of the Regents in approving the payment of their share out of the Special Fund income, it is our feeling that the entire cost should be borne by the Special Fund, and I would be glad if you would have this particular question passed on by the Regents at their next meeting. I can advise you, formally, that we approve such a charge against the income from the Special Fund.

President Painter then presented an estimate by Vice-President and Comptroller Simmons that approximately \$60,000 of income would be accrued by August 31, 1950, in the Special Fund Under the Joint Control of the

Board of Regents of The University of Texas and The Sealy and Smith Foundation. On motion by Dr. Terrell, seconded by Mr. Swenson, the Board approved payment of the entire cost of \$41,110.00 for the proposed changes in the electrical distribution system from the Special Fund.

SOUTHWESTERN MEDICAL SCHOOL

SELECTION OF DEAN.--President Painter recommended for the Medical Committee that the Board approve the selection of Dr. Moyer as Dean of the Southwestern Medical School, subject to the ability of President Painter and Dean Bart to work out such internal arrangements that Dr. Gill would be able to assist Dr. Moyer, and further subject to the ability of the Southwestern Medical Foundation to supplement the salary of Dr. Ashworth who has been recommended as Professor of Pathology. On motion by Mr. Rockwell, seconded by Mr. Swenson, the Board approved the appointment of Dr. Moyer as Dean of the Southwestern Medical School and Dr. Gill as Assistant Dean of the Southwestern Medical School, as recommended.

The press came into the meeting.

TEXAS WESTERN COLLEGE

ADMINISTRATIVE ACTIONS, TEXAS WESTERN COLLEGE.--President Elkins presented to the Board a list of Administrative Actions which he had taken at Texas Western College since the meeting of the Board on December 10, 1949, copies of which had been furnished to members of the Board under date of January 12, 1950. On motion by Mr. Darden, seconded by Mr. Kirkpatrick, the Board approved the list as presented. (A copy of this list is attached hereto and made a part of these minutes. Page 316)

DOCKET, TEXAS WESTERN COLLEGE.--President Elkins presented to the Board a list of recommended actions (Docket), copies of which had been furnished to members of the Board under date of January 12, 1950, and recommended their approval. On motion by Mr. Darden, seconded by Mr. Kirkpatrick, the Board approved the list as presented. (A copy of this list is attached hereto and made a part of these minutes. Page 317)

INSTALLATION OF ACOUSTICAL TILE IN CLASSROOMS IN THE ENGINEERING BUILDING.--President Elkins reported that bids had been received for the furnishing and installation of acoustical tile in two classrooms in the Engineering Building, as follows:

<u>Bidder</u>	<u>Amount</u>
Houser Resilient Floors Company	\$405.00
Southwest Acoustical Company	426.00
Jay Gear Corporation	430.00

President Elkins then recommended that the low bid of Houser Resilient Floors Company be accepted. On motion by Mr. Tucker, seconded by Mrs. Tobin, the Board accepted the low bid of Houser Resilient Floors Company and authorized President Elkins to sign the contract.

TAKING OF BIDS ON NEW DORMITORY.--President Elkins reported that public subscriptions were in hand to an extent that bids could be taken on the new Dormitory and that plans and specifications for the Dormitory had been approved by the Texas Western College Committee. On motion by Mr. Swenson, seconded by Mr. Darden, the Board authorized the taking of bids for the construction of the new Dormitory, said bids to be opened at the meeting of February 24 and 25, 1950.

LAND COMMITTEE MATTERS.--

GRAZING LEASE NO. 644, HUGH RATLIFF.--Vice-President and Comptroller Simmons presented the following report of the Land Committee:

The Land Committee has given consideration to an application for the renewal of Grazing Lease No. 507 covering 9,570.7 acres of University Land in Andrews County, Texas, at an annual rental of \$0.18 an acre for a ten-year period beginning July 1, 1950. This application is being made by Hugh Ratliff rather than J. E. Parker, holder of the present lease. Mr. Parker is retiring from most of his ranching activities and has already assigned his other University lease to Mr. Ratliff. The old lease, which expires by its terms June 30, 1950, and has been paid in full to that date, is at an annual rental rate of \$0.15 an acre.

The Committee recommends that this lease be granted in accordance with the terms stated and that the Chairman of the Board be authorized to sign the agreement which is on the University's standard form and has been approved as to form by the University Land Attorney.

Upon motion by Mr. Swenson, seconded by Mrs. Tobin, the Board adopted the report.

ASSIGNMENT OF GRAZING LEASE NO. 577, DR. C. R. COCKRELL.-- Vice-President and Comptroller Simmons presented the following report of the Land Committee which was adopted upon motion by Mr. Swenson, seconded by Mrs. Tobin:

The Land Committee has had under consideration an application from E. R. Bolton, Individually and as Attorney-in-Fact for Frank B. Baird, Jr., William C. Baird, Cameron Baird, E. C. Bolton, and Eleanor C. Van Clief, and Helen M. Jones, Individually and as Attorney-in-Fact for Flora Elizabeth Cameron for consent and approval of the Board of Regents of The University of Texas to an assignment of Grazing Lease No. 577 to Dr. C. R. Cockrell. The lease covers 11,188.6 acres of land in Culbertson County, Texas, provides an annual rental rate of \$0.10 an acre, and expires December 31, 1956. The Committee understands that there is no bonus being paid or received in connection with the assignment of this lease.

The Committee recommends that the Board of Regents give its consent and approval to this assignment and that the Chairman of the Board be authorized to sign the agreement which has been approved as to form by the University Land Attorney.

EASEMENT NO. 435, SHELL PIPE LINE CORPORATION.--Vice-President and Comptroller Simmons presented the following report of the Land Committee:

The Land Committee has had under consideration an application from Shell Pipe Line Corporation for renewal of Pipe Line Easement No. 135 covering 480 rods of 8-inch pipe line across University Lands in Pecos County, Texas, which expires February 1, 1950. The new easement is for a 10-year period beginning February 1, 1950. The rental is at the regular University rate of \$0.50 per rod payable in full at the beginning of the 10-year period. A check for \$240.00, the total consideration, has been tendered with the application.

The Committee recommends that the Board grant the easement and authorize the Chairman of the Board to sign the agreement which has been approved as to form by the University Land Attorney.

Upon motion by Mr. Swenson, seconded by Mrs. Tobin, the Board adopted the report.

EASEMENT NO. 436, PHILLIPS PETROLEUM COMPANY.--Vice-President and Comptroller Simmons presented the following report of the Land Committee which was adopted upon motion by Mr. Swenson, seconded by Mrs. Tobin:

The Land Committee has considered an application from Phillips Petroleum Company for a pipe line easement covering 1,372.48 rods of less than 4½-inch pipe line, 3,764.23 rods of 6 to 10-inch pipe line, and 2,276.47 rods of over 12 3/4-inch pipe line across University Lands in Andrews County, Texas, with consideration of \$4,501.71 for a 10-year period beginning January 1, 1950. The proposed easement is on the University's standard form, has been approved as to form by the University Land Attorney, and is at the standard rate. Payment in full of the consideration involved has been tendered by the company.

The Committee recommends that the Board grant this easement and authorize the Chairman of the Board to sign the agreement.

EASEMENT NO. 437, STATE HIGHWAY COMMISSION.--Vice-President and Comptroller Simmons presented the following report of the Land Committee:

The Land Committee has had under consideration a request from the State Highway Commission for a road right-of-way easement across various sections in Blocks 42, 45, 46, and 51, University Lands in Crockett County, Texas, containing approximately 201.77 acres. The State Highway Commission also requests 5 drainage channels, 7 borrow pits, and 4 caliche pits in Crockett County, covering a total of approximately 26.48 acres.

The Committee recommends that an easement covering the right-of-way, the drainage channels, the borrow pits, and the caliche pits be granted for a nominal consideration of \$1.00 and that the Chairman of the Board be authorized to sign an appropriate instrument which has been prepared by the University Land Attorney.

Upon motion by Mr. Swenson, seconded by Mrs. Tobin, the Board adopted the report.

CALICHE PERMIT NO. 41, T. B. TRIPP AND SONS.--Vice-President and Comptroller Simmons presented the following report of the Land Committee which was adopted upon motion by Mr. Swenson, seconded by Mrs. Tobin.

The Land Committee recommends that the Board of Regents authorize the Chairman of the Board to sign a permit to T. B. Tripp and Sons for the removal of 1,144 cubic yards of caliche for road building purposes from University Lands in Block 1, Andrews County, Texas, at a price of \$0.25 per cubic yard. The total consideration of \$286.00 has been tendered by the applicant.

FINANCE COMMITTEE MATTERS.--

PURCHASE FOR THE PERMANENT UNIVERSITY FUND.--Vice-President and Comptroller Simmons presented the following report of the Finance Committee which was adopted upon motion by Mr. Darden, seconded by Dr. Terrell:

The Finance Committee wishes to report the following purchase for the Permanent University Fund since the report of December 9, 1949:

U. S. GOVERNMENT BONDS PURCHASED

Delivered 1-12-50: \$500,000.00 par value United States 2½% Treasury Bonds of 1972-67, interest payable semiannually on June 15 and December 15, due June 15, 1972, optional June 15, 1967, purchase price 103-29/32, to yield 2.23%.

We ask that this purchase receive the approval of the Board.

PURCHASES AND SALES FOR TRUST AND SPECIAL FUNDS.--Vice-President and Comptroller Simmons presented the following report of the Finance Committee:

The Finance Committee wishes to report the following purchases and sales for Trust and Special Funds since the report of December 9, 1949:

Date	PURCHASES Security	Total Cost
12-20-49	\$8,000.00 Maturity value United States Savings Bonds, Series F, due 12/1/61 (Dormitory Bond Fund--First Series)	\$ 5,920.00
12-20-49	\$4,000.00 Maturity value United States Savings Bonds, Series F, due 12/1/61 (Dormitory Bond Fund--Series B 1935)	2,960.00
12-20-49	\$5,500.00 Maturity value United States Savings Bonds, Series F, due 12/1/61 (Dormitory Bond Fund--Series C 1935)	4,070.00
12-20-49	\$8,000.00 Maturity value United States Savings Bonds, Series F, due 12/1/61 (Stadium Improvement Bond Fund, Series 1948)	5,920.00
1- 6-50	\$50,000.00 Par value United States Savings Bonds, Series G, due 1/1/62 (Student Property Deposit Scholarship Fund)	50,000.00
12-19-49	50 Shares Home Insurance Company Common Stock @ 35-1/4 Net per share	1,762.50
	50 Shares F. W. Woolworth Company Capital Stock @ 48 per share (Funds Grouped for Investment)	2,420.10
1- 5-50	100 Shares F. W. Woolworth Company Capital Stock @ 48-1/2 per share	4,880.85
1-16-50	100 Shares Continental Can Co., Inc., Common Stock @ 35-1/2 per share	3,577.75
	100 Shares Union Carbide and Carbon Corporation Capital Stock @ 43 per share (Hogg Foundation: W. C. Hogg Fund)	4,330.30

Date	SALES Security	Net Proceeds
12-12-49	12 Shares American Telephone and Telegraph Company Capital Stock, sold @ 148 1/2 per share	1,774.76*
	41 Shares The Dow Chemical Company Company Common Stock, sold @ 55-7/8 per share	2,269.47*
	40 Shares E. I. du Pont de Nemours & Company Common Stock, sold @ 60 1/2 per share	2,398.34*
	25 Shares General Electric Company Common Stock, sold @ 41-3/4 per share	1,028.72*
	20 Shares General Motors Corporation Common Stock, sold @ 69-3/4 per share	1,384.05*
	20 Shares Humble Oil and Refining Company Capital Stock, sold @ 82-1/4 per share	1,635.95*
	27 Shares International Business Machines Corporation Capital Stock, sold @ 200-3/8 per share	5,393.82*
	40 Shares Sears, Roebuck and Company Capital Stock, sold @ 43-1/8 per share	1,704.19*
	50 Shares Standard Oil Company of Indiana Capital Stock, sold @ 44-5/8 per share	2,209.38*

Date	SALES (Continued) Security	Net Proceeds
12-12-49	60 Shares Union Carbide and Carbon Corporation Capital Stock, sold @ 45-1/4 per share	\$ 2,687.72*
	10 Shares United States Steel Corporation 7% Cumulative Preferred Stock, sold @ 138-3/4 per share	1,380.47*
	\$200.00 Par Value American Telephone and Telegraph Company Ten-Year 3-1/8% Convertible Debentures, due June 20, 1959, sold @ 115-3/4 Net	231.40#

*Subject to further transfer taxes.
 #234.44 including accrued interest paid to date of delivery.
 (Grant by Texas Student Publications, Inc., to Be Applied on Construction Costs of Journalism Building)

We ask that these transactions receive the approval of the Board.

Upon motion by Mr. Darden, seconded by Dr. Terrell, the Board adopted the report.

ADDITIONAL INVESTMENTS FOR PERMANENT UNIVERSITY FUND.--Vice-President and Comptroller Simmons presented the following report of the Finance Committee which was adopted upon motion by Mr. Darden, seconded by Dr. Terrell:

As you know, the investments of the Permanent University Fund are restricted by law to bonds of the State of Texas, bonds of the United States, bonds of counties of the State of Texas, school bonds of municipalities of the State of Texas, bonds of cities in the State of Texas, and Permanent University Fund Bonds.

At the present time, the only types of bonds which are on the approved list of investments for the Permanent University Fund are bonds of the United States Government and voted general obligation bonds of certain counties and cities in the State of Texas. For some time, your Finance Committee has had under consideration the addition of revenue bonds of cities in the State of Texas to the approved list. The matter of adding revenue bonds has been carefully studied by the Investment Officer and reviewed by the Finance Committee and the Vice-President and Comptroller.

Revenue bonds are special obligations, payable from the revenues of the utility which benefited from the proceeds of the bond issue. As a class, water, electric, and sewer bonds have enjoyed an exceptionally fine record in the State of Texas; and, unlike general obligation bonds, they are not affected by restrictive tax limits. Revenues from water, light, and sewer projects are considerably more stable than revenues from ad valorem taxes. Also, revenue bonds are an exclusive first lien against revenues, this lien being subject only to reasonable operating expenses. The laws of Texas carefully guard the bonds from dilution of earnings protection caused by sale of additional bond issues. (A list of favorable and unfavorable factors pertaining to revenue bonds as a class is filed in the Office of the Secretary.)

The Permanent University Fund has grown rapidly in recent years, and there is need for additional investment outlets as well as for the relatively attractive yields which can

be earned on revenue bonds. Accordingly, it is the recommendation of the Finance Committee that revenue bonds of cities in the State of Texas which meet the eligibility requirements as outlined ((Eligibility Requirements for Revenue Bonds of Cities in the State of Texas (Recommended as Investments for the Permanent University Fund) filed in the Office of the Secretary)) be added to the approved list of investments for the Permanent University Fund.

OIL AND GAS LEASE TO J. E. HEAD, UNION COUNTY, ARKANSAS.-- Vice-President and Comptroller Simmons presented the following report of the Finance Committee:

Your Finance Committee has had under consideration an application from Mr. J. E. Head as Lessee for an Oil and Gas Lease covering the University's mineral interest of 4.25 royalty acres out of certain tracts of land located in Union County, Arkansas, on which Mr. Head has obtained an Oil and Gas Lease from Hogg Oil Company, the owner of 12.75 royalty acres. The lease is on Form 88 1/8 Commercial Form and is for a five-year period with payment of \$1.00 an acre for the lease and \$1.00 an acre delay rental each year. The contract has been approved as to form by the University Land Attorney.

The Committee recommends that the Board of Regents grant the proposed lease and authorize its signature by the Chairman of the Board.

Upon motion by Mr. Darden, seconded by Dr. Terrell, the Board approved the report.

RESIGNATION OF MORRIS FLEMING AS AGENT FOR McDONALD OBSERVATORY FUNDS.--Vice-President and Comptroller Simmons reported for the Finance Committee the resignation of Mr. Morris Fleming of Paris, Texas, as the agent of the Board of Regents of The University of Texas for the properties of the McDonald Observatory Fund. He stated that the resignation is dated January 9, 1950, and that the original agreement under which Mr. Fleming was appointed was dated January 20, 1930. He further stated that the Finance Committee recommended that the resignation be accepted. On motion by Mrs. Tobin, seconded by Mr. Swenson, the Board accepted the resignation of Mr. Fleming.

SALE OF BLOCKS 37 AND 53 IN THE CITY OF HOUSTON TO THE CITY OF HOUSTON.--Vice-President and Comptroller Simmons reported that Mayor Oscar Holcombe of the City of Houston had written that the City was under the necessity of acquiring from the University Blocks 37 and 53 in the City of Houston for use in building a large traffic exchange near Buffalo Drive and the Gulf Freeway. He then reported the suggestion of the Finance Committee that the City of Houston be invited to submit its best offer for consideration by the Finance Committee and report by the Committee to the Board at the February meeting. On motion by Mr. Swenson, seconded by Dr. Terrell, the Board approved the recommendation of the Finance Committee.

DISCUSSION OF POLICY AS TO REAL ESTATE ACREAGE HELD FOR THE HOGG FOUNDATION.--Vice President and Comptroller Simmons reported for the Regents Finance Committee that the Committee had under consideration several inquiries and two firm offers to purchase all or parts of the remaining 430 acres along North Shepherd Drive and Eleventh Avenue Extension in the City of Houston. This acreage is a part of the real estate bequeathed to the University under the will of Will C. Hogg. One of the firm offers was at the approximate rate of \$2,095.00 an acre for the entire tract and the other was at the rate of \$5,500.00 for the 17.47 acres in the John Austin League, lying between Eleventh Avenue and Twelfth Avenue and fronting on North Shepherd Drive. Mr. Simmons reported the view of the Committee to be that the prices offered were less than the property should bring in the current market and that

the Committee had therefore voted unanimously not to recommend acceptance. The Committee felt, however, that the amount involved, particularly in the case of the offer for the entire 430 acres, was such that the Committee should report the offer to the whole Board for consideration. Furthermore, the Committee had from time to time discussed the relative merits of a sale of the property versus a program of long term leases with improvements to be placed on the property by the lessees, and felt that this whole matter of basic policy should be reviewed by the Board. There followed an extended discussion from which it appeared, without formal vote, that the Board was in agreement with the views of the Finance Committee that none of the offers in hand should be accepted and that further study should be given to the possibility of a leasing program.

ANNUAL REPORT ON UNIVERSITY PERMANENT FUND INVESTMENTS AND TRUST AND SPECIAL FUND INVESTMENTS FOR THE FISCAL YEAR ENDING AUGUST 31, 1949.--Vice-President and Comptroller Simmons presented on behalf of the Finance Committee signed copies of the Report on University Permanent Fund Investments, The University of Texas, for the Fiscal Year Ending August 31, 1949, and the Report on Trust and Special Fund Investments, The University of Texas, for the Fiscal Year Ending August 31, 1949. On motion by Mr. Rockwell, seconded by Mr. Warren, the Board approved the reports and ordered them filed in the Office of the Secretary.

BUILDING COMMITTEE

REMOVAL OF A HALL.--Mr. Tucker presented the following recommendation of the Regents' Building Committee:

That temporary building A Hall now located on the site of the new Journalism Building be removed and relocated on the site north of Gregory Gymnasium and south of Twenty-second Street, this site having been recommended by the Faculty Building Committee. The Committee further recommends that the Vice-President and Comptroller be authorized to call for bids and award a contract for the removal and relocation work involved, the estimated cost of such project being \$4,000.00.

On motion by Mr. Kirkpatrick, seconded by Mr. Tucker, the Board approved the recommendation of the Building Committee.

RELOCATION OF OPEN-AIR THEATRE.--Mr. Tucker presented the following recommendation of the Building Committee:

That the present Open-Air Theatre now located on the construction area of the three Classroom Buildings be relocated temporarily on the site between M Hall and Speedway and just north of Waggoner Hall, in accordance with the recommendation of the Faculty Building Committee. The Vice-President and Comptroller states that this project can be handled out of the Physical Plant operating budget.

On motion by Mr. Tucker, seconded by Mr. Kirkpatrick, the Board approved the recommendation.

ADMINISTRATION BUILDING.--Mr. Tucker presented the following recommendation of the Building Committee:

That the project allotment for an Administration Building be increased from \$300,000.00 to \$1,750,000.00, the additional allotment to be charged against the University Available Fund Unappropriated Balance, and that the Consulting Architect be authorized to proceed with the preparation of preliminary plans based on a building to provide a maximum of 70,000 square feet gross floor area.

On motion by Mr. Tucker, seconded by Mr. Kirkpatrick, the Board approved the recommendation.

CHANGE ORDERS IN CONTRACTS FOR THE SCIENCE BUILDING.--Mr. Tucker presented the following recommendation of the Building Committee:

That change orders as tabulated below be authorized in present contracts for the Science Building in order to make provision for the Central Refrigeration Plant for air conditioning previously approved for installation in the west basement of the Science Building.

Revisions in the basement:

Nathan Wohlfeld, General Contractor	\$36,261.00
M. F. Fischer and Son	28,210.00
Southwest Electric Company	<u>4,261.00</u>
Total	<u>\$68,732.00</u>

Two new 10" chilled water lines:

M. F. Fischer and Son (not to exceed)	<u>\$10,000.00</u>
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On motion by Mr. Tucker, seconded by Mr. Kirkpatrick, the Board approved the recommendation.

EXTENSION OF TIME ON CONTRACTS FOR STUDENT HEALTH CENTER.--Mr. Tucker presented the following recommendation of the Building Committee:

That the Board of Regents authorize the Vice-President and Comptroller to grant extension of time under various equipment contracts for the Student Health Center building where such extensions are necessary as a convenience to the University in the performance of the particular contracts involved. A report is to be made back to the Board of Regents for record ratification and approval of all such extensions granted pursuant to this authorization.

On motion by Mr. Tucker, seconded by Mr. Kirkpatrick, the Board approved the recommendation.

MAIN UNIVERSITY

ADMINISTRATIVE ACTIONS.--President Painter presented to the Board a list of Administrative Actions which he had taken since the meeting of the Board on December 10, 1949, copies of which had been furnished to members of the Board under date of January 7, 1950. On motion by Mr. Kirkpatrick, seconded by Mr. Swenson, the Board approved the list as presented. (A copy of this list is attached hereto and made a part of these minutes. Page 319.)

DOCKET.--President Painter presented to the Board a list of recommended actions (Docket), copies of which had been furnished members of the Board under date of January 7, 1950, and recommended its approval. On motion by Mr. Swenson, seconded by Mrs. Tobin, the Board approved the list as recommended. (A copy of this list is attached hereto, and made a part of these minutes. Page 336.)

ACQUISITION OF HUDDLE COLLECTION.--President Painter reported that Mrs. Tobin had accepted on behalf of the Board from an anonymous donor the Huddle Collection of water colors. On motion by Mr. Tucker, seconded by Mr. Kirkpatrick, the Board ratified and confirmed Mrs. Tobin's action in accepting the donation and expressed its appreciation for the generosity of the anonymous donor.

SELECTION OF MR. WARDLAW AS DIRECTOR OF THE UNIVERSITY PRESS.--President Painter recommended to the Board that Mr. Frank H. Wardlaw

be elected as Director of The University of Texas Press at an annual salary of \$6,500, this appointment to become effective on or about July 1, 1950. President Painter then discussed at length with the Board the qualifications of Mr. Wardlaw for this position. On motion by Mr. Rockwell, seconded by Mr. Darden, the Board approved the appointment as recommended.

GIFT OF EQUIPMENT FROM RADIO CORPORATION OF AMERICA.--President Painter reported receipt of a gift of equipment of various kinds from the Radio Corporation of America, aggregating approximately \$1,180 catalogue value. He recommended that the Board accept the gift. On motion by Mr. Swenson, seconded by Mr. Kirkpatrick, the Board accepted the gift and instructed Secretary to convey its thanks to the Radio Corporation of America.

INSURANCE ON MAGNESIUM PLANT PROPERTY.--President Painter presented the following report from Vice-President and Comptroller Simmons:

Under the requirements of our lease with the Federal Government for the Magnesium Plant property we were required to carry various types of insurance coverage, including public liability, boiler liability, fire, windstorm, etc.. Now that the lease has been terminated and title to the property vested in The University of Texas, we are free to modify the program of insurance coverage to conform to our general policy. With reference to public liability, I have already canceled the policies since the Attorney General and the Courts of Texas have held repeatedly that the State is not liable for the negligence of its officers or employees unless such liability is specifically assumed by Legislative action in advance.

As regards boiler liability, it is our custom to carry such coverage on Main University boilers, and I would expect to continue the coverage on the Magnesium Plant boilers, placing them under our general boiler policy rather than separately as now covered.

With regard to fire and extended coverage insurance, I recommend that the existing policies be canceled and that no insurance be carried on the buildings. In support of this recommendation, I have received a letter from Professor J. Neils Thompson, dated January 11, 1950, which bears Mr. Granberry's approval. Practically all of the buildings are of the so-called fireproof or fire resisting type. Furthermore, we are unusually well provided with fire protection equipment and facilities.

President Painter then recommended that the program outlined in Mr. Simmons' letter concerning insurance on Magnesium Plant Property be put into effect. On motion by Mr. Kirkpatrick, seconded by Mr. Swenson, the Board approved the recommendation.

EMPLOYMENT OF ENGINEER TO DESIGN AIR CONDITIONING EQUIPMENT FOR CAFETERIA.--President Painter presented the following report from Vice-President and Comptroller Simmons:

In order to prepare the necessary plans and specifications for the air conditioning equipment to be installed in the main Cafeteria, it appears desirable to employ an outside engineer. After a thorough discussion of the matter with Mr. Carl J. Eckhardt, I recommend that the Regents authorize the employment of Mr. Martin Staley of San Antonio, Texas, to design the system for the main Cafeteria on the basis of the fee of 6 $\frac{1}{2}$ % of the cost of the system designed by him if the cost is \$25,000.00 or less, and 6% of the cost if it should exceed \$25,000.00.

Mr. Staley designed the mechanical features of the entire Union Building when it was originally built and made provision for the ducts and mechanical equipment now in the building which will be utilized in the air conditioning system. Mr. Staley is also the Engineer who designed the mechanical and electrical features of the Pharmacy Building, his employment by Atlee B. and Robert M. Ayres for this project having been approved by Mr. Mark Lemmon, Consulting Architect.

It should be understood that Mr. Staley's services, if authorized, would include only the system to serve the main Cafeteria. Those portions of the building which require separate cooling units will be handled by Mr. Eckhardt's staff, and the supervision of all of the work involved will be handled by his staff.

I further recommend that the Regents' approval include authorization to me to negotiate and sign the necessary contract agreement with Mr. Staley.

On motion by Mr. Tucker, seconded by Mr. Swenson, the Board approved the employment of Mr. Staley for the purposes indicated and authorized the Vice-President and Comptroller to sign the necessary contract agreement.

GIFTS FROM MR. H. H. WEINERT AND MR. AND MRS. R. K. BLUMBERG. --President Painter reported that the Business Office of the Medical Branch had received two checks in the amount of \$5,000 each, given by Mr. H. H. Weinert and Mr. and Mrs. R. K. Blumberg, to be deposited to the H. H. Weinert Endowment Fund for Cardiovascular Research. On motion by Mr. Darden, seconded by Dr. Terrell, the Board accepted the gifts and instructed the Secretary to express their appreciation to the donors.

Saturday, January 21, 1950

The Board of Regents of The University of Texas met for the remainder of their regular meeting in the Office of the President, at 9:30 a.m., Saturday, January 21, 1950, with the following present: Regents Woodward (Chairman), Warren (Vice-Chairman), Darden, Kirkpatrick, Terrell, Rockwell, Tobin, Tucker, and Swenson; President Painter, Vice-President Dolley, Vice-President and Comptroller Simmons; Dr. Elliott; Dr. Clark; University Land Attorney Gaines; Assistant to the President Granberry; Director of News and Information Service Keys; and Secretary Holt.

ACQUISITION OF MAGNESIUM PLANT PROPERTIES.--President Painter reported the completion of negotiations for the acquisition of the Magnesium Plant Properties and recommended that the Board adopt the following resolution:

WHEREAS, pursuant to a resolution duly passed by this Board on June 11th, 1948, Dr. Theophilus S. Painter as President of The University of Texas, has negotiated with and accepted from the United States Government for and in behalf of the Board of Regents of The University of Texas, and their successors in office for the use and benefit of The University of Texas, the following documents, subject to the covenants, conditions, restrictions, exceptions and reservations therein contained, viz.:

1. Deed dated December 19, 1949, from Reconstruction Finance Corporation to The University of Texas, recorded in Book No. 994, pages 337 to 344, Deed Records of Travis County, Texas.

- 2. Conveyance of railroad trackage, dated December 19, 1949, from Reconstruction Finance Corporation to the University, recorded in Book No. 1020, pages 210 to 211, Deed Records of Travis County, Texas.
- 3. Cancellation agreement, dated December 19, 1949, between Reconstruction Finance Corporation and University of Texas, providing for cancellation of lease agreement dated May 17, 1947. (This instrument has not been recorded.)
- 4. Bill of Sale, dated December 19, 1949, between Reconstruction Finance Corporation and The University of Texas, providing for the conveyance of personal property, machinery and equipment. (This instrument has not been recorded.)

BE IT RESOLVED, that the action of Dr. Theophilus S. Painter, as President of The University of Texas, in accepting and executing the above described instruments for and in behalf of the Board of Regents of The University of Texas, and their successors in office for the use and benefit of The University of Texas, subject to the covenants, conditions, restrictions, exceptions and reservations contained therein, be and the same is hereby in all things duly confirmed, approved and ratified.

On motion by Mr. Kirkpatrick, seconded by Mr. Warren, the Board adopted the Resolution in the form recommended.

LIGHTING IMPROVEMENTS IN LIBRARY AND IN ARCHITECTURE BUILDING.

--President Painter presented the following report from Vice-President and Comptroller Simmons:

To meet critical needs in certain spaces in the Library Building, I arranged some time ago for a study and recommendations looking to necessary improvements in the lighting facilities, and we now have in hand recommended plans and estimated costs for such improvements. More recently, we have had renewed requests for improvements in the lighting in the various drafting rooms of the Architecture Building, and recommended plans and estimated costs for improving these spaces are now in hand. Following are the estimated sums required for each of these buildings:

1. Library Building	\$13,500.00
2. Architecture Building	<u>10,000.00</u>
Total	\$23,500.00

I recommend that a special appropriation be made out of the Available University Fund for this project.

On motion by Mr. Darden, seconded by Mr. Kirkpatrick, the Board approved the lighting improvements as recommended.

ALTERATIONS IN HILL HALL.--Vice-President and Comptroller Simmons reported that the Athletic Director had indicated that the expansion and alteration of Hill Hall should be completed before August 1, 1950. He then recommended that authorization be given for the selection of an Associate Architect for the project and for the beginning of work on plans and specifications by that Associate Architect before the February meeting of the Board, the work to be done under the supervision of Mr. Mark Lemmon, Consulting Architect. Upon motion by Mr. Tucker, seconded by Mr. Kirkpatrick, the Board approved the recommendation and authorized the Vice-President and Comptroller on the recommendation of the University Consulting Architect to engage an Associate Architect and to sign the agreement on behalf of the Board.

MEDICAL BRANCH

CENTRAL COOLING TOWER FOR AIR CONDITIONING EQUIPMENT AT MEDICAL BRANCH.--President Painter presented the following report from Vice-President and Comptroller Simmons:

Mr. N. P. Turner of the firm of Freese, Nichols, and Turner, Consulting Engineers, Houston, telephoned me on yesterday suggesting the need for a central cooling tower to serve the various air conditioning installations on the campus of the Medical Branch at Galveston. He reported that the matter had come to his attention through inquiries submitted to him by Mechanical Engineers working on plans for the new Laboratory Building and by Contractors engaged in constructing the new hospital under contract with The Sealy and Smith Foundation for the John Sealy Hospital. It appears that the air conditioning equipment to be installed in the new hospital will involve a capacity of some 700 tons, and the location of the cooling tower to serve this installation seems, as yet, not to have been settled. It also appears that the new Laboratory Building will include air conditioning equipment of some 200 to 300 tons capacity, which will, of course, have to be served by its own cooling tower or from some central cooling tower. In addition, there are, of course, the many existing small units scattered over the Medical Branch campus with the correspondingly large number of cooling towers which present a substantial problem so far as maintenance is concerned and the efficiency of which would undoubtedly be improved through service from a central cooling tower.

Mr. Turner reminded me that his supplemental report on mechanical utilities at the Medical Branch, submitted under letter of transmittal dated September 16, 1948, had included a chapter dealing with the subject of air conditioning, (Chapter IV). In this report he had recommended that consideration be given to the establishment of some over-all policy with respect to air conditioning at the Medical Branch so that building plans could be predicated upon such a policy.

As I understood Mr. Turner, it was his feeling, from the standpoint of engineering, that there might be many advantages to a central cooling tower with sufficient capacity to serve the new hospital, the new laboratory, and all existing installations, as well as probable new installations in existing buildings as and when it is possible to provide for these latter. He ventured the suggestion that if Mr. Lemmon, as Consulting Architect, were given authority to negotiate with The Sealy and Smith Foundation it might be possible to arrange for a central cooling tower at no greater aggregate cost than the separate cooling towers now apparently in prospect would cost, and with operating advantages to the University over the years ahead.

On motion by Mr. Kirkpatrick, seconded by Mr. Swenson, the Board authorized the University Consulting Architect to study the overall air conditioning needs at the Medical Branch and to confer with The Sealy and Smith Foundation for the John Sealy Hospital, to report back to the Board at the February meeting if possible the best approach to providing the over-all cooling facilities.

MAIN UNIVERSITY

PETROLEUM RESEARCH COMMITTEE.--Chairman Woodward called attention of the Board to the recent action of the Board of Directors of the Agricultural & Mechanical College appropriating the sum of \$30,000 to be used for the support of a joint research program with The University of Texas dealing with secondary recovery of oil. President Painter then explained about the earlier basis of this program and steps that had been taken to set up the Petroleum Research Committee consisting of two professors each from the campus of the cooperating institutions and

Railway Commissioner, William Murray, as Chairman. He explained further that the two institutions jointly went before the Legislature and requested appropriations for the support of this joint research program. No action was taken by the Legislature. The appropriation made by the Directors of A. & M. College was to cover the period between February 1, 1950 and January, 1951, at which time it was planned to go before the Legislature again and request appropriations for the program.

Upon motion by Mrs. Tobin, seconded by Mr. Rockwell, the Board voted to set up the Research Program as recommended by Dr. Painter.

RAISE OF SALARY FOR DIRECTOR OF HOGG FOUNDATION.--President Painter reported a request from the Hogg Foundation that the salary of the Director, Dr. Robert L. Sutherland, be raised to \$12,000 a year. Upon recommendation by President Painter, and motion by Mrs. Tobin, seconded by Mr. Tucker, the Board voted to raise Dr. Sutherland's salary to \$12,000 a year, effective February 1, 1950.

ADJOURNMENT.--The Board adjourned at 1:15 p.m. until 9:00 a.m. February 24, 1950.

Arthur L. Holt
Secretary

Jan 20 1950

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TEXAS WESTERN COLLEGE
of The University of Texas
El Paso, Texas

January 12, 1950

TO THE HONORABLE MEMBERS OF THE BOARD
OF REGENTS OF THE UNIVERSITY OF TEXAS

Mrs. Tobin and Gentlemen:

The following Administrative Actions have been taken by the President of Texas Western College since the meeting of the Board on December 9 and 10.

Office of the Dean of Engineering

1. Mrs. Clare M. Chew, Secretary at a salary of \$1,980 for twelve months, has resigned effective at the close of business on January 22, 1950.

2. Mrs. Mary Ellen Hurd has been appointed Secretary at a salary of \$1,980 for twelve months, effective January 23, 1950.

Mail Service

3. Mr. Robert P. King, Mail Carrier at a salary of \$75 per month, has resigned effective at the close of business on January 15, 1950.

4. Mr. Jim DeGroat, Mail Carrier at a salary of \$45 per month, has resigned effective at the close of business on January 15, 1950.

5. Mr. Albert A. Tilney has been appointed Mail Carrier at a salary of \$75 per month effective January 16, 1950.

6. Mr. Bill D. Tittle has been appointed Mail Carrier at a salary of \$45 effective January 16, 1950.

Physical Education

7. A leave of absence without pay has been granted to Mrs. Julia I. Kane, Instructor in Physical Education, for the Second Semester of the Long Session 1949-1950.

8. The appointment of Mrs. Phyllis H. Meserow, Instructor, part-time, in Physical Education at a salary of \$1,100 for the Second Semester of the Long Session 1949-1950, has been changed to full-time at a salary of \$1,870 for the semester, the additional amount to be paid from the unused salary for Mrs. Kane.

Trans-Pecos Teachers Association

9. The sum of \$250 has been appropriated from the Unappropriated Balance to the Trans-Pecos Teachers Association to pay Texas Western College's proportion of fees to bring outstanding speakers to the meeting to be held in El Paso March 16-18.

Respectfully submitted

Wilson H. Elkins
President

TEXAS WESTERN COLLEGE
of The University of Texas
El Paso, Texas

January 12, 1950

TO THE HONORABLE MEMBERS OF THE BOARD
OF REGENTS OF THE UNIVERSITY OF TEXAS

Mrs. Tobin and Gentlemen:

I am submitting herewith a Docket for consideration of the Board at the meeting on January 20 and 21.

RECOMMENDED ACTIONS

I recommend that the following items be approved:

Public Health Service Grant

1. Appoint Mr. Manuel Baca as Laboratory Technician at a salary of \$225 per month for the period January 1 through December 31, 1950, under provisions of Research Grant 457(R).

Library

2. Grant a leave of absence without pay to Miss Frances Clayton, Assistant Librarian at a salary of \$3,520 for twelve months, for the period February 1 through July 31, 1950.

3. Change the appointment of Miss Dorothy Ormsbee from Assistant Librarian and Cataloger at a salary of \$2,640 for twelve months to Assistant Librarian at a salary of \$3,520 for twelve months for the period February 1 through July 31, 1950.

Veterans Administration

4. Authorize President Wilson H. Elkins to sign contracts for Texas Western College with the Veterans Administration.

Improvements and Repairs

5. Accept the bid of Neff-Buckner-Holt of \$411.00 for furnishing and installing special frames and shades for darkening rooms in the new addition to the Engineering Building. This firm is the only local one handling the desired equipment. This amount will be paid from the appropriation for Improvements and Repairs.

Correction

6. Correct Item 4 of Administrative Actions dated December 1, 1949 to make the appointments of Laboratory Assistants to be effective October 1, 1949, through January 31, 1950, instead of October 1, 1949, through May 31, 1950.

Out-of-State Trips

7. Grant permission to Mr. John F. Graham, Professor of Mining and Metallurgy, and to Dr. Joseph C. Rintelen, Jr., Associate Professor, to accompany the senior metallurgy class on an inspection trip to Hurley, New Mexico, on Saturday, January 14, 1950, their expenses to be paid from the Department of Mining and Metallurgy.

8. Grant permission to Mr. R. C. Coleman, Assistant Professor of Engineering, to attend the mid-year meeting of the Engineering Drawing Section of the American Society for Engineering Education to be held in Chicago January 19-21 inclusive. Mr. Coleman's expenses will be paid from the Department of Engineering.

Athletics

9. Authorize the payment to members of the coaching staff of amounts equal to one-half their respective monthly salaries in recognition of additional services rendered by them in preparation for and during the Sun Bowl Game; also the payment of \$100 to W. I. Shepherd,

Band Director, these payments to be made from the proceeds to the College from the Sun Bowl Game.

Respectfully submitted

Wilson H. Elkins
President

THE UNIVERSITY OF TEXAS
Office of the President
Austin

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January 7, 1950

TO THE HONORABLE BOARD OF REGENTS
OF THE UNIVERSITY OF TEXAS

Mrs. Tobin and Gentlemen:

I am submitting herewith the administrative actions taken by the President since your meeting of December 9 and 10, 1949.

Main University and Extramural Divisions

Office of the President

1. The sum of \$360 has been transferred from the position of Secretary to the account for Clerical Assistants in this budget.

Office of Government Sponsored Research

2. Miss Nadine Symmes, Secretary (half-time) at \$1,140 for twelve months, has resigned effective at the close of business on December 15, 1949.

Office of the Auditor

3. The position of Secretary formerly held by Mrs. Ashworth, resigned, at \$2,520 for twelve months has been changed to Stenographer-Office Assistant at a salary rate of \$1,848 for twelve months effective December 1, 1949.

4. Mrs. Nancy H. Brehany has been appointed Stenographer-Office Assistant at a salary rate of \$1,848 for twelve months effective December 1, 1949, funds to come from the salary of Mrs. Ashworth, resigned.

Office of the Registrar

5. Mrs. Sue C. Linville, Senior Clerk-Typist at a salary rate of \$2,160 for twelve months, has resigned effective at the close of business on November 30, 1949.

6. Mrs. Alma R. Sissel has been appointed Senior Clerk-Typist at a salary rate of \$2,160 for twelve months effective December 1, 1949, vice Mrs. Linville, resigned.

7. Miss Jean Ann Ferris, Clerk-Typist at a salary rate of \$1,752 for twelve months, has resigned effective at the close of business on January 10, 1950.

8. Mrs. Virginia A. Rambie, Clerk-Typist at a salary rate of \$1,848 for twelve months, has resigned effective at the close of business on November 30, 1949.

9. Miss Jeanette Louise Herm has been appointed Clerk-Typist at a salary rate of \$1,848 for twelve months effective December 1, 1949, vice Mrs. Rambie, resigned.

10. Mrs. Billie Jean Milburn, Clerk-Typist at a salary rate of \$1,752 for twelve months, has resigned effective at the close of business on November 30, 1949.

11. Mrs. Faye K. Hammond has been appointed Clerk-Typist at a salary rate of \$1,752 for twelve months effective December 1, 1949, vice Mrs. Milburn, resigned.

12. The status of Miss Morrison Alley, Clerk, has been changed from \$1,944 to \$2,052 for twelve months effective December 1, 1949, vice Miss Mahoney, resigned.

13. Mrs. Shirley M. Pogson has been appointed Clerk at a salary rate of \$1,752 for twelve months effective December 5, vice Miss Alley, transferred.

University News and Information Service

14. The appropriation for Newspaper Subscriptions has been increased by \$150 from the 1949-50 Main University Unappropriated Balance.

Student Life Staff

15. Miss Marjorie A. Windham, Secretary to the Dean of Women, at a salary rate of \$2,160 for twelve months, has resigned effective at the close of business on January 2, 1950.

University Veterans Advisory Service

16. Mrs. May Frances Van Horn has been appointed Clerk-Typist at a salary rate of \$1,752 for twelve months effective December 1, 1949, vice Miss Noble, resigned.

English

17. Miss Ruth Pressley, Instructor (modified service) at \$1,363.28 for 9 months, has resigned effective at the close of business on January 31, 1950.

Home Economics

18. Mrs. Grace G. Ivers, Stenographer-Office Assistant at a salary rate of \$1,848 for twelve months, has resigned effective at the close of business on December 7, 1949.

Psychology

19. Mrs. Jane Louise Chatham, Stenographer-Office Assistant at a salary rate of \$1,944 for twelve months has resigned effective at the close of business on November 30, 1949.

20. Mrs. Sammie Shippey has been appointed Stenographer-Office Assistant at a salary rate of \$1,848 for twelve months effective December 1, 1949.

Romance Languages

21. Mrs. Grace C. McMinn has been appointed Secretary at a salary rate of \$2,160 for twelve months December 5 through 21, 1949, vice Mrs. Leary, resigned.

Accounting

22. The status of Mr. Neil K. Alexander, Instructor at \$3,400 for 9 months, has been changed for the Second Semester from full-time to one-third time.

23. Mr. William J. Brewer has been appointed Lecturer (two-thirds time) for the Second Semester at a total stipend of \$1,000 payable from the salary of Mr. Alexander whose status has been changed.

Management

24. The name of Miss Polly Chenault has been deleted as Stenographer-Office Assistant at \$1,848 for twelve months, effective at the close of business on November 22, 1949, since she is being appointed Secretary in the Office of the Dean of the College of Business Administration.

25. Mrs. Jimma D. Lampe has been appointed Stenographer-Office Assistant at a salary rate of \$1,848 for twelve months effective November 23, 1949, vice Miss Chenault, transferred.

Office of the Dean of the College of Business Administration

26. Miss Polly Chenault has been appointed Secretary at a salary rate of \$2,160 for twelve months effective November 23, 1949, vice Mrs. Lidiak, transferred.

Educational Administration

27. Mrs. Dorothy R. Peckham, Instructor at a salary rate of \$3,000 for 9 months, has resigned effective at the close of business on January 31, 1950.

History and Philosophy of Education

28. The designation (three-fourths time) has been inserted following the name of Dr. D. L. Geyer, Lecturer, without change in salary rate.

Bureau of Laboratory Schools

29. The account of Payment to Austin Schools has been increased by \$732.82 by the following transfers:

- \$600 from the account for Publications
- \$132.82 from the account for Equipment

Office of the Dean of the College of Education

30. Mrs. Mary E. Meinschein, Stenographer-Office Assistant at a salary rate of \$1,848 for twelve months, has resigned effective at the close of business on December 11, 1949.

Aeronautical Engineering

31. The title of Mr. R. C. Staley, Instructor, has been changed to Instructor in Meteorology, effective December 16, 1949.

Civil Engineering

32. The appointments of the following as Instructor have been extended through the Second Semester at the stipend indicated, payable from unexpended salary funds:

- Frank G. Bryant, Jr., at \$1,450 for the Semester
- Harold G. Kuehn at \$1,350 for the Semester
- H. B. Skinner at \$1,350 for the Semester

Music

33. The appointment of Miss Mary Louise Harwood, Instructor (Theory) has been extended through the Second Semester at the salary rate of \$2,900 for 9 months.

34. The account for Maintenance and Equipment has been increased by \$20.00 from a refund from expenditure from the special equipment appropriation.

Law

35. The salary rate of Miss Mary Lu Kuykendall, Secretary, has been increased from \$2,052 to \$2,160 for twelve months ~~effective December 1, 1949.~~ For the period Sept. 1, through Nov. 30, 1949, and \$2,280 effective Dec. 1, 1949.

36. Mrs. Nell D. Brown, Stenographer-Office ^{Assistant} at a salary rate of \$1,848 for twelve months, has resigned effective at the close of business on November 30, 1949.

Library School

37. Mr. Charles F. Folmer has been appointed Lecturer (one-fourth time) for the Second Semester at a total stipend of \$625.00.

Pharmacy

38. Mr. Ernest Beerstecher, Jr., has been appointed Lecturer (part-time) for the Second Semester without salary from this budget.

39. The Maintenance and Equipment account has been increased by \$565 for equipment for the research of Dr. Chambers, the funds to come from the 1949-50 Main University Unappropriated Balance.

40. Mr. Rodgers Mayer Bader has been appointed Instructor in Pharmacology (Temporary) for the Second Semester at a total stipend of \$1,350 for the period.

Intramural Athletics for Men

41. The account for Maintenance and Equipment has been increased by \$450 from the 1949-50 Main University Unappropriated Balance.

42. Mrs. Edith G. Hartigan, Stenographer-Office Assistant at a salary rate of \$1,386 for 9 months, has resigned effective at the close of business on January 31, 1950.

43. Miss Lucile Crowe has been appointed Stenographer-Office Assistant at a salary rate of \$1,386 for 9 months effective February 1, 1950, vice Mrs. Hartigan, resigned.

Graduate School

44. Mrs. Becky B. Taylor, Stenographer-Office Assistant at a salary rate of \$1,848 for twelve months, has resigned effective at the close of business on December 27, 1949.

1950 SUMMER SESSION

45. The account for Teaching Fellows and Assistants in the Department of Sociology for the First Term, has been increased from the 1950 Summer Session Unappropriated Balance by \$168.00.

46. Mr. H. H. Young has been appointed Lecturer (half-time) in History and Philosophy of Education for the First Term at a total stipend of \$325.00.

47. The stipend of Mr. D. L. Geyer, Lecturer in History and Philosophy of Education for the Second Term has been changed from \$600 to \$800.

48. Miss Onah Jacks has been appointed Lecturer in History and Philosophy of Education for the Second Term at a total stipend of \$675.00.

University Research Institute

49. The appropriation for library materials has been increased by \$1.36 in Project No. 260.

50. The sum of \$700 has been transferred from the account for Research Aid and Publication to the unallocated balance of the University Research Institute.

51. The following projects have been approved for 1949-50 from the unallocated balance of the Institute.

Project
No.

118	Hilda F. Rosene, Associate Professor of Zoology, for "Studies in the biophysics of water and solute absorption by individual root hairs	\$288.00
	Assistance	
211	Ernest C. Mossner, Professor of English, the continuance of his two volumes of a biography of <u>David Hume</u> , <u>Life of a Man of Letters</u>	400.00
	Assistance	
218	H. S. Vandiver, Distinguished Professor of Applied Mathematics, continuation of the study of Algebra and Theory of Numbers	300.00
	Assistance	
253	M. Romera-Navarro, Distinguished Professor of Romance Languages, preparation of a Hispanic Lexicography	400.00
	Assistance	
302	D. T. Starnes, Professor of English, preparation of a book on Renaissance dictionaries	400.00
	Assistance	
303	George I. Sanchez, Professor, History and Philosophy of Education, a study of Father Antonio Jose Martinez, a distinguished educator and political figure in New Mexico during the first half of the nineteenth century	400.00
	Assistance and supplies	
304	C. M. Rosenquist, Professor of Sociology, part-payment of census cards for the State of Texas as prepared by the 1940 U. S. Census	275.00
	Purchase of census cards	

Gene Research

52. The account for Maintenance, Equipment and Travel has been increased by \$660 transferred from the account for Research Assistants and Technicians.

Bureau of Business Research

53. Mrs. Charlotte R. Watson has been appointed Clerk-Typist at a salary rate of \$1,848 for twelve months, effective December 1, 1949, vice Miss Jefferson, resigned.

Extension Teaching Bureau

54. Mr. James L. McKay has been appointed Lecturer in Educational Psychology for the period October 13 through January 31, 1950, at a total stipend of \$800 payable by voucher from the Extension Teaching Centers fund.

Industrial and Business Training Bureau

55. Mr. Robert C. Joekel has been appointed Clerk at a salary rate of \$1,752 for twelve months effective November 1, 1949.

56. Mrs. Frances Elaine Ayres has been appointed Stenographer-Office Assistant for the period November 1, 1949, through April 30, 1950, at a salary rate of \$2,160 for twelve months, payable from income from fees.

Library

57. An additional position of Clerk-Typist has been created at a salary rate of \$1,752 for twelve months effective January 3, 1950.

58. The following have resigned as Clerk-Typist, each at a salary rate of \$1,752 for twelve months:

- Bobbie R. Delafield, at the close of business on December 31, 1949
- Edna Sarah Dougherty, at the close of business on January 15, 1950
- Clara Ann Taylor at the close of business on February 28, 1950.

Hogg Foundation

59. The status of Miss Nancy Jane Penick has been changed from Stenographer-Office Assistant at \$1,848 to Secretary at \$2,160 for twelve months, effective December 1, 1949.

Bureau of Ships

60. The appointment of Mr. T. B. Metcalfe, Research Scientist (half-time) at \$147 per month has been terminated effective at the close of business on November 30, 1949, in this budget.

61. The appointment of Miss Erin Colleen Moore, Research Scientist (half-time) at \$133.50 has been terminated in this budget effective at the close of business on November 30, 1949.

Catalysis Research Laboratory

62. Miss Peggy Irene Mayfield has been appointed Research Scientist I (5/11 time) at \$121.36 per month effective September 16, 1949.

Defense Research Laboratory

63. Mr. R. F. Shurtz has been appointed Consultant, without salary effective December 1, 1949.

64. Mr. L. F. Connell, Jr., has been appointed Consultant, without salary for the period December 1 through January 2, and Research Scientist (Faculty)(one-fourth time) at \$105.56 per month effective January 3, 1950.

65. Miss Lina J. Bigelow, Clerk-Typist at \$154 per month, has resigned effective at the close of business on December 31, 1949.

66. Mr. J. J. Cannaday, Guard at \$154 per month was granted a leave of absence without salary for the period November 29 through December 28, 1949, and resigned effective at the close of business on December 28, 1949.

JAN 20 1950

Defense Research Laboratory (continued)

67. Mr. Arnold P. Chote has been appointed Guard at \$154 per month effective December 12, 1949, vice Mr. Cannaday.

68. The leave of absence without salary of Mrs. Ruth W. Maloney, Research Scientist (Mathematics) I at \$180 per month was extended through November 30, 1949.

69. Miss Nadine Symmes, Secretary (half-time) at \$95.00 per month, has resigned effective at the close of business on December 15, 1949.

70. Mr. Philip K. York has been appointed Research Scientist II (Chemistry)(half-time) at \$133.50 p.r month, effective November 16, 1949.

Electrical Engineering Research Laboratory

71. Mrs. Carolyn Croft, Computing Clerk at \$162 per month, has resigned effective at the close of business on December 31, 1949.

Military Physics Research Laboratory

72. Mr. Malcolm Eugene Ennis has been appointed Research Scientist III (Faculty)(one-fourth time) at \$88.89 per month effective December 1, 1949.

73. Mr. Albin Houdek, Computing Clerk (part-time) at \$77.73 per month, has resigned effective at the close of business on October 31, 1949.

74. The status of Mrs. Helen C. Williamson, Administrative Secretary, has been changed from full-time at \$242 to half-time at \$121 per month effective December 1, 1949.

75. Mr. James M. Young has been appointed Research Scientist II (half-time) at \$127.43 per month effective December 8, 1949.

U. S. P. H. Grant - Clinical Psychology

76. The appointment of Mrs. Gertrude D. Moss, Secretary at \$180 per month, has been cancelled effective at the close of business on December 6, 1949.

FELLOWSHIPS AND SCHOLARSHIPS: The following fellowships and scholarships have been awarded, each upon the basis of the recommendation of the appropriate Committee of Award:

1. The Texas Journalism Scholarship for 1949-50 in the amount of \$150, payable in two installments, to Mr. Charles H. Row of San Antonio.
2. The Celanese Fellowship in Chemical Engineering for 1949-50 in the amount of \$1,500 payable in twelve monthly installments beginning September 1, 1949, to Mr. Robert E. Pennington.
3. The Whiteselle Scholarship for 1949-50 in the amount of \$125 payable in two installments, to Mr. Billy Stokes of Corsicana.
4. The following Will Rogers Scholarships for 1949-50:
 - (1) In the amount of \$160 to Walter Pruessner, payable \$80.00 on December 15, 1949, and \$80.00 on February 4, 1950.
 - (2) In the amount of \$210 to Kenneth N. Kirby, payable \$80.00 on December 20, 1949; \$80.00 on February 4, 1950; \$25.00 on June 7 and \$25.00 on July 20, 1950.
5. The Standard Oil Company of Texas Fellowship effective February 1, 1950, to Mr. Lee Steven Carter, in the amount of \$1,250 for the academic year of a minimum period of ten months. The recipient will also be reimbursed by the Company for tuition, laboratory fees, or special equipment and materials necessary for his graduate studies, not provided by the University, in the amount not to exceed \$500 for the academic year.

OUTSIDE AND ADDITIONAL DUTIES: The following staff members have been granted permission to pursue the duties outlined below, which duties will be so arranged they will not interfere with regular University assignments.

1. Dean L. D. Haskew of the College of Education, to serve as consultant and surveyor of teacher education in connection with the present all-out study of higher education in the state of Arkansas. This will involve ten days to two weeks spread over a period of ten months for which Dean Haskew will receive a stipend of \$50.00 per day while in Arkansas.
2. Mr. Cecil L. Wimberley, Draftsman II in the Defense Research Laboratory, to do occasional drafting and lettering work in connection with preparation of veteran trainees' theses to involve not more than \$150 during the year.
3. Mr. Elmo L. Fischer, Administrative Clerk in the Bursar's Office, to continue to serve as bookkeeper for Neiderwald Farmers Association, Inc., of Kyle, Texas, for which he will receive \$50.00 per month.
4. Mr. James C. Williams, Instructor in Music, to perform with the San Antonio Symphony Orchestra on December 2 and 3, for which he will be paid \$20.00 per concert plus expenses.
5. Mr. O. O. Barrett, Oil Gauger in Oil Field Supervision, to supplement his earnings by odd jobs at irregular intervals.
6. Miss Charlotte DuBois, Associate Professor of Music, to direct the choir at All Saints Episcopal Church, temporarily at \$10.00 per Sunday, beginning in December, 1949.
7. Mr. Wayne E. Long, Professor of Mechanical Engineering, to do consulting work for which compensation will not exceed, during the nine months period of the academic year, twenty-five per cent of his salary.
8. Mrs. Joan K. Ryan, Instructor in Music, to teach music to two junior high school students during the 1949-50 academic year.
9. Mrs. Gladys S. Sorrells, Instructor in Music, to serve as a soprano soloist at St. David's Episcopal Church at a salary of \$40.00 per month.
10. Mr. Frank Elsass, Assistant Professor of Music, to play with the San Antonio Symphony Orchestra on December 3, for which he received \$35.00.
11. Mr. Joe P. Witherspoon, Jr., Assistant Professor of Law, to assist the firm of Gist and Wilson of Tyler, Texas, in the oral argument of a case beginning December 12, 1949, for which he will receive a fee.
12. Mr. E. A. Gell, Accountant II in the Office of the Auditor, for audit and tax work during January, 1950, for which he will receive approximately \$50.00.

USE OF TEXTBOOKS WRITTEN BY STAFF MEMBERS: Permission has been granted for the use of the following text material prepared by members of the staff:

1. Figuring for Merchandising Profits, a Guide to Retail Arithmetic, by Aaron Chute, published by the Bureau of Business Research at a price of Fifty Cents with no royalty to the author to be used in courses in the Department of Marketing and Transportation.
2. Chemical Activities of Fungi, by Jackson W. Foster, published by the Academic Press, Inc. The retail price is \$9.50, the royalty 15% to be used in the Department of Bacteriology.

SHORT LEAVES: The following short leaves of absence without loss of pay have been granted the staff members listed below. The trips have been made at no expense to the University unless otherwise indicated.

1. Mr. E. J. Mathews, Dean of Admissions, Emeritus, the week of December 5, 1949, to visit the Technological Institute of Monterrey, Mexico.

2. Dr. H. T. Manuel, Director of the Testing and Guidance Bureau, January 5 through 9, 1950, to attend the meeting of the Committee on Modern Languages of the American Council on Education in Washington, D. C.

3. The following, all of the Department of Chemistry, to attend the Fifth Southwest Regional Meeting of the American Chemical Society in Oklahoma City December 9 and 10:

Dr. N. Hackerman
Dr. P. S. Bailey
Dr. G. H. Ayres

4. Dr. W. Gordon Whaley, Professor of Botany, December 17 through 21 for conferences in Washington, D. C., with Special Assistants to the Surgeon General on some problems being studied.

5. Dr. B. C. Tharp, Professor of Botany, December 7 and 8 to attend the meeting of the Masonic Grand Lodge of Texas being held in Waco.

6. Dr. R. H. Montgomery, Professor of Economics, November 3 through 5 to address the annual meeting of the Missouri Educational Association in St. Louis; and December 2 to appear before the Junior Forum and the Dallas Open Forum, both of the Dallas Civic Federation.

7. Miss Edleen Begg, Instructor in English, December 12 and 13 to address two convocations of church women in Dallas.

8. Dr. Emmette S. Redford, Professor of Government, January 4 through 7 to go to Washington, D. C., following the meeting of the American Political Science Association in New York, to examine type-script reports prepared for the Hoover Commission on the work of regulatory agencies.

9. Miss Phyllis Ilett, Assistant Professor of Home Economics, November 29 through December 3 to go to Chicago, Illinois, at that time.

10. Dr. Darrell S. Hughes, Professor of Physics, December 19 and 20 to give lectures at the Houston Laboratories of the Shell Oil Company on the work of measurement of the properties of rocks and minerals.

11. Dr. H. J. Ettliger, Professor of Pure Mathematics, November 28 through 30 to attend a meeting of the Executive Committee of the National Community Relations Advisory Council in New York City.

12. Dr. C. P. Oliver, Professor of Zoology, December 1 to confer with workers in San Antonio on the study on the genetics of human cancer, his expenses to be paid from the grant from the American Cancer Society.

13. Dr. W. Frank Blair, Associate Professor of Zoology, November 23 to 27 for a field trip to eastern Texas and December 9 through 12 for a field trip to southern Texas, both to collect specimens of vertebrate animals in connection with his research, his expenses to be paid from the account for Special Research: Vertebrates.

14. Dr. W. R. Spriegel, Professor of Management, March 9, 1950, to address the Senior Officers Military Management Course of the Air Force Special Staff Course at Craig Air Force Base, Alabama.

SHORT LEAVES (continued)

15. Dr. E. K. Snell, Professor of Transportation, November 30 to December 2 to present a paper before the Railroad Section of the American Society of Mechanical Engineers in New York City.
16. Dr. James W. Reynolds, Professor, Junior College Education, November 26 through 28 to attend the meetings of the Southern Association of Colleges and Secondary Schools in Houston; also December 1 and 2 to attend the meeting of the Committee on General Education of the American Council on Education in Pittsburgh, Pennsylvania.
17. Dr. George I. Sanchez, Professor of the History and Philosophy of Education, December 2 and 3 to attend a meeting with the Trustees of the John Hay Whitney Foundation in New York City to consider plans for fellowships.
18. Dr. Hob Gray, Professor of Curriculum and Instruction and Director of the Teacher Placement Service, January 9 to address the Atascosa County Teachers Association in Charlotte, Texas, his expenses to be paid from the account for Maintenance, Equipment, Office Supplies and Travel in the budget of the Teacher Placement Service.
19. Dean L. D. Haskeew of the College of Education, November 29 and 30 to attend the meetings of the Southern Association of Colleges and Secondary Schools in Houston with expenses paid from the Office of the Dean of the College of Education; December 1 to visit the schools at Kingsville, Texas, and consult with the teachers there; December 2 to participate in a community Workshop and address the Rotary Club, both in San Antonio; December 17 to address the Mid-Continent Oil Producers Association in Fort Worth.
20. Dr. M. V. Barton, Professor of Aeronautical Engineering, December 6 through 8 to attend some tests at the Cooperative Wind Tunnel at Pasadena, California.
21. Mr. P. M. Ferguson, Professor of Civil Engineering, December 8 and 9 to attend the combined annual meetings of the Texas Society of Professional Engineers and the National Society of Professional Engineers, being held in Houston.
22. Mr. Kelly Fearing, Instructor in Art, November 28 to serve as a jury member to judge the State Ceramic and Textile Show at the Witte Museum in San Antonio.
23. Mr. Bernard Fitzgerald, Associate Professor of Music, December 16 through 22 to attend the College Band Directors National Conference in Chicago, Illinois.
24. Dr. Archie Jones, Professor of Music, December 9 to conduct a choral clinic at Abilene and January 8 through 15 to conduct a high school choral clinic and church music institute at Norfolk, Virginia.
25. Mr. Keith E. Morrison, Associate Professor of Law, January 9 through 11, 1950, for business in Kansas.
26. Miss Anna Hiss, Professor and Director, Physical Training for Women, December 19 through 21 to attend an international committee meeting on Physical Education for Women in New York, New York.
27. Mr. Richard Mollison, Social Science Research Associate, Bureau of Business Research, November 28 and 29 to represent the Bureau at a conference with the executives of the Fort Worth and Denver Railway, his expenses to be paid from the funds of the Bureau.
Assistant
28. Dr. Carl V. Bredt, Dean of Student Life (Group Advisor III) November 24 to College Station, Texas, to represent the Office of the Dean of Student Life at the Texas-A & M football game, his expenses to be paid from University Veterans Advisory Service Maintenance and Equipment Fund.
29. Miss Winnie Allen, Archivist in the Library, December 16 and 17 to go to Houston for a conference with Miss Hogg about the Will Hogg papers and November 26 through December 3 to Marathon, Marfa and El Paso to consult with various people about possible gifts to the Library, expenses for the last trip to be paid from the Library's Maintenance, Travel, and Rebinding Account.

MEMBERSHIP IN GRADUATE FACULTY: The following have been approved for regular membership in the Graduate Faculty upon the recommendation of the appropriate department, the undergraduate dean, the Graduate Council and the Graduate Dean:

Barnes F. Lathrop, Associate Professor of History
Ernest W. Steel, Professor of Civil Engineering
F. K. Pence, Professor of Ceramic Engineering

FACULTY LEGISLATION: The following legislation has been approved by the Faculty Council and/or the General Faculty as indicated:

1. 1950-51 Long Session Calendar, approved by the Faculty Council on November 21, 1949, submitted by the Schedule Committee (D. & P. pages 1204-5), attached to this docket as APPENDIX A.
2. Admission requirements for students failing at another institution, approved by the Faculty Council at its meeting of November 21, 1949 (D. & P. page 1206), submitted by the Admissions Committee as follows:

A student who has failed in his work at another institution and is not entitled to continue there will not be admitted to the University. Others whose records do not meet the standards required by the University may be refused admission, or may be admitted on scholastic probation or any other condition that may seem desirable.

In the revision last summer of the admission requirements, this item was omitted from the General Information Bulletin but is considered most desirable.

3. Requirements for Plan I, B.A. Degree, items II and III approved by the Faculty Council by the circularization procedure on December 17, 1949 (D. & P. pages 1224-5) attached to this docket as APPENDIX B. Item I was not adopted but was referred back to the College of Arts and Sciences for further consideration and it has, therefore, been crossed out on page 1224.

4. Admission requirements for the College of Fine Arts, amended as shown on page 15 of the General Information Bulletin No. 4907, by changing the captions of items 3, 4, 5, and 6 under "II. Residents of Texas" as follows:

1. Change "3. First- and second-year students for any college except Pharmacy" to "3. First- and second-year students for any college except Fine Arts and Pharmacy."
2. Change "4. First- and second-year students for the College of Pharmacy," to "4. First- and second-year students for the Colleges of Fine Arts and Pharmacy."
3. Change "5. Third-year students and above for any college except Business Administration and Pharmacy," to "5. Third-year students and above for any college except Business Administration, Fine Arts and Pharmacy."
4. Change "6. Third-year students and above for Business Administration or Pharmacy," to "6. Third-year students and above for Business Administration, Fine Arts or Pharmacy."

5. Standard of work in the College of Fine Arts, amended as shown on pages 43 and 44 of the General Information Bulletin No. 4907, under Scholastic Discipline, as follows: In the numbered paragraphs 1 and 3, include the phrase "Fine Arts" in the captions of the respective paragraphs; in the numbered paragraphs 2 and 4, amend the last three words of the respective captions to read "Colleges of Fine Arts and Pharmacy." The four captions will then read as follows:

1. First- and second-year students in all colleges except Fine Arts and Pharmacy.
2. First- and second-year students in the Colleges of Fine Arts and Pharmacy.

Faculty Legislation (continued)

3. Third-year students and above in all colleges except Business Administration, Fine Arts and Pharmacy.
4. Third-year students and above in the Colleges of Fine Arts and Pharmacy.

Approved by the Faculty Council at its meeting of November 21, 1949 (D. & P. page 1201).

6. Admission requirements for transfers in the School of Law as approved by the Faculty Council at its meeting of November 21, 1949 (D. & P. 1177-78 as amended) to read as follows:

Amend Paragraph 1, "Provision VI (Transfer from another law school)," p. 17, Catalog of the School of Law, The University of Texas Publication No. 4815, August 1, 1948, by adding the following sentences: "A student who is ineligible to return to or is on scholastic probation in the law school from which he seeks transfer will not be admitted to the School of Law. Such applicant's grade record in his last two semesters of attendance in law school must have been such as would not result in scholastic discipline."

7. Law School regulation on advanced standing: Credit for Work taken elsewhere, approved by the Faculty Council at its meeting of November 21, 1949 (D. & P. page 1179) amending Paragraph 1, Advanced Standing, page 18, Catalog of the School of Law, University of Texas Publication 4815, August 1, 1948, to read as follows:

Credit is given not to exceed the equivalent of one year (at present twenty-eight semester hours) including credits earned in summer school, for work completed in other law schools of high standing. Such credit will be conditional and will be automatically cancelled if the student fails to maintain the minimum standard of work required by this Law School during the academic year following his entrance or return to this School. (See "Standard of work required" on pp. 21-22.) Credit will not be given for work in which a grade of less than C was given in another law school. In any case the last year of a student's work must be done in residence at this School."

8. Admission requirements in the School of Law, passed by the Faculty Council at its meeting of November 21, 1949 (D. & P. page 1207). amending "Section II, Residents of Texas," page 18, General Information, Bulletin No. 4907, to read:

7. Third-year students and above for Law.--Students seeking admission to the Law School under the terms of Provision II (three-year Arts and Sciences program) must satisfy the requirements under 5 above in addition to the requirements of prelaw Provision II; those seeking admission under the terms of Provision IV (three-year Business Administration program) must satisfy the requirements under 6 above in addition to the requirements of prelaw Provision IV.

Medical Branch1948-49 Budget
Neuropsychiatry

1. The appointment of Dr. J. K. Torrens as Instructor at \$1,360 for twelve months, effective July 1, 1949, has been cancelled since he was serving as a Resident during that period.

1949-50 Budget
Anesthesiology

1. The account for Assistants and Technicians has been increased by \$270 transferred from the account for Maintenance, Equipment and Support.

Bacteriology and Parasitology

2. An account for Research Assistant has been created in this budget effective December 1, 1949, by the transfer of \$900 from the Reserve Fund for Unfilled Positions.

Pediatrics

3. Mr. Lazard S. Brener has been appointed Instructor (part-time) effective January 1, 1950, at a salary rate of \$1,200 for twelve months, payable from the salary for Dr. Grulee, resigned.

Physiology

4. An account for Honoraria has been created in this budget in the amount of \$650 from the Reserve Fund for Unfilled Positions (Professor of Physiology).

John Sealy Hospital

5. Miss Lillian Colwell, Secretary, Nursing Service, Professional Care of Patients at a salary rate of \$1,740 for twelve months, has resigned effective at the close of business on November 17, 1949.

6. Miss Maxine W. Hale has been appointed Secretary, Nursing Service, Professional Care of Patients, at a salary rate of \$1,740 for twelve months, effective November 18, 1949, vice Miss Colwell, resigned.

SHORT LEAVES: The following short leaves of absence without loss of pay have been granted the staff members listed below. The trips are made at no expense to the University unless otherwise indicated.

1. Dr. Chauncey D. Leake, Vice-President, January 18 through 23, to present a discussion at the Alameda County Medical Society in Oakland, California.

2. Dr. Paul Brindley, Professor of Pathology, October 9 through 16 to attend the annual meetings of the College of American Pathologists and the American Society of Clinical Pathologists.

3. Dr. Elwood E. Baird, Professor of Pathology, December 23 through 30, 1949.

4. Dr. Wendell H. Griffith, Professor of Biochemistry and Nutrition, to attend the annual meeting of the Panels of the National Research Council Committee on Growth in Washington, D. C., December 17 and 18, 1949.

5. Dr. C. T. Stone, Professor of Internal Medicine, December 3 through 10, to attend the clinical session of the American Medical Association in Washington, D. C.

SCHOLARSHIPS: The following scholarships have been awarded upon the basis of the recommendation of the appropriate committee of award:

1. The Isabella H. Brackenridge Scholarship for Women for 1949-50 to Mrs. Virgil C. Baxter of Galveston.

2. The Texas Graduate Nurses Association Scholarship in the amount of \$100 to Miss Josephine Van Winkle.

School of Dentistry

Medicine

1. The position of Stenographer in this budget has been changed to Secretary-Stenographer, and the salary increased by \$270 transferred from the account for Assistants, Internes, Nurses and Technicians.

Restorative Dentistry

2. The account for Assistants and/or Technicians has been increased by \$240 transferred from the account for Assistants and/or Technicians in the Department of Orthodontics.

3. The account for Assistants and/or Technicians has been increased by \$17.25 transferred from the account for Special Clinicians.

Physical Plant

4. The account for General Improvements and Repairs has been increased by \$500 transferred from the account for Maintenance and Equipment for all Instructional Departments.

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M. D. Anderson Hospital for Cancer Research

Medical Arts

1. Mr. John C. Brown has been appointed Assistant Photographer (part-time) at a salary rate of \$2,100 for twelve months effective October 1, 1949, the \$1,925 for his salary to come from the unfilled position of Illustrator in this budget.

Surgery

2. An account for Technician has been created in this budget effective November 17, 1949, at a salary rate of \$2,220 for twelve months, funds to come from the American Cancer Society grant "Protein Metabolism in Cancer Patients."

Volunteer Staff

3. Dr. Thomas L. Royce has been appointed Associate Ophthalmologist without salary effective December 10, 1949.

Southwestern Medical School

Bacteriology

1. Mrs. Neta R. Goldsmith, Secretary at a salary rate of \$2,040 for twelve months, has resigned effective at the close of business on December 18, 1949.

2. Miss Annette M. Dreyfus has been appointed Secretary at a salary rate of \$2,040 for twelve months effective December 19, vice Mrs. Goldsmith, resigned.

Obstetrics and Gynecology

3. Dr. Vanda A. Davidson has been appointed Clinical Instructor, without salary, effective November 30, 1949.

Pathology

4. Miss Catherine Duls, Secretary at a salary rate of \$2,000 for twelve months, has resigned effective at the close of business on December 11, 1949.

5. Mrs. Nila Hiestand has been appointed Secretary at a salary rate of \$2,000 for twelve months effective December 12, 1949, vice Miss Duls, resigned.

Pediatrics

6. Dr. Charles L. Smith has been appointed Clinical Assistant, without salary, effective November 25, 1949.

SHORT LEAVES: The following short leaves of absence without loss of pay have been granted the staff members listed below. The trips are made at no expense to the University unless otherwise indicated:

1. Dr. Tinsley R. Harrison, Professor of Medicine, December 14 through 17, to confer with the publishers regarding his book on internal medicine; January 6 and 7 to give the Clarence N. Jackson Lecture at the University of Minnesota; and January 19 through 21 to attend a special conference of the National Heart Council in Washington, D. C.

2. Dr. Carl A. Moyer, Professor of Surgery, December 1 through 5, to make addresses in Michigan and Ohio.

Sincerely yours,

Theophilus S. Painter
Theophilus S. Painter
President

DOCUMENTS AND PROCEEDINGS OF THE FACULTY COUNCIL

1950-51 LONG SESSION CALENDAR

The Schedule Committee has filed with the Secretary of the Faculty Council a report on the 1950-51 long session calendar as published below. The Secretary has classified this as minor legislation.

Notice is hereby given that it will be presented to the Faculty Council for action at its meeting of November 21, 1949.

Milton R. Gutsch
Milton R. Gutsch, Secretary
The Faculty Council

REPORT OF THE SCHEDULE COMMITTEE

The Schedule Committee recommends the adoption of the following calendar for the long session of 1950-51:

First Semester

- September 14-20, Thursday-Wednesday. Orientation procedures.
September 18-20, Monday-Wednesday. Registration for the first semester.
September 20, Wednesday. Last day for registration without late penalty.
September 21, Thursday. Classes begin.
*September 25, Monday. Last day for adding courses and changing sections.
October 5-12, Thursday-Thursday. Advanced standing and postponed examinations and re-examinations, except advanced standing examinations in English 601 and postponed examinations in applied music. Petitions must be in the Registrar's Office not later than September 28.
October 7, Saturday. Postponed examinations in applied music. Petitions must be in the Registrar's Office not later than October 2.
November 13-15, Monday-Wednesday. Only days for beginning preregistration for the second semester. (No suspension of classes).
November 23-25, Thursday-Saturday. Thanksgiving holidays.
November 30, Holiday, Texas-A. & M. Football Game.
December 6, Wednesday. Preregistration advising for the second semester (Classes suspended until 6 P.M., except in the School of Law.)
December 22-January 2, Friday-Tuesday, inclusive. Christmas vacation.
January 3, Wednesday. Classes resumed.
January 18-27, Thursday-Saturday. First-semester final examinations.
January 31, Wednesday. Graduation Day. (No public exercises.)

Second Semester

- February 1, Thursday. Registration of students not in the first semester.
February 1, Thursday. Last day for a first-semester student to pay second-semester fees without a late penalty.
February 2, Friday. Classes begin.
*February 6, Tuesday. Last day for adding courses and changing sections.
*February 6, Tuesday. Last day a student not in the first semester may register without a late penalty.
February 23-March 2, Friday-Friday. Advanced standing and postponed examinations and re-examinations, except advanced standing examinations in English 601. Petitions must be in the Registrar's Office not later than February 16.
March 1-3, Thursday-Saturday. Interscholastic League Basketball Tournament.
March 23-26, Friday-Monday, inclusive. Spring vacation.
April 2-4, Monday-Wednesday. Only days for beginning preregistration for the Summer Session. (No suspension of classes.)
April 6-7, Friday-Saturday. Annual Roundup and Texas Relays.
April 12-19, Thursday-Thursday. Advanced standing and postponed examinations and re-examinations. Petitions must be in the Registrar's Office not later than April 5.
April 26, Thursday. Preregistration advising for the Summer Session. (Classes not suspended.)
May 3-5, Thursday-Saturday. Interscholastic League Meet.
May 15, Tuesday. Last day for making application for a degree.

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May 19-31, Saturday-Thursday. Final examinations in the School of Law.

May 22-31, Tuesday-Thursday, Final examinations except in the School of Law.

June 3, Sunday. Commencement Sunday.

June 4, Monday. Commencement Day.

EXPLANATION:

*Attention called to the fact that the Schedule Committee has allowed only four days for adding a course. The reason for this recommendation is that too much time is wasted in establishing a firm section roster. If approved, the section "Adding Courses," page 46, Part V: General Information, Main University, should be amended accordingly.

Filed with the Secretary of the Faculty Council by Mr. H. Y. McCown, Chairman of the Schedule Committee, November 10, 1949.

Distributed among the members of the Faculty Council by the University Stenographic Bureau, November 11, 1949.

A.W.C., Manager

DOCUMENTS AND PROCEEDINGS OF THE FACULTY COUNCIL

PLAN I, B. A. DEGREE REQUIREMENTS

The College of Arts and Sciences has filed with the Secretary of the Faculty Council the recommendations published below providing for a number of changes in the requirements for the B. A. Degree, Plan I. These recommendations were approved by the College of Arts and Sciences in a formal meeting December 6, 1949. The Secretary has classified them as minor legislation and of exclusive application and primary interest to only that college.

Notice is hereby given that the legislation will be presented to the Board of Regents for adoption unless a signed protest, with reasons, is received by the Secretary of the Council from a member of the Council within five days of the date of the publication. If a protest is received the proposed legislation will be presented to the Faculty Council for action at its meeting of December 19, 1949.

Milton R. Gutsch

Milton R. Gutsch, Secretary
The Faculty Council

RECOMMENDATIONS OF THE COLLEGE OF ARTS AND SCIENCES

- I. It is recommended that the natural science requirement for the degree of Bachelor of Arts, Plan I, under "A. Prescribed Work," Bulletin 4917 (now in press), be changed
- From: "4. Twelve semester hours in the natural sciences, including (a) six semester hours in a laboratory course in physical science (chemistry or physics), or Physics 609; and (b) Biology 607 or Geology 601 or Zoology 311K and 316K; unless the major be psychology, in which case either Chemistry 801 or Physics 801 and Zoology 311K and 316K are required. Students who intend to use geology as a major in Latin-American Studies should choose Geology 601."
- To: "4. Twelve semester hours in the natural sciences, including (a) six semester hours in a laboratory course in physical science (chemistry or physics), or Physics 609; and (b) Biology 607, or Geology 601, or Zoology 311K and 316K, or Geography 301 and 302. Special departmental requirements will be found under 'C. Majors and Minors.'"
- II. It is recommended that the material which will appear in the catalogue of the College of Arts and Sciences, Bulletin 4917 (now in press), under the heading, "C. Degree Groups," under the requirements for the degree of Bachelor of Arts, Plan I, be deleted and the following substitutions made therefor in Bulletin 5117 (to be published in May, 1951):
- Under a new heading, "C. Majors and Minors,"
- A. Insert the following statement:
- "In general, the major and minor requirements shall be as follows:
- Major: Twenty-four semester hours in one of the subjects listed below, of which at least twelve must be in advanced courses. No freshman course may be counted in fulfillment of the major requirement unless specifically authorized by the major department.
- Minors: as listed under the major subject:
- (a) Twelve semester hours in a field closely related to the major; and (b) six semester hours in another field supporting the major."
- B. List alphabetically the subjects in which the students are permitted to major. All special departmental requirements not covered by the general requirements shall be included. Under each major subject shall be listed the subjects acceptable as first and second minors. It is recommended that the chairman of each department furnish the Dean a list of subjects approved as minors.

C. The following paragraphs should be included under the heading "C. Majors and Minors":

"The student is advised to choose his major subject as early as possible in his college career but is not required to do so until the beginning of his junior year.

"All students intending to major in any subject are strongly advised to consult with the chairman of their major department well in advance of their registration for an advanced course.

"The student will note that it is possible so to arrange his minors and electives as to take in effect two majors, belonging to different departments but to related fields. Such an arrangement is especially desirable for those who wish to teach two subjects.

"Courses in business administration, education, engineering, fine arts, law, pharmacy, military science, and naval science do not count as majors and may not count as minors except as they are so listed by the department representing the major.

"Any course taken to meet the requirements under 'A. Prescribed Work' counts also toward satisfying the minor requirements, and any required course above freshman rank counts also toward satisfying the major requirement.

"At least eighteen semester hours of advanced courses, including six semester hours of advanced courses in the major, must be completed in residence at the Main University.

"Students who wish to major in subjects which by their nature involve the work of more than one department may follow special majors programs which have been approved by appropriate committees. These committees are appointed by the Dean and are made up of faculty representatives from those departments whose work is involved."

III. The following changes are recommended in the catalogue of the College of Arts and Sciences, Bulletin 4917 (now in press), under the "Requirements for the Degree of Bachelor of Arts, Plan I, A. Prescribed Work":

A. Change requirement 7

From: "The courses set down in one of the groups below under C."

To: "The requirements set down below under 'C. Majors and Minors.'"

B. After requirement 10, which reads, "Enough courses to make a total of 120 semester hours, chosen by the student subject to the rules set forth in D below," add the following statement: "At least twelve semester hours of elective work must be taken in subjects outside of the major and minor fields."

Filed with the Secretary of the Faculty Council by Mr. L. L. Click, Secretary of the College of Arts and Sciences, December 9, 1949.

Distributed among the members of the Faculty Council by the University Stenographic Bureau, December 12, 1949.

A.W.C. Manager

THE UNIVERSITY OF TEXAS
Office of the President
Austin

January 7, 1950

TO THE HONORABLE BOARD OF REGENTS
OF THE UNIVERSITY OF TEXAS

Mrs. Tobin and Gentlemen:

I am submitting herewith a docket for your meeting to be held in Austin on January 20 and 21, beginning at 9:30 A.M. on Friday, January 20, 1950.

I recommend your approval of the following items:

Main University and Extramural Divisions

Office of the Auditor

1. Appoint Mr. Ray D. Wingert as Accountant I at a salary rate of \$3,204 for twelve months effective November 14, 1949, vice Mr. Jones, resigned.

2. Accept the resignation of Mrs. Shirliereed D. Ashworth as Secretary in the Bursar's Division at a salary rate of \$2,520 for twelve months effective at the close of business on November 30, 1949.

Testing and Guidance Bureau

3. Grant Dr. Royal B. Embree, Jr., Assistant Director, Associate Professor of Educational Psychology at a salary rate of \$4,800 for 9 months, a leave of absence without salary from this budget for the period July 20 through August 31, 1950, since he will be teaching in the Summer Session.

Geology

4. Accept the resignation of Dr. G. K. Eifler as Assistant Professor at a salary rate of \$4,000 for 9 months effective at the close of business on January 31, 1950.

Romance Languages

5. Accept the resignation of Mrs. Katherine D. Leary as Secretary at a salary rate of \$2,400 for twelve months effective at the close of business on November 30, 1949.

6. Appropriate the sum of \$1,700 from the 1949-50 Main University Un-appropriated Balance for the Purchase of a Sound Spectrograph in this department.

Aeronautical Engineering

7. Change the title of Mr. K. H. Jehn to Assistant Professor (Meteorology) effective December 16, 1949.

Architectural Engineering

8. Change the status of Mr. W. W. Dornberger, Associate Professor at \$4,600 for 9 months to three-fourths time in this department for the First Semester of the 1949-50 Long Session.

Civil Engineering

9. Appoint Mr. W. W. Dornberger as Associate Professor (one-fourth time) at \$575 for the First Semester of the 1949-50 Long Session.

Chemical Engineering

10. Remove the designation "(temporary)" from the appointments of Mr. John J. McKetta and Mr. Matthew Van Winkle, both Associate Professor, effective February 1, 1950.

Ceramic Engineering

11. Grant Mr. E. J. Weiss, Assistant Professor (one-half time) at \$1900 for 9 months a leave of absence without salary for the period December 1, 1949 to June 15, 1950.

Mechanical Engineering

12. Change the status of Mr. Wayne E. Long, Professor (temporary) in this budget from full-time at \$5,400 to half-time at \$2,700 for the 1949-50 Long Session.

Music

13. Grant Mr. Angel Reyes, Guest Professor (Violin) a leave of absence without loss of pay for the period November 27 through December 18, 1949.

14. Grant Mrs. Genevieve Taliaferro, Assistant Professor (Voice) a leave of absence without loss of pay for the period February 2 through 16, 1950.

Library School

15. Appoint Miss Clara Sue Hefley as Visiting Assistant Professor for the Second Semester at a total stipend of \$1,900 payable from the unfilled position in the budget.

1950 Summer Session

16. Accept the resignation of Mr. Wendell C. Gordon as Associate Professor of Economics in the First Term at a stipend of \$683.

17. Change the status of Mr. Mody C. Boatright, Associate Professor of English, from the First Term to the Second Term and transfer the \$783 for his salary.

18. Change the status of Mr. D. M. McKeithan, Associate Professor of English, from the Second Term to the First Term and transfer the \$733 for his salary.

19. Add the following to the budget of the Department of the History and Philosophy of Education for the First Term, the \$2,000 to come from the grant from the National Conference of Christians and Jews:

Work-Conference on Human Relations

Honoraria for Consultants and Visiting Lecturers	\$1,600.00
Office, Clerical and Printing Expenses	400.00
	\$2,000.00

20. Appoint Dr. George I. Sanchez as Chairman of the Department of History and Philosophy of Education for the Second Term.

21. Accept the resignation of Mr. J. E. Johnston as Assistant Professor of Drama in the Second Term at a stipend of \$600.

22. Appoint Mr. B. W. Cass as Assistant Professor of Drama for the Second Term at a stipend of \$600, vice Mr. Johnston, resigned.

University Research Institute

23. Appropriate the sum of \$1,000 from the unallocated balance to Project No. 70 for small grants of \$100 or less approved by the Executive Committee of the Research Council and the Dean of the Graduate School.

Bureau of Municipal Research

24. Grant Mr. W. T. Blodgett, Social Science Research Associate at a salary rate of \$3,360 for twelve months, a leave of absence without salary for the period September 1 through December 31, 1949.

Bureau of Business Research

25. Change the status of Mr. Stanley A. Arbingast, Resources Specialist, from half-time to full-time for the period June 16 through July 19 and delete his name from this budget for the period July 20 through August 31, 1950 since he will be teaching full-time in the Summer Session at that time.

26. Change the status of Mr. R. F. Schmidt from Field Representative at \$2,772 for twelve months to Social Science Research Associate at a salary rate of \$3,048 for twelve months for the period November 1, 1949 through June 30, 1950, his salary for this period to come from the grant from the U. S. Department of the Interior, Bureau of Reclamation, Industrial Water Use Survey - West Texas Region.

Bureau of Engineering Research

27. Appoint Mr. Wayne E. Long as Research Engineer (half-time) for the period September 16, 1949 through June 15, 1950 at a stipend of \$2,700, \$1,350 to come from the Acme Brick Company and/or the Coates Company Fund for Foundation Studies and Humidity and Temperature Investigations and \$1,350 from the unfilled position of Petroleum Research Engineer.

Research Laboratory in Ceramics

28. Accept the resignation of Mr. Frank Maurin as Research Scientist III at a salary rate of \$4,284 for twelve months effective at the close of business on December 13, 1949.

29. Grant Mr. E. J. Weiss, Research Scientist IV, Assistant Professor of Ceramic Engineering, at \$1,900 for 9 months, a leave of absence without salary for the period December 1, 1949 through June 15, 1950.

Industrial and Business Training Bureau

30. Accept the resignation of Mr. Wendell P. Logan as Specialist in Supervisory Training (Petroleum Field) (Training Specialist II) at a salary rate of \$4,728 for twelve months effective at the close of business on December 8, 1949.

31. Appoint Mr. Lovett L. Ledger as Specialist in Supervisory Training (Training Specialist I) at a salary rate of \$3,900 for twelve months effective December 5, 1949, payable from the unfilled position in this budget.

32. Increase the budget for the Petroleum Training Department as follows:

- (1) An additional position of Specialist in Supervisory Training (Petroleum Field) (Training Specialist II) at a salary rate of \$4,728 for twelve months effective January 2, 1950.
- (2) An increase in the Maintenance, Equipment and Travel Account of \$1,600 for the travel of the new position.

The funds for these increases are to come from reimbursement and fees.

Library

33. Change the status of Mr. Fred Folmer, Associate University Librarian at \$5,000 for twelve months, from full-time to three-fourths time for the period February 1, through June 15, 1950, with a corresponding change in salary rate.

34. Accept the resignation of Miss Dorothy E. Warren as Librarian I (Reference) at a salary rate of \$2,772 for twelve months, effective at the close of business on December 31, 1949.

Residence Halls

35. Change the cash salary for Mrs. Ruby McFall Swift, Assistant to Business Director, Residence Halls, from \$237 to \$267 and delete the estimated board of \$30 for the month of December, 1949.

Intercollegiate Athletics

36. Transfer the sum of \$59,160 from Intercollegiate Athletic Funds to provide for the call of the Memorial Stadium Improvement bonds maturing on January 1, 1957 at a par value of \$58,000 plus a two per cent of par premium value, premium to be called in on January 1, 1950.

Bureau of Ships

37. Terminate the appointment of Mr. Pinkney Pruett as Laboratory Machinist on this project at \$242 per month effective at the close of business on November 30, 1949.

Military Physics Research Laboratory

38. Change the status of Mr. Guy S. Randle, from Technical Staff Assistant II (part-time) at \$114.55 to Research Scientist II at \$267 per month effective October 17, 1949.

Butt Foundation Grant

39. Appoint Mr. W. T. Blodgett as Social Science Research Associate at \$333.33 per month for the period December 1 through 31, 1949.

RESEARCH CONTRACTS: The following contracts have been executed by the President upon the recommendation of the appropriate director as well as the Vice-President and Comptroller. I recommend your approval of them and the ratification of the signatures:

1. Supplemental Agreement No. 1 to Contract No. W-36-038-ORD-5580 by which the Property Officer, St. Louis Ordnance District, is designated as the officer to maintain property records in connection with this contract for research on inspection methods for optical elements under the direction of Associate Professor Howard S. Coleman, of the Department of Physics.
2. Supplemental Agreement No. 2 (50-454) to Contract W33-038-ac-14372, Record No. 7257, by which certain minor amendments provide for maintenance of bailed property and of current property records and periodic inventory surveys. By instruction from the Air Force, the University does not ordinarily process, under the bailment contract, property held for research contract with the Air Force.
3. Contract AF 41(417)-63 by which Lackland Air Force Base, of San Antonio, obtains psychological research services from several members of the University staff. The work is coordinated by Dr. H. T. Manuel, Director of the Testing and Guidance Bureau. The period of performance is 1 October 1949 - 31 December 1949, and the amount is \$2,400.00.
4. Amendment No. 3 to Contract NOrd-10403, which establishes travel allowances, provision for purchase of technical reprints, methods of approval of insurance requirements and purchases in excess of \$50.00. The amendment also establishes the overhead rate at 41.6% of direct salaries and wages for the period 1 November 1948 - 31 December 1949, this rate to be provisionally applicable for the period beginning 1 January 1950.

INSTITUTE OF PUBLIC AFFAIRS: On June 21, 1948, the Faculty Council created a special committee to study and recommend as to the advisability of establishing a research agency to operate in the field of public affairs. This special committee, which was comprised of E. S. Redford, Chairman, J. C. Dolley, R. W. French, W. E. Gettys, E. E. Hale, and C. T. McCormick, submitted its report to the Faculty Council on March 21, 1949. After amending the report by enlarging the proposed Executive Committee, the Faculty Council approved the report. At the meeting on May 10, 1949, the General Faculty approved the report as amended by the Faculty Council.

The report of this special committee has been studied with care, and I find myself in substantial agreement with the recommendations contained therein. The establishment of an Institute of Public Affairs will provide the advantages of

- (1) A broadening of the research program in this important area to include county and state government levels as well as the local level presently being served.

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- (2) Research bureau facilities for the social science departments of Government, Economics, and Sociology, and the School of Law.
 - (3) Closer liaison with the State Legislature and other government agencies through the provision of research and reference service.

For many years a small but efficient Bureau of Municipal Research has been maintained by the University. This Bureau, although independently directed, has been closely associated with the Department of Government. As the name indicates, it has specialized in research problems at the local government level although on occasion it has undertaken projects at the county and state levels. It is essential that the excellent work of this Bureau in the area of municipal research be maintained. This can be accomplished and at the same time the objectives of the special committee and the faculty realized by enlarging the sphere of activity of the present Bureau of Municipal Research to encompass the larger area.

Accordingly, I recommend that, effective February 1, 1950, the present Bureau of Municipal Research be designated as the Institute of Public Affairs. I recommend that the functions and activities of the Institute of Public Affairs be defined as follows:

1. Scope of Research and Service Activities of the Institute of Public Affairs.

The scope of the Institute's responsibility for research and service is defined as follows:

1. It will deal with matters having significance to governmental units and agencies.
2. It will deal with matters having local, state or regional importance, including such problems in the national and international fields as are of direct significance to the foregoing areas.
3. It will be a social science research bureau with its research confined to subjects which could be studied by social scientists.
4. It will deal with legal, governmental, economic and sociological problems of public units and agencies.

II. The Program of Research and Publication of the Institute of Public Affairs.

The basic objective of the program will be to gather and interpret data which will be useful in the solution of public problems. The Institute will seek to provide the factual basis for decisions on public policy and administrative methods.

The Institute will have the following specific responsibilities:

1. To serve as a clearing house for information on research projects dealing with public problems.
2. To assist the Texas Legislative Reference Service and to provide similar service to administrative agencies and local governments in Texas.
3. To initiate studies for the purpose of presenting information on current problems and for obtaining background data useful for continued development of its program and for informed analysis of public problems.
4. To make studies requested by particular units of government provided these studies fit into the Institute's program of research and service.

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5. To encourage and facilitate research by members of the faculty and graduate students in the social sciences on projects which are within the scope of the Institute's program, can be conducted under Institute standards as to methods and rate of progress, and which probably will lead to results which could be published under Institute sponsorship.
6. To develop and maintain a library of source materials on public problems to complement the materials in existing library units..
7. To develop and maintain a program of interne training for graduate students.
8. To develop and assist in the administration of a program of in-service training for employees of government agencies within the State.
9. To cooperate with other research agencies in this and other universities on projects useful to public agencies.

The Institute will develop a balanced program of publication giving consideration to the need for:

1. Bibliographical lists.
2. Printed informational leaflets on special topics.
3. Service manuals for government officials.
4. Bulletins containing analyses of background materials, basic approaches, and other matters useful in the solution of public problems.
5. Larger studies containing full analyses of particular public activities or public problems, or of related background materials.

I further recommend that the Institute of Public Affairs be administered through the following administrative organization:

III. Organization of the Institute.

The Institute shall have a Director, who shall also be a Professor in a teaching department, and an Executive Committee. The place of each in the administrative organization of the Institute and the University is outlined below:

Director (and Professor)

Appointed by the Board of Regents on recommendation of the President.

Functions:

1. To serve as a member ex officio without vote on the Executive Committee.
2. To prepare and recommend the annual budget of the Institute to the Executive Committee.
3. To nominate research staff members to the Executive Committee.
4. To transmit Executive Committee recommendations to the President, with independent power of recommendation.

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5. To plan and recommend research policies and special research projects to the Executive Committee for final approval.
6. To recommend manuscripts for publication.
7. To plan and recommend the program of graduate student (interne) training to the Executive Committee for final approval.
8. To plan, program, and recommend to the Executive Committee and the Division of Extension intensive short courses for small professional groups in the public service field (in-service training).
9. To direct and supervise approved research projects.
10. To direct and supervise the approved interne training program for graduate students.
11. To direct and supervise approved intensive short courses for small professional groups in the public service field.
12. To recommend to the Executive Committee changes in the program for the M.A. Degree in public administration, (to be submitted to the Faculty of the Graduate School).
13. To serve as the executive officer of the Institute.

Executive Committee

Personnel

Director (ex officio, without vote), one representative each from Government, Economics, Sociology, Law, and two members from the University at large.

Appointed - - annually by the President of the University.

Functions

1. To serve as the Budget Council for the Institute.
 Recommending annual budgets.
 Recommending changes in the budget.
2. To approve research policies and special research projects.
3. To approve manuscripts for publication.
4. To recommend (to the Dean of the Graduate School) changes in the program for the M.A. Degree in public administration.
5. To approve the program for interne training of graduate students.
6. In cooperation with the Extension Division, to plan and program intensive short courses for small professional groups in the public service field.
7. To have general responsibility for the efficient functioning of the Institute.

I further recommend that effective February 1, 1950, Dr. S. A. MacCorkle be appointed as Director of the Institute of Public Affairs, serving two-thirds time in the Institute and one-third time as Professor of Government during the period February 1 - June 15, 1950, and full-time in the Institute for the period June 16 - August 31, 1950, I further recommend that, effective February 1, 1950, Dr. MacCorkle's salary for full-time service be fixed at \$666.66 per month (base full-time teaching rate \$6000 for 9 months service)

GIFTS AND GRANTS: The following gifts and grants have been received. I recommend your acceptance of them and that the thanks and appreciation of the Board be sent the donors by the Secretary.

1. The sum of \$300 from the Women's Auxiliary of the Texas Sheep and Goat Raisers Association for the Katherine E. Evans Scholarship in Home Economics for the current year.
2. The sum of \$5,000 from the R. T. Hoover Cotton Company for the work in Cotton Merchandising Research, this sum to be added to the budget for that project in an account for Wages, Travel, Testing, Administrative, Maintenance, Equipment and Supplies - Hoover Fund.
3. The sum of \$500 from the Women's Auxiliary to the State Medical Association of Texas to the Bureau of Research in Education by Radio for extending the use of the radio project "Healthy Living in our County" throughout Texas.
4. The National Conference of Christians and Jews has again allocated \$2,000 toward the expenses of the Work Conference on Human Relations in the College of Education during the Summer of 1950. The budgeting of this fund is elsewhere in this docket.
5. The sum of \$250 has been received from Mr. Edgar Tobin to be added to the Harriet Fiquet Batts Scholarship and Loan Fund.
6. An anonymous donor has sent \$2,000 to be added to the endowment of the Texas Journalism Scholarship Fund.
7. The sum of \$51.05 has been received from the Embassy Chapter of the Colonial Dames to be added to their Loan Fund.
8. The sum of \$500 has been received from Mr. Sylvan Lang to be added to the Sylvan Lang Scholarship Fund of the John Charles Townes Foundation. The donor has requested no publicity of this gift.
9. The DuPont Company has notified us of its wish to continue fellowships at the University of Texas as follows:

Postgraduate Fellowship in Chemistry
Postgraduate Fellowship in Chemical Engineering

The fellowship will provide a stipend of \$1,200 for a single person, or \$1,800 for a married person, together with a grant of \$1,000 to the institution to cover tuition and fees with the remainder to be given to the department receiving the fellowship for departmental use.

10. A formal agreement has been entered into between the Bureau of Economic Geology and the United States Geological Survey for a study of the reefs in Carboniferous rocks penetrated in oil test wells in north central Texas and the relation to the outcropping rocks of the same age, each party to contribute \$3,500 to the project.

APPROPRIATION FOR PAYING AGENCY FEES ON PERMANENT UNIVERSITY FUND BONDS: In order to provide for the payment during the fiscal year 1949-50 of the necessary Paying Agency fees on Permanent University Fund Bonds, on the basis of the recommendation of Vice-President and Comptroller Simmons, I recommend that an additional appropriation in the amount of \$1,009.38 be made to Account No. 9184, Interest and Sinking Fund Requirements for Permanent University Fund Bonds. This appropriation should be charged to the University Available Fund, Unappropriated Balance.

Computation of the amount required for the Paying Agency fees is as follows:

1. On \$101,875.00 coupons due January 1, 1950, @ $\frac{1}{4}$ of 1%	-	\$ 254.69
2. Ditto, July 1, 1950	-	254.69
3. On \$400,000.00 maturing bonds due July 1, 1950 @ $\frac{1}{8}$ of 1%	-	<u>500.00</u>
Total		\$1,009.38

ACQUISITION OF MAGNESIUM PLANT PROPERTY: The following documents have been signed on behalf of the Board of Regents by the President.

1. Deed dated December 19, 1949, from Reconstruction Finance Corporation to The University of Texas, recorded in Book No. 994, Pages 337 to 344, Deed Records of Travis County, Texas.
2. Conveyance of railroad trackage, dated December 19, 1949, from Reconstruction Finance Corporation to the University, recorded in Book No. 1020, pages 210 to 211, Deed Records of Travis County, Texas.
3. Cancellation Agreement, dated December 19, 1949, between Reconstruction Finance Corporation and University of Texas, providing for cancellation of lease agreement dated May 17, 1947. (This instrument has not been recorded.)

Attorneys for the Federal Government have requested the adoption by the Board of Regents of a special resolution ratifying and confirming my action in signing these documents, which resolution will be presented for formal adoption at the time of your meeting.

OUT-OF-STATE TRIPS: I recommend your approval of the following out-of-state trips without loss of pay for the staff members listed below, their expenses to be paid as indicated:

1. The following trips with transportation expenses paid from the funds of the Committee on Attendance at Learned Societies, at which all the individuals will read a paper or are officers of the association.

- (1) To attend the meeting of the South-Central Modern Language Association in Little Rock, Arkansas, December 27 and 28:

R. T. Clark, Jr., Professor of Germanic Languages
Ernest F. Haden, Professor of Romance Languages
Joseph Jones, Associate Professor of English
Raphael Levy, Associate Professor of Romance Languages
Katherine M. Love, Instructor in Germanic Languages
Gordon H. Mills, Assistant Professor of English
C. V. Pollard, Associate Professor of Germanic Languages

- (2) Mr. Ronald K. DeFord, Professor of Geology, to attend the annual meeting of the Geological Society of America in El Paso and New Mexico, November 7-13, 1949.
- (3) Dr. Carson McGuire, Associate Professor of Educational Psychology, to attend the meeting of the American Sociological Society in New York City, December 28, 1949.

- (4) Dr. Emmette S. Redford, Professor of Government, to attend the meeting of the American Political Science Association in New York City December 28-30, 1949.
- (5) Dr. W. Gordon Whaley, Professor of Botany, to attend the meeting of the Botanical Society of America in New York City December 27-31, 1949.
- (6) Mr. Jerre S. Williams, Associate Professor of Law, to attend the annual meeting of the Association of American Law Schools in Chicago, December 28-30, 1949.
- (7) Dr. Mody C. Boatright, Associate Professor of English, to attend the annual meeting of the American Folklore Society in Washington, D.C., December 28 and 29, 1949.
- (8) Dr. Walter Firey, Associate Professor of Sociology, to attend the meeting of the Econometric Society in New York City, December 27-30, 1949.
- (9) To attend the meetings of the American Association for the Advancement of Science in New York City, December 27-31, 1949:

Charles Heimsch, Assistant Professor of Botany
 Harry E. Moore, Associate Professor of Sociology
 B. C. Tharp, Professor of Botany
 W. R. Woolrich, Dean of the College of Engineering

- (10) Dr. Addison E. Lee, Assistant Professor of Botany, to attend the annual meeting of the Botanical Society of America in New York City, December 27-31, 1949.
- (11) Dr. Manfred P. Lehmann, Associate Professor of Germanic Languages, to attend the meeting of the Linguistic Society in Philadelphia, December 27-29, 1949.
- (12) Dr. Royston M. Roberts, Assistant Professor of Chemistry, to attend the meeting of the American Chemical Society in Philadelphia, April 9-13, 1950.
- (13) Dr. William G. Wolfe, Associate Professor of Educational Psychology, to attend the annual National meeting of the American Speech and Hearing Association in Chicago, December 28-31, 1949.
- (14) Dr. Glen S. Rabideau, Associate Professor of Botany, to attend the meeting of the American Association for the Advancement of Science in New York City and visit the Biological Division of the Oak Ridge National Laboratories en route, December 27-January 5, 1950.

2. Mr. Robert G. Gordon, Assistant to the Dean of Student Life, October 26 through 30 to attend the Conference for Religion in Universities held at the University of Minnesota, Minneapolis, his expenses to be paid from the budget for Veterans Advisory Service.

3. The following, all of the staff of the Office of the Dean of Student Life, to attend the meeting of the National Association of Deans and Advisers of Men in Williamsburg, Va., March 14 through 18:

Carl V. Bredt
 W. D. Blunk

D. B. Jack Holland
 Arno Nowotny

Mr. Bredt's expenses will be paid from the Maintenance and Equipment account of the Veterans Advisory Service and those for Messrs. Blunk, Holland, and Nowotny from the Office and Travel Expense account for Student Life Staff.

4. Dr. W. P. Webb, Professor of History, to attend the meeting of the American Historical Association held in Boston, Mass. in late December, 1949, his transportation expenses to be paid from the account for Miscellaneous Administrative Expenses.

5. Dr. Caroline Crowell, Student Health Service, to attend the meeting of the American College Health Association in New York City, December 29 and 30, her expenses to be paid from funds of the Health Service.

6. Dr. Hob Gray, Director of the Teacher Placement Service, to attend the meetings of the National Institution Teacher Placement Association in Chicago and the Southern Association of Colleges and Secondary Schools in Houston, November 25 through 30, his expenses to be paid from the budget of the Teacher Placement Service.

7. The following, all of the School of Law, to attend the meeting of the Association of American Law Schools in Chicago, December 28 through 30, their expenses to be paid from the Office and Travel Expense Account of the Dean of the School of Law:

- Howard Williams
- Joe Sneed
- Page Keeton

8. Dr. C. P. Oliver, Professor of Zoology, December 15 to 20 to participate in the meetings of the Panel on Genetics, Section on Biology, Committee on Growth of the National Research Council with expenses paid by the Council; also December 27 through January 2 to attend the meetings of the American Society of Human Genetics in New York City and conferences there and in Philadelphia on the research project, his expenses to be paid from the American Cancer Society Grant EG2C.

9. Dr. Wilson Stone, Professor of Zoology, December 26 through January 2 1950, to attend the meetings of the American Association for the Advancement of Science in New York City, his expenses to be paid from the Rockefeller Grant for Gene Research.

10. Dean L. D. Haske of the College of Education, December 8 through 10, 1949 to attend the Conference on the Preparation of College Teachers in Chicago, Ill, his expenses to be paid from the budget of the Office of the Dean of the College of Education.

11. Dr. S. A. MacCorkle, Director of the Bureau of Municipal Research, December 27 through January 1, 1950 to go to New York City for interviews with candidates for a position in the Bureau, to attend the American Political Science Association meeting, and conferences on Bureau matters, his expenses to be paid from the account for Travel Supplies, Publications and Incidentals in the Bureau.

12. Mr. F. A. Herald, Geologist in the Bureau of Economic Geology, January 10 through 15 to attend the regional meeting of the American Association of Petroleum Geologists in Oklahoma City, his expenses to be paid from the budget of the Bureau.

13. Mr. L. Bruce Roach, Interscholastic Speech Director, to attend the meetings of the Speech Association of America and the American Educational Theatre Association in Chicago, December 28 through 30, 1949, his expenses to be paid from Interscholastic League Funds.

14. Mr. John Woodruff, State Coordinator of Petroleum Industry Training, December 6 through 20 to go to Calgary, Canada and return to Sacramento, and Los Angeles, Calif; also to Oklahoma City and Wichita, Kansas, January 9 and 10; his expenses to be paid from the grant from the American Association of Oilwell Drilling Contractors.

15. Mr. Louis G. Kahle to attend the meeting of the American Psychological Science Association in New York City with \$125 of his expenses paid from the Carnegie Corporation Grant, Attendance at Professional Meetings, this meeting to be held during the latter part of December.

16. Dr. Carlos E. Castaneda, Professor of History, December 10 through 13 to attend the meeting of the Academy of American Franciscan History in Washington, D.C., his expenses to be paid from the Carnegie Corporation Grant, Travel, Attendance at Professional Meetings.

17. Mr. T. E. Allday, Auditor and Mr. W. R. Cavett, Assistant Auditor, both of Auditing Oil and Gas Production, January 22 through 28 to Bartlesville and Tulsa, Oklahoma in connection with their regular audit of oil and gas production records of companies there, their traveling expenses to be paid from the Maintenance, Equipment and Traveling Expense account in this budget.

18. Dr. H. P. ^{Eybee} ~~Bybee~~, Geologist in Charge, and Mr. Jerald H. Bartley, Senior Geologist, both in the Department of University Lands, Geology, to go to Chicago, Ill. to attend the meeting of the American Association of Petroleum Geologists to be held April 24 through 27, their expenses to be paid from the account for Office, Laboratory and Traveling Expenses in that budget.

19. Mr. Adolph Witte of the Texas Memorial Museum, November 14 through 24, 1949 for studies and collections for the Museum in New Mexico, his expenses to be paid from Museum funds.

20. The following trips with expenses paid from Intercollegiate Athletic Funds:

- (1) Athletic Director D. X. Rible and Faculty Chairman of Athletics V. T. Schuhardt, to go to New York City for the meetings of the National Collegiate Athletic Association, January 10 through 14, 1950.
- (2) Head Football Coach J. Blair Cherry to go to New York City for the National Collegiate Athletic Association Football Coaches meetings, January 10 through 14, 1950.
- (3) Head Track Coach Clyde Littlefield to go to New York City via Washington, D. C. for the National Collegiate Athletic Association Track and Field Coaches meetings and the Track Committee for the Pan-American and Olympic Games, January 7 through 14, 1950.

21. The following trips with expenses paid from the Defense Research Laboratory:

- (1) Dr. M. V. Barton, Research Engineer, November 27 through December 4 to attend the meeting of the American Society for Mechanical Engineers in New York City; also December 8 through 17 to attend a symposium at the California Institute of Technology.
- (2) Mr. R. F. Shurtz, Consultant, December 4 through 11 for conferences at the Naval Research Laboratory in Washington, D. C.
- (3) Mr. L. F. Connell, Jr., Research Scientist, December 4 through 11, for conferences at the Naval Research Laboratory in Washington, D.C.
- (4) Mr. O. J. Baltzer, Research Physicist, December 6 through 9 for the Bumblebee Guidance Panel in Silver Spring and conferences at the Applied Physics Laboratory of the Johns Hopkins University.
- (5) Mr. M. J. Thompson, Associate Director, December 3 through 10 to participate in meetings in Washington and Dahlgren, Va. of the Boundary Layer Panel of the Bureau of Ordnance Committee on Aeroballistics.

- (6) Dr. R. C. Anderson and Dr. Lewis F. Hatch, both Research Chemists, December 9 and 10 to attend the Regional Meeting of the American Chemical Society in Oklahoma City.

22. Dr. Howard S. Coleman, Director of the Optical Research Laboratory January 1 through 16, 1950 to attend a series of conferences at Wright Field, in Rochester, New York, at Stamford and Glenbrook, Connecticut, at Philadelphia, Pa., Washington, D. C. and Fort Belvoir Virginia, his expenses to be paid from the Optical Research Laboratory.

23. Mr. Kenneth H. Jehm, Chief Meteorologist, January 3 through 6 to attend the 30th Anniversary Meeting of the American Meteorological Society in St. Louis, his expenses to be paid from the Electrical Engineering Research Laboratory.

24. Mr. Vernon L. Frampton, Research Scientist IV, December 8 through 11 to present a paper at the meeting of the American Chemical Society in Oklahoma City, his expense to be paid from the budget for Basic Cotton Research

25. Dr. T. S. Painter, President, January 8 through 15 for conferences in Havana, Cuba with Mr. Benjamin Clayton and others on research problems and January 27 through February 2 to attend the meeting of the American Association of University's Special Committee on Taxation as it is related to educational institutions, his expenses for both trips to be paid from the budget of the Office of the President.

Medical Branch

Administration

1. Increase the salary rate of Dr. D. B. Calvin as Dean of Student and Curricular Affairs from \$2,400 to \$3,000 for twelve months effective December 1, 1949, the additional funds to come from the Unappropriated Balance of the Medical Branch.

Pathology

2. Accept the resignation of Dr. H. W. Neidhardt as Assistant Professor at a salary rate of \$6,300 for twelve months effective at the close of business on December 31, 1949.

Pediatrics

3. Appoint Dr. A. E. Hansen as Representative of the University of Texas before the Sixth International Congress of Pediatrics to be held in July, 1950 in Zurich and grant him a leave of absence without loss of pay for the latter part of July and the first part of August to attend the Congress, his expenses from Galveston to New York and return to be paid from funds of the Department of Pediatrics.

Physiology

4. Accept the resignation of Dr. W. A. Selle as Professor at a salary rate of \$8,160 for twelve months effective at the close of business on December 31, 1949 and appoint him as Lecturer in Medical Physics effective January 1, 1950 at an annual salary of \$300.

State Hospital for Crippled and Deformed Children

5. Appoint Miss Rosemary V. Johnson to the unfilled position of Physical Therapist at a salary rate of \$2,700 for twelve months effective December 19, 1949.

Print Shop

6. Appoint Mr. William P. Heaton as Multilith Operator at a salary rate of \$3,420 for twelve months effective December 1, 1949, the \$2,565 for his salary to come from the Reserve Fund for Unfilled Positions.

OUT OF STATE TRIPS : I recommend your approval of the following out of state trips without loss of pay by the staff members indicated, their expenses to be paid as shown:

1. Miss Marjorie Bartholf, Dean of the School of Nursing, to attend the biennial nursing convention composed of the American Nurses Association, the National League of Nursing Education, the State Organization for Public Health Nursing, and the Association of Collegiate Schools of Nursing being held in San Francisco, May 8 through 12, her transportation expense to be paid from the account for Maintenance, Equipment, Support, Administrative and Staff Travel and Official Travel in the budget for Administration.

2. Dr. C. M. Pomerat, June 3 through 10, 1949 to present a paper before the American Medical Association in Atlantic City, his expenses to be paid from USPH Grant No. RG-333C-2.

3. Dr. Wendell H. Griffith, Professor of Biochemistry and Nutrition, December 8 through 10 to present a paper at the meeting of the American Chemical Society in Oklahoma City, his expenses to be paid from Maintenance and Equipment account in the Dept. of Biochemistry.

GIFTS AND GRANTS: The following gifts and grants have been received at the Medical Branch. I recommend your acceptance of them and that the thanks and appreciation of the Board be sent the donors by the Secretary.

1. Mr. H. H. Weibert and his daughter, Mrs. Jane Blumberg, have each given \$2,500 to the H. H. Weibert Cardiovascular Research Endowment Fund.

2. Two checks, one for \$500 and one for \$100 have been received for Special Research Fund of Dr. Raymond Gregory.

3. The sum of \$500 from El Katif Temple as a Christmas donation to the Shriner Crippled Children's Emergency Fund.

RESEARCH GRANTS: The following research grants have been approved at the Medical Branch:

1. From the U. S. Public Health Service for the research of Dr. John G. Sinclair in the amount of \$3,240 for the period November 1, 1949 through October 31, 1950, for "A Study of the Effects of Small Amounts of Urethane on White Mice".

2. Supplemental Agreement No. 3 to Contract W33-038-ac14379 with the Wright-Patterson Air Force Base at Dayton, Ohio, whereby the project is extended to November 30, 1950, the amount increased by \$8,000. This is under the direction of Dr. Harold G. Swann.

CHANGE ORDER NO. 3 TO CONTRACT FOR MECHANICAL REPAIRS AND ADDITIONS TO MAIN POWER PLANT: In order to take care of an unforeseen contingency, Vice-President and Comptroller Simmons has signed Change Order No. 3 adding \$65.00 to the contract with Ross Plumbing and Heating Company, Inc., for the project entitled "Mechanical Additions and Repairs to Main Power Plant, Medical Branch, The University of Texas, Galveston, Texas." This change order provided for the installation of an additional relief valve found necessary as the work of the contract progressed. This additional cost should be paid out of bond proceeds, the source from which the original contract was authorized. I recommend your ratification.

School of Dentistry

Medical Illustration

1. Increase the appropriation for Assistants and/or Technicians by \$1,383.23 transferred from the position of Stenographer in this budget.

Practice Relations and Management

2. Create an account for Special Lecturer (Technical Composition) (part-time) in the amount of \$1,365 transferred from the unfilled position of Assistant Professor.

OUT OF STATE TRIPS: I recommend your approval of the following out of state trips with expenses paid as indicated:

1. Dr. Russell K. Smith and Dr. Sumter S. Arnim to confer at the University of Michigan concerning the study of a new method in tooth surgery with the use of new equipment, their room and meals while in Ann Arbor to be paid from funds of the School of Dentistry.

2. Dr. F. C. Elliott to go to Milwaukee, Wisconsin, for conferences meeting at the Marquette University Dental School, January 29 through February 7, 1950 as well as to attend the annual conference meeting on dental education and licensure in Chicago, his expenses to be paid from funds of the School of Dentistry.

M. D. Anderson Hospital for Cancer Research

Pathological Anatomy

1. Accept the resignation of Mrs. Elena de Galantha as Technician, Senior, at a salary rate of \$3,000 for twelve months effective at the close of business on November 15, 1949.

2. Appoint Miss Alyce E. Anderson as Technician, Senior, at a salary rate of \$2,820 for twelve months effective November 1, 1949, vice Mrs. Galantha.

Publications

3. Change the status of Mr. Russell W. Cumley, Editor, from twelve months at \$7,500 to nine months (September 1, 1949 through May 31, 1950) at \$5,625.

Medical Arts

4. Appoint Mr. Robert A. Kolvoord as Photographer (part-time) at \$3,600 for twelve months effective October 1, 1949, funds for his salary to come from the account for Photographers.

5. Create an account for Assistants, Draftsmen and Technicians in the amount of \$1,675 by the transfer of that amount from the position of Illustrator.

Social Service

6. Accept the resignation of Mrs. Miriam Kiebach as Worker at a salary rate of \$2,820 for twelve months effective at the close of business on October 31, 1949.

7. Appoint Miss Norma L. Hightower as Worker at a salary rate of \$2,820 for twelve months effective November 1, 1949, vice Mrs. Kiebach, resigned.

Business Office

8. Appoint Mr. Vaughn L. Schmidt to the unfilled position of Accountant at a salary rate of \$3,600 for twelve months for the period December 1, 1949 through February 28, 1950.

OUT OF STATE TRIPS: I recommend your approval of the following out of state trips without loss of pay by the staff members listed below:

1. Dr. Jorge Awapara to visit the University of Southern California and California Institute of Technology, December 5 through 14 to discuss research matters with the heads of the Biochemistry departments of those institutions, his expenses to be paid from ACS Grant No. 23, Study of Protein Metabolism in Cancer Patients.

2. Dr. Leonard G. Grimmett, Dr. Gilbert H. Fletcher and Dr. R. Lee Clark, December 19 through 20 to visit the Institute of Nuclear Studies at Oak Ridge, Tenn. with expenses paid by the Maintenance and Travel Account.

3. Dr. W. O. Russell, January 6 through 11 to visit in Memphis, St. Louis and Washington, D. C. in connection with the program of the hospital, his expenses to be paid from the Maintenance and Equipment account.

4. Dr. William F. Sunderman, December 2 - 10, 1949 to attend and participate in the American Medical Association Interim meeting in Washington, D.C., visit the College of American Pathologists in Chicago and confer with publishers in Philadelphia, his expenses to be paid from hospital funds.

GIFTS: The following gifts have been received at the hospital. I recommend your acceptance of them and that the thanks and appreciation of the Board be sent the donors by the Secretary:

1. From E. F. Bartmess, Box 2538, Houston, the sum of \$100 to be used at the discretion of the Director.
2. From Mr. and Mrs. Sidney W. Gaylord, 2226 Huntington Place, Houston, the sum of \$200 for the Research Fund.

CHANGE ORDER IN PLUMBING CONTRACT: Upon recommendation of Mr. John H. Musgrove, and with the approval of Dr. Lee Clark, Vice-President and Comptroller Simmons has signed Change Order No. 1 adding the sum of \$1,600.00 to the contract with Gilbert Company for plumbing work on the temporary frame buildings at the M.D. Anderson Hospital for Cancer Research. The purpose of this Change Order was to provide for necessary plumbing in the Quarters Building, the contract price for which was specifically covered in the original contract agreement. Payment for this additional work is to be made out of the special grant from the M. D. Anderson Foundation, the total of which is said to be ample to cover this additional sum.

Southwestern Medical School

Business Office

1. Create the following positions in this budget effective as soon as personnel can be obtained:

- Purchasing Asst. at a maximum of \$175 per month
- Stenographer at a maximum of \$175 per month

Funds for these positions will come from the Reserve Fund for Unfilled Positions.

OUT OF STATE TRIPS: I recommend your approval of the following out of state trips without loss of pay by the staff members listed, their expenses to be paid as indicated:

1. Dr. Carl A. Moyer, Professor of Surgery, to present a paper at the Fifth District Medical Meeting in Monroe, La., December 15, 1949.
2. Dr. Herbert Tidwell, Professor of Biochemistry, December 8 and 9 to address the Pre-Medical and Pre-dental society of the A. & M. College.
3. Dr. Allen Reid, Associate Professor of Biophysics, December 7 through 11 to present a paper at the meeting of the American Chemical Society at the University of Oklahoma.

The expenses of the above trips are to be paid from the account in General Administration for Conferences, Lectures, Attendance at Scientific Meetings, etc.

4. Cancel item 11, page 18, docket of November 26, 1949 for trip by Dr. Morris to New Orleans, Louisiana, since it has been cancelled.

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OTHER MATTERS TO COME BEFORE THE BOARD
AT ITS MEETING OF JANUARY 20 and 21, 1950.

Land Committee Matters
Finance Committee Matters
Medical and Dentistry Committee

Respectfully submitted,

Theophilus S. Painter

Theophilus S. Painter
President