

**1. Title**

Appointment of Institutional Administrative Officers

**2. Rule and Regulation**

Sec. 1 Approval Required by Executive Vice Chancellor. The U. T. System Board of Regents delegates to the Chancellor and the Executive Vice Chancellor having responsibility for the institution and they, in turn, delegate to the president of each institution the responsibility for the appointment and dismissal of all other administrative officers of each institution, including vice presidents, and deans. However, prior approval of the appropriate Executive Vice Chancellor shall be necessary for each such permanent or acting appointment and for each such dismissal whether from a permanent or acting appointment. All such other administrative officers serve without fixed terms and subject to the pleasure of the president of the institution and the approval of the appropriate Executive Vice Chancellor. [See Rule 20401, Section 1.2(b) related to institutional chief audit executives.]

Sec. 2 Approval Not Required by Executive Vice Chancellor. The Board of Regents delegates to the Chancellor and the Executive Vice Chancellor having responsibility for the institution and they, in turn, delegate to the president of each institution the responsibility for the permanent or acting appointment of department chairmen, department heads, and their equivalents. Such department chairmen, department heads and their equivalents serve without fixed terms and subject to the pleasure of the president of the institution.

Sec. 3 Consultation. The Board of Regents endorses the principle of reasonable consultation in the selection of administrative officers of the institutions and the primary operating units and expects the president, as he or she deems appropriate, to consult in the selection process with the representatives of the faculty, staff, and student body. However, the president of the institution is responsible for executing the duties of the office and consequently shall not be bound by nominations to administrative positions by campus selection committees, and the *Handbook of Operating Procedures* of each institution shall so state.

**3. Definitions**

None

**4. Relevant Federal and State Statutes**

None

**5. Relevant System Policies, Procedures, and Forms**

Regents' *Rules and Regulations*, [Rule 20401](#) – Audit, Compliance, and Risk Management Programs

**6. Who Should Know**

Executive Vice Chancellors  
Faculty  
Presidents  
Students

**7. System Administration Office(s) Responsible for Rule**

Office of the Board of Regents

**8. Dates Approved or Amended**

Editorial amendments to Sections 1 and 2 made September 25, 2018  
Editorial amendment to Section 1 made August 17, 2018  
Editorial amendments to Sections 1 and 2 made July 13, 2015  
Editorial amendment to title made July 23, 2014  
December 10, 2004

**9. Contact Information**

Questions or comments regarding this Rule should be directed to:

- [bor@utsystem.edu](mailto:bor@utsystem.edu)