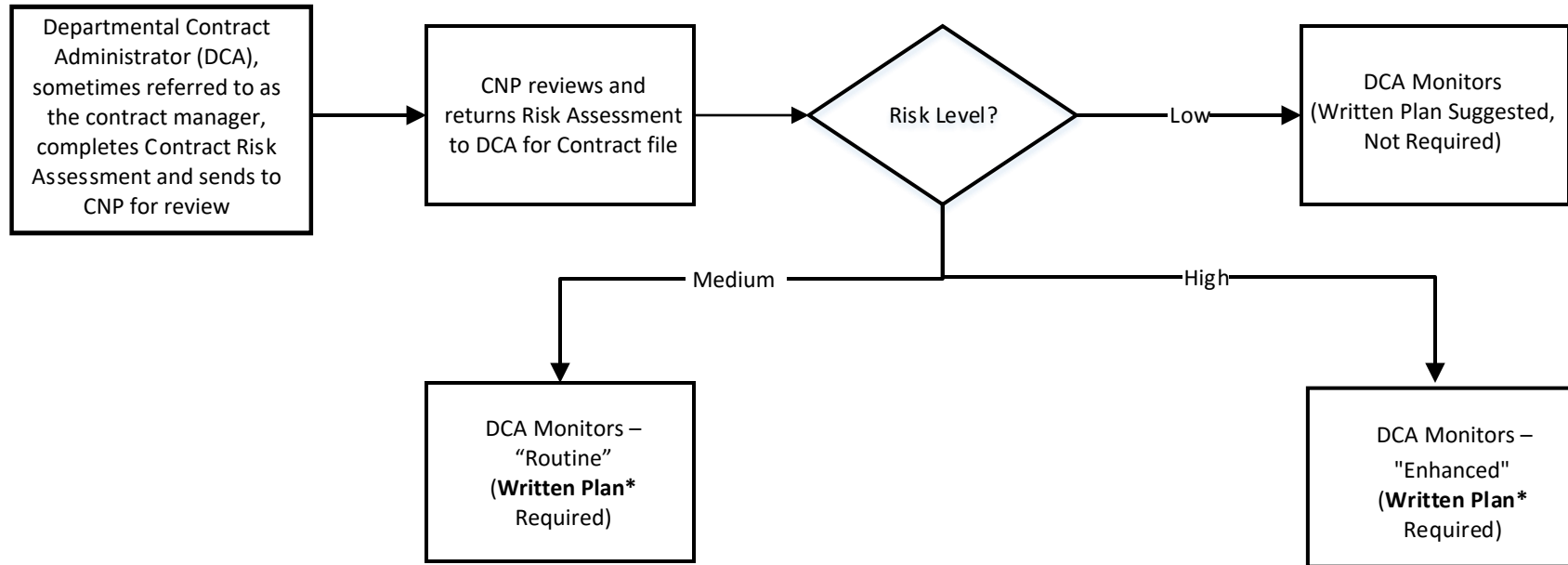


Contract Monitoring Process

UT System Administration Office of Contracts and Procurement (CNP)



"Routine" Monitoring

- Written Monitoring Plan
- Contract Launch Discussion w/Contractor
- Periodic Business Reviews w/Contractor
- Contract Closeout Discussion w/Contractor

"Enhanced" Monitoring

- Written Monitoring Plan Approved by CNP
- Contract Launch Meeting w/CNP & Contractor
- Periodic Business Reviews w/CNP & Contractor
- Contract Closeout Meeting w/CNP & Contractor
- CNP to report significant issues or risks to Executive Vice Chancellor for Business Affairs

*Written Plan must:

- address cost monitoring & invoice approval
- address all medium & high risk issues
- include any metrics deemed necessary to effectively monitor contractor performance