

**Elevating Your Management Style and Setting Your Team Up for Success**  
**UT Southwestern Medical Center**  
**Pickens Building 14<sup>th</sup> Floor – Private Dining Room**  
**AGENDA**

**TUESDAY, JUNE 14, 2016**

9:30 AM – 10:30 AM      **Registration and Light Breakfast**

10:30 AM – 12:15 PM    **Morning Sessions - Day One**

**Introductions and Goal Setting**

**Principles of Good Management**

Good and bad bosses, the difference between management and leadership, knowing what you can and can't change

**Setting Yourself up for Success in Management**

Where new managers fall short, planning for and mitigating stress, setting and communicating priorities, managing up

12:15 PM – 1:00 PM      **Lunch (provided)**

1:15 PM – 4:15 PM      **Afternoon Sessions - Day One**

**Defining Your Management Style**

The many models of management style, decision-making approaches, knowing your strengths and accounting for your weaknesses, understanding and complementing your team

**Managing Your Team**

Delegation, setting expectations, dealing with C performers, investing in your direct reports' futures

5:00 PM – 6:30 PM      **Networking Reception (optional)**

We will gather at a nearby restaurant in Dallas. Light appetizers will be provided. Cash bar. Dinner on your own.



**WEDNESDAY, JUNE 15, 2016**

8:30 AM – 9:00 AM

**Breakfast**

Beverages and light breakfast will be provided.

9:00 AM – 12:00 PM

**Morning Sessions - Day Two**

**Recap of Day One**

**Understanding the Role and Impact of Culture**

The four I's of culture, culture in the professional world, the importance of positivity, defining and contributing to the office culture you want

**Managing Change and Structural Challenges**

The relationship between change and fear, the need for transparency, change scenario break outs

**Take Home Action Items and Final Thoughts**